Calls for proposals – Direct management

Conference: Bridging the present with the future: EU Funds for migration, borders and security (2021-2027)

WORKSHOP Calls for proposals

Marie MAUREY

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DG HOME, Unit E.4, Union Actions and Procurement
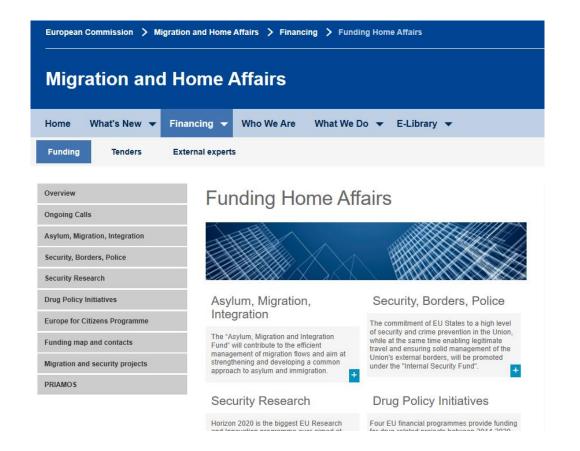
Annual work programme

- Define **priorities** as targeted as possible: a guarantee to establish clear call priorities/objectives and rapidly.

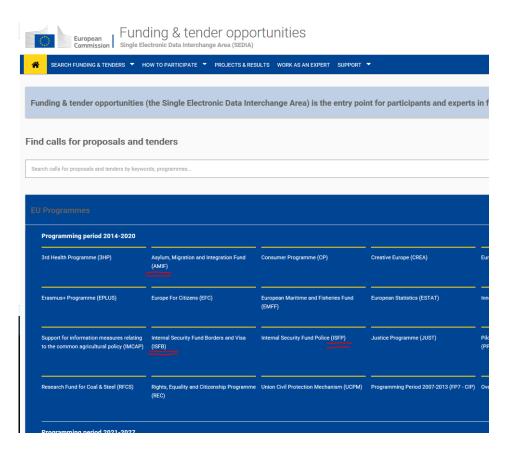- Definitely takes time: to be seen as an investment to save time for the next steps.

TOOL KIT

- Annual work programmes AMIF, ISF published on [Migration and Home Affairs Europa website](#) as well on the [Funding & tender opportunities portal](#)

- Look at annual work programmes of other instruments

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2 main websites

Draft the calls

- **Promote previous results** (e.g. H2020 projects, work of networks such as publications of Radicalisation Awareness Network (RAN), European Migration Network (EMN)) that could serve as intakes for the future proposals.

- To **target** your call: think also about the eligibility criteria (budget range, minimum requirements for the Consortium – number of entities, legal status, etc.).

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- Projects & results on the Funding & tender opportunities portal

- Union actions projects factsheets ISFP, ISFB, AMIF

- Publications of networks on Home Europa website

Publish the calls

- **Promote** the publication via: social media, mailing to multipliers (e.g. we mail to AMIF-ISF committee members), website, during any meeting with stakeholders, etc.

- Foresee info day sessions.

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- AMIF, ISF calls published on Migration and Home Affairs Europa website as well on the Funding & tender opportunities portal

Application phase – Offer support/equal treatment

- **Anticipate questions/guide for applicants.** As simple as possible. Trends: split into (1) technical part "how to" and (2) explanation of the rules "annotated model grant agreement".

- **Reply to questions** (via a dedicated functional mailbox) **and share the responses** on the call page.

- **Help potential applicants find partners.**

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- [ISF AMIF Guide for applicants](#)

- FAQ with tags to allow search via keywords (e.g. [Protect call](#))

- Express interest and looking for partners (e.g. [Rad call](#))

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Evaluation

- **5 criteria:** Relevance (30), Quality (20), Cost effectiveness (20), EU added value (20), results-impact-dissemination (10).

- **2 steps evaluation:** minimum threshold for step 1 "relevance" at 21/30 => only relevant proposals fully evaluated.

- **Standard template:** get the proposals with the same lay out help to find out the relevant information.

- **Set a page-length limit:** manage the volume and focus on the essential information.

- **Request only what is relevant**: do your risk analysis- set your ex-ante control strategy. e.g. no detailed forecast budget table requested anymore, travel details only if above 15% of the staff costs.

TOOL KIT- ISF-AMIF standard [proposal template](#)

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Extract standard submission form

Grant agreement preparation

- **eGrants since 2016:** opt for the main stream- standardise as much as possible.

- **Grant agreement: Simplify** as much as possible to reduce risk of error:

    - Current MFF: e.g. indirect costs unique rate, fixed reimbursement rate,

    - In next MFF: unit costs for SME owners, travel/subsistence/accommodation costs.

- No negotiation but discussion on the comments made by the evaluators.

- Fully IT supported – secured electronic signature.

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- ISF-AMIF Model grant agreement

European Commission

Internal Security Fund — Borders and Visa,
Internal Security Fund — Police,
Asylum, Migration and Integration Fund &
Justice Programme — Drugs Policy Initiatives

Multi-Beneficiary Model Grant Agreement

(ISFB/ISFP/AMIF/JUST-DRUGS MGA — Multi)

Version 2.0
5 December 2016

Implementation

- **Limit the number of amendment requests:** focus on the content of the activities (cf. rules of 20% for budget changes).

- **Continuous monitoring:** Repository of deliverables per project, submitted during the grant duration.

- Some mandatory deliverables: mid-term progress report + standard format.

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- ISF-AMIF Mid term progress report

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Final payment

- Based on **an ex-ante control strategy.**

- **Audit certificate on financial statement:** by beneficiary (not at project level), if grant request > 100.000 €.

- **No invoices- no supporting documents requested,** only in case of doubt.

- **Explanation of the use of resources:** no detailed budget execution table anymore.

- **Final technical report:** standard format.

> TOOL KIT-
>
> - Certificate (CFS) template
>
> - Final technical and financial report template

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Dissemination of the project results

- Key part – cf 1ˢᵗ slide ! -

- Under reflexion for improvement in the next MFF:

  - Collection of indicators,

  - Result page per project – a summary, the website of the project, some pictures, manage the sensitivity-security of the data …

- Need to be formalised **from the beginning:** to know what to collect during the implementation of the project and to have the right info to report at the end.

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- Projects & results on the <u>Funding & tender opportunities portal</u>

- Union actions projects factsheets <u>ISFP</u>, <u>ISFB</u>, <u>AMIF</u>

Follow-us

- Calls for proposals published on [HOME Europa website](#) (e.g. here for ISF) and the [Funding & tender opportunities portal](#) (search per programme or key words).

- EU grants management: templates, guidance, results available on the [Funding & tender opportunities portal](#).

NB: in practice on the portal:
- PDF: direct hyperlink,
- Editable (word) template (e.g. CFS): no direct hyperlink => search on the page.

Thank you

European Commission