

TRAINING ASSISTANCE : HOW TO APPLY?

This notice concerns the academic semester September 2021 – January 2022. The deadline for application is **7th of May 2021 (Friday)**.

Due to the COVID-19 situation, exceptionally all assistance for this semester will be virtual.

All requests will be examined in the PA Committee in line with the priorities identified by DG SCIC for the academic year 2021/2022.

In order to allow for more flexibility in allocating resources on certain dates, please be sure to indicate your preferred date and two alternative dates for each request. When you fill in the application form below, clearly specify your training needs and the nature of your request for assistance. Be sure to indicate your priorities as DG Interpretation will not necessarily be able to meet all training requests.

Below you will find the temporary Virtual Training Assistance Menu, which applies to the first semester of the 2021-2022 academic year.

VIRTUAL TRAINING ASSISTANCE MENU

There are two different types of training support:

- **sessions with individual SCIC trainers**, which will be requested and programmed in the same way as traditional PA (you should specify the dates you want) and for which the technical equipment used will be determined together with the university
- **sessions with multiple SCIC trainers**, which will be requested and organised in the same way as the traditional virtual classes (i.e. no date specified). To request these, universities need equipment which is compatible with the systems used in the Commission premises (video conference and/or webex)

Please note the reference number of the training module is specific to this menu and is valid for this semester only. Please, state this number in your request.

You can request more than one module for a given period of training assistance.

The specific content and practical organisation of each module will be discussed ahead of the assignment between the university and the SCIC trainer, ensuring a reasonable balance between actual training and time devoted to coordinating with local trainers and preparing pedagogical material/exercises adapted to the specific cohort, debriefing etc.

Virtual Training Assistance Modules : Individual SCIC trainers

Number of days and dates to be specified in the form – please suggest several alternative dates

Master classes/seminars (PA, TtT)

- P1. First steps in interpreting
- P2. Introduction to note-taking
- P3. Introduction to simultaneous
- P4. Self-training
- P5. Professional Ethics and practical aspects of the profession
- P6. Using tablets in interpreter training
- T1. Training for Trainers

Virtual assistance in the classroom (PA)

Students' level (beginner, intermediate, advanced) to be discussed between university and the SCIC trainer before the assignment

- P7. Consecutive
- P8. Simultaneous

Examinations – (if virtual participation is possible)

- E1. Aptitude tests
- E2. Mid-term tests
- E3. Final exams

Virtual Training Assistance Modules : Multiple SCIC trainers

These modules are always for 1 half-day session, and must be requested using the form. Dates will be arranged in conjunction with the programming unit after the committee, in the usual way.

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| V1. Basic consecutive | V6. Intermediate simultaneous |
| V2. Beginner consecutive | V7. Advanced simultaneous |
| V3. Intermediate consecutive | V8. Retour |
| V4. Advanced consecutive | V9. Trilateral class |
| V5. Beginner simultaneous | |