PROTECTION OF YOUR PERSONAL DATA

This privacy statement provides information about the processing and the protection of your personal data.

Processing operation: Receiving information about the Workshop on the future of Open Source Software and Open Source Hardware, 14-15 November 2019

Data controller: European Commission – DG CNECT (DIRECTORATE-GENERAL FOR COMMUNICATION NETWORKS, CONTENT AND TECHNOLOGY) / Unit E.2 – Cloud & Software

Table of Contents

1. Introduction
2. Why and how do we process your data?
3. On what legal ground(s) do we process your personal data?
4. Which data do we collect and process?
5. How long do we keep your data?
6. How do we protect your data?
7. Who has access to your data and to whom is it disclosed?
8. What are your rights and how can you exercise them?
9. Contact information
10. Where to find more detailed information

1. Introduction

The European Commission (hereafter ‘the Commission’) is committed to protecting your personal data and to respect your privacy. The Commission collects and further processes personal data pursuant to Regulation (EU) 2018/1725 of the European Parliament and of the Council of 23 October 2018 on the protection of natural persons with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data (repealing Regulation (EC) No 45/2001) (hereafter ‘Regulation (EU) 2018/1725’).

This privacy statement explains the reason for the processing of your personal data, the way we collect, handle and ensure protection of all personal data provided, how that...
information is used and what rights you have in relation to your personal data. It also specifies the contact details of the responsible Data Controller with whom you may exercise your rights, the Data Protection Officer and the European Data Protection Supervisor.

The information in relation to processing operation “Receiving information about the Workshop on the future of Open Source Software and Open Source Hardware” is presented below.

2. Why and how do we process your personal data?

Purpose of the processing operations:

We collect and use your personal information to keep you informed about the organisation, programme and registration for the Workshop on the future of Open Source Software and Open Source Hardware (“Workshop”) organised by the Commission on 14 and 15 November 2019.

The above purposes of the processing of personal data include management of lists and mailings-lists for contacts, sending of information and invitations for the Workshop.

We will contact you for these purposes only on the basis of your e-mail sent to the organisers of the Workshop, where you expressed your interest in receiving more information about the upcoming Workshop.

Your personal data will not be used for an automated decision-making including profiling.

3. On what legal ground(s) do we process your personal data

We process your personal data, because you provided your explicit consent by writing to the indicated contact address provided at the Commission’s website to obtain information about the Workshop (Article 5(1)(d) of Regulation 2018/1725).

4. Which personal data do we collect and further process?

In order to carry out this processing operation, we collect the following categories of your personal data:
- Name;
- Surname;
- Gender (needed for the right title);
- Organisation or place of work;
- Job title or position;
- Postal and/or e-mail address.

---

The provision of personal data is necessary to receive updates about the Workshop. If you do not provide us with your personal data, we will not be able to send you more information about the upcoming Workshop.

5. **How long do we keep your personal data?**

We only keep your personal data for the time necessary to fulfil the purpose of collection or further processing, namely for informing you about the organisation, programme and registration for the Workshop.

All personal data will be deleted from our databases 5 years after the Workshop at the latest.

6. **How do we protect and safeguard your personal data?**

All data in electronic format (e-mails, documents, uploaded batches of data etc.) are stored on the servers of the European Commission, the operations of which abide by the Commission Decision (EU, Euratom) 2017/46 of 10 January 2017 concerning the security of information systems used by the European Commission.

In order to protect your personal data, the Commission has put in place a number of technical and organisational measures in place. Technical measures include appropriate actions to address online security, risk of data loss, alteration of data or unauthorised access, taking into consideration the risk presented by the processing and the nature of the personal data being processed. Organisational measures include restricting access to the personal data solely to authorised persons with a legitimate need to know for the purposes of this processing operation.

7. **Who has access to your data and to whom is it disclosed?**

Access to your personal data is provided to the Commission staff responsible for carrying out this processing operation and to authorised staff according to the “need to know” principle. Such staff abide by statutory, and when required, additional confidentiality agreements.

Authorised staff of the European Commission, without prejudice to a possible transmission to the bodies in charge of a monitoring or inspection task in accordance with Union legislation.

Your personal data might become part of the Commission’s internal database (please see notification DPO 3718) with the purpose of facilitating our future interaction with you in the context of the Commission’s activities. If you do not wish to be included in this database, please write to CNECT-E2@ec.europa.eu.

8. **What are your rights and how can you exercise them?**

You have specific rights as a ‘data subject’ under Chapter III (Articles 14-25) of Regulation (EU) 2018/1725, in particular the right to access, rectify or erase your personal data and the
right to restrict the processing of your personal data. Where applicable, you also have the right to object to the processing or the right to data portability.

You have consented to provide your personal data to the Data Controller (European Commission, DG CNECT, Unit E.2) for the present processing operation. **You can withdraw your consent at any time by notifying the Data Controller.** The withdrawal will not affect the lawfulness of the processing carried out before you have withdrawn the consent.

You can exercise your rights by contacting the Data Controller, or in case of conflict the Data Protection Officer. If necessary, you can also address the European Data Protection Supervisor. Their contact information is given under Heading 9 below.

Where you wish to exercise your rights in the context of one or several specific processing operations, please provide their description (i.e. their Record reference(s) as specified under Heading 10 below) in your request.

9. **Contact information**

- **The Data Controller**

If you would like to exercise your rights under Regulation (EU) 2018/1725, or if you have comments, questions or concerns, or if you would like to submit a complaint regarding the collection and use of your personal data, please feel free to contact the Data Controller:

**European Commission, DG CNECT**  
(DIRECTORATE-GENERAL FOR COMMUNICATION NETWORKS, CONTENT AND TECHNOLOGY),  
**Unit E.2 – Cloud & Software**  
Address: Avenue de Beaulieu 31, 1160 Brussels, Belgium  
Email: cnect_E2@ec.europa.eu

- **The Data Protection Officer (DPO) of the Commission**

You may contact the Data Protection Officer (DATA-PROTECTION-OFFICER@ec.europa.eu) with regard to issues related to the processing of your personal data under Regulation (EU) 2018/1725.

- **The European Data Protection Supervisor (EDPS)**

You have the right to have recourse (i.e. you can lodge a complaint) to the European Data Protection Supervisor (edps@edps.europa.eu) if you consider that your rights under Regulation (EU) 2018/1725 have been infringed as a result of the processing of your personal data by the Data Controller.
10. **Where to find more detailed information?**

The Commission Data Protection Officer (DPO) publishes the register of all processing operations on personal data by the Commission, which have been documented and notified to him. You may access the register via the following link: [http://ec.europa.eu/dpo-register](http://ec.europa.eu/dpo-register).

This specific processing operation has been included in the DPO’s public register with the following Record reference: *DPO-790.*