Internal Market Information System
How to send a message concerning a request

When to send a message?

✓ Do you want to remind an authority to answer or close a request?

✓ Do you want to send more information about a request?

✓ Do you need more information about a request?

✓ Do you need additional supporting documents?

You can send messages at any time prior to closure. The other authority receives an automatic e-mail informing it about the message.

Questions

When entering free text please indicate the language you are using in the dropdown next to the text box. If possible use a language which is understood by the Responding Authority. The Responding Authority has indicated that it understands the following languages: italiano (it)

- 📁 Questions to identify the profession
  - 📁 Identification of the profession
    - Is the profession [physiotherapist] regulated in your territory? Link
    - Does the professional activity [
    - kinesitherapist (en) Translate to [bg ▾] [Translate]
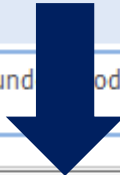   -] form part of the profession [physiotherapist] in your territory?

Attachments

Attachments				Add attachment
	Name	Added by	Added on	
Copia del título(es) Translate into [en ▾] [Translate]		CZ - CA Doctors CZ MV mv	22/06/2012	View

Messages

When entering free text please indicate the language you are using in the dropdown next to the text box. If possible use a language which is understood by the Responding Authority. The Responding Authority has indicated that it understands the following languages: italiano (it)

		Add Message
Messages	User	Date
No comment.		

[Edit request] [Send request] [Copy request] [Delete request] [Print report]

Welcome | Requests Search ⊠ | Request ⊠

Street and
The Requesting Auth
confirms

Motivation for the req

Reason(s) for sen
req
Details related to a
reaso

Message type

○ Preliminary or partial reply
- to provide an answer to a particular question when it is not yet possible to answer all questions included in the request. It is recommended that you indicate the number of the question.

○ Reaction to a preliminary or partial reply
- to respond to information provided in a preliminary or partial reply message

○ Request for clarification or further details
- to ask for further information concerning an information request

○ Provision of clarification or further details
- to provide further information about a request

○ Message concerning the deadline
- to send a message about the deadline, for example, to inform the requesting authority about a delay

○ Reminder to accept the request
- to ask the responding authority to accept and reply to the request

○ Reminder to close the request
- to ask the requesting authority to close the request when an answer has been provided

◉ Reminder to reply to the request
- to ask the responding authority to reply to the request which they have already accepted

○ Proposal to withdraw the request
- to ask the requesting authority to withdraw the request, for example, when a case has already been solved outside IMI

○ Other
- to add any other type of message related to this request

is aware of the fact that,

information from
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Questions

When entering free text
the Responding Authorit

-

which is understood by

Attachments

Attachments

Name

Add attachment

Messages

When entering free text
the Responding Authorit

which is understood by

Enter message

en ▼

this is my message

Add Message

Date

Cancel | Save

Activity Panel

Add a message to an attachment 1/2

Request overview	Request management	**Attachment**

View attachment

Document   Hide translations

Name   citron(en) Translate into [bg ▼] [Translate]
File   File -

Messages   Hide translations

When entering free text please indicate the language you are using in the dropdown next to the text box. If possible use a language which is understood by the Requesting Authority. The Requesting Authority has indicated that it understands the following languages: svenska (sv)

[Add Message]

Messages	User	Date
Other dddddd(en) Translate into [bg ▼] [Translate]	SE - NIMIC SE Ntraining SE	15/12/2011 10:42:28

[Back to request]

Add a message to an attachment 2/2

17189 Professional Qualifications	02 Questions concerning permanent	Accepted	Due date 30/07/2012
From Finland - NIMIC FI	establishment		Send date 18/07/2012
To Czech Republic - CA Doctors CZ			

Request overview | Req...

View attachment

Message Board

Select one of the message types offered below, according to the nature of your message, then enter the message in the free text box provided.

Once you have saved the message, you will not be able to modify it. The other authority will be informed by email that you have added a message to the request.

Document

Hide translations

Name
File

┌─ Message type ─┐

Messages   Hide translations

○ Message about the attachment
- to add a comment or explanation about the attachment

When entering free text...   ● Preliminary or partial reply   which is understood by
the Requesting Authority...   - to provide an answer to a question concerning the attachment when it is not yet
                                               possible to answer all questions included in the request

○ Request for additional documents   Add Message
- to ask for further documents to be attached to the request
                                                                               Date
No comment.   ○ Technical difficulty handling the attached file
- to signal a technical problem that you encounter with an attachment, for example when
a file cannot be opened

○ Other
- to add any other type of message related to this attachment

Select the language in which you enter your message

┌─ Enter message ─┐

```
[                    ]
```

`en` ▼

Cancel   Save

Tips and Tricks

✓ As soon as you save a message, an automatic e-mail is sent to the other authority.

✓ The requesting authority can add messages at any time.

✓ The responding authority can add messages once it has accepted the request.

✓ The messages cannot be edited or deleted once saved.

For more information contact your National IMI Helpdesk

http://ec.europa.eu/internal_market/imi-net/imi_helpdesks/index.html