PROTECTION OF YOUR PERSONAL DATA

This privacy statement provides information about the processing and the protection of your personal data.

Processing operation: EU school fruit, vegetables and milk school scheme

Data Controller: Directorate General Agriculture and Rural Development, Directorate G – Markets and Observatories, Unit G3 – Animal products, hereafter AGRI G.3

Record reference: DPR-EC-00361

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1. **Introduction**

The European Commission (hereafter ‘the Commission’) is committed to protect your personal data and to respect your privacy. The Commission collects and further processes personal data pursuant to Regulation (EU) 2018/1725 of the European Parliament and of the Council of 23 October 2018 on the protection of natural persons with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data (repealing Regulation (EC) No 45/2001).

This privacy statement explains the reason for the processing of your personal data, the way we collect, handle and ensure protection of all personal data provided, how that information is used and what rights you have in relation to your personal data. It also specifies the contact details of the responsible Data Controller with whom you may exercise your rights, the Data Protection Officer and the European Data Protection Supervisor.

The information in relation to the processing operation undertaken by Unit AGRI G.3 - Animal products, in the Directorate-General for Agriculture and Rural Development of the European Commission (Data Controller) is presented below.

2. **Why and how do we process your personal data?**

**Purpose of the processing operation**: AGRI G.3 collects and uses your personal information to make publicly available on the Europa website a contact point in each participating Member State to address questions by potential aid applicants and by the public.

This information, collected from the Member State competent authority at national or regional level, will help participation in the school scheme and enhance transparency and accountability on EU aid provided under the scheme.

Your personal data will **not** be used for an automated decision-making including profiling.

3. **On what legal ground(s) do we process your personal data?**

We process your personal data, because:

(a) processing is necessary for the performance of a task carried out in the public interest or in the exercise of official authority vested in the Union institution or body;
(b) processing is necessary for compliance with a legal obligation to which the controller is subject;
(d) the data subject has given consent to the processing of his or her personal data for one or more specific purposes;
(e) processing is necessary in order to protect the vital interests of the data subject or of another natural person.

The basis for the processing referred to in points (a) and (b) above has been laid down in Articles 22 to 28 of Regulation (EU) No 1308/2013 of the European Parliament and of the Council of 17 December 2013 establishing a common organisation of the markets in agricultural products.

The processing is necessary for the management of the school scheme.

4. **Which personal data do we collect and further process?**

In order to carry out this processing operation AGRI G.3 collects the following categories of personal data:

- name of contact point: official or member of staff in the administration/body (Member State competent authority, at national or regional level) in charge of the
design and implementation of the school scheme – the contact point does not need to refer to the name of a natural person: competent authorities in charge of the school scheme are even strongly encouraged to provide a central reference, such as a functional mailbox relating to the service or department in charge, in order to limit information to what is adequate, relevant and necessary;

- contact details: e-mail address, telephone number, website, postal address and country.

5. **How long do we keep your personal data?**

AGRI G.3 only keeps your personal data for the time necessary to fulfil the purpose of collection or processing. Those data do not need to be kept for archiving or audit purposes after the period of implementation of the school scheme.

The data controller deletes or amends your data without undue delay, i.e. within maximum two weeks upon notification of any change in the service, official or member of staff in charge or in the corresponding contact details.

6. **How do we protect and safeguard your personal data?**

All personal data in electronic format (e-mails, documents, databases, uploaded batches of data, etc.) are stored on the servers of the European Commission. All processing operations are carried out pursuant to the Commission Decision (EU, Euratom) 2017/46 of 10 January 2017 on the security of communication and information systems in the European Commission.

In order to protect your personal data, the Commission has put in place a number of technical and organisational measures in place. Technical measures include appropriate actions to address online security, risk of data loss, alteration of data or unauthorised access, taking into consideration the risk presented by the processing and the nature of the personal data being processed. Organisational measures include restricting access to the personal data solely to authorised persons with a legitimate need to know for the purposes of this processing operation.

7. **Who has access to your personal data and to whom is it disclosed?**

Your data are in the publicly available Europa website, school scheme page. Access to your personal data is provided to the Commission staff responsible for carrying out this processing operation and to authorised staff according to the “need to know” principle.

8. **What are your rights and how can you exercise them?**

You have specific rights as a ‘data subject’ under Chapter III (Articles 14-25) of Regulation (EU) 2018/1725, in particular the right to access your personal data and to rectify them in case your personal data are inaccurate or incomplete. Where applicable, you have the right to erase your personal data, to restrict the processing of your personal data, to object to the processing, and the right to data portability.

You have the right to object to the processing of your personal data, which is lawfully carried out pursuant to Article 5(1)(a) on grounds relating to your particular situation.

You have consented to provide your personal data to AGRI G.3 for the present processing operation. You can withdraw your consent at any time by notifying the Data Controller. The withdrawal will not affect the lawfulness of the processing carried out before you have withdrawn the consent.
You can exercise your rights by contacting the Data Controller, or in case of conflict the Data Protection Officer. If necessary, you can also address the European Data Protection Supervisor. Their contact information is given under Heading 9 below.

Where you wish to exercise your rights in the context of one or several specific processing operations, please provide their description (i.e. their Record reference(s) as specified under Heading 10 below) in your request.

9. Contact information
- The Data Controller
If you would like to exercise your rights under Regulation (EU) 2018/1725, or if you have comments, questions or concerns, or if you would like to submit a complaint regarding the collection and use of your personal data, please feel free to contact the Data Controller, AGRI G.3, agri-school-scheme@ec.europa.eu.

- The Data Protection Officer (DPO) of the Commission
You may contact the Data Protection Officer (DATA-PROTECTION-OFFICER@ec.europa.eu) with regard to issues related to the processing of your personal data under Regulation (EU) 2018/1725.

- The European Data Protection Supervisor (EDPS)
You have the right to have recourse (i.e. you can lodge a complaint) to the European Data Protection Supervisor (edps@edps.europa.eu) if you consider that your rights under Regulation (EU) 2018/1725 have been infringed as a result of the processing of your personal data by the Data Controller.

10. Where to find more detailed information?
The Commission Data Protection Officer (DPO) publishes the register of all processing operations on personal data by the Commission, which have been documented and notified to him. You may access the register via the following link: http://ec.europa.eu/dpo-register.

This specific processing operation has been included in the DPO’s public register with the following Record reference: DPR-EC-00361.