



Innovation and Networks Executive Agency

Data Protection Notice

CEF Telecom Call Virtual Info Day

10 July 2019

1. The specific e-Service invitation/registration related to the CEF Telecom Virtual Info Day

This e-Service has been made available on this web page in order to offer an online electronic registration for the above-mentioned event. While registering, your personal data will be collected and further processed for the purposes detailed below under point 2. The relevant processing operation and the conference are under the responsibility of the Head of Unit R1 of the Innovation and Networks Executive Agency, who is the controller of this specific process.

As this e-Service collects and further processes personal data, Regulation (EC) 2018/1725 on the protection of natural persons with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data (hereafter "the Data Protection Regulation"), is applicable.

2. What personal information do we collect, for what purpose and through which technical means?

The **personal data collected** and further processed are:

- Data necessary for the organisation and management of the event, such as: Title*, First Name*, Last Name*, Organisation*, Organisation type*, Function*, City*, Country*, Nationality*, E-mail address* (* Replies to these questions are mandatory since all information requested is necessary for registration).
- Photographs/pictures/videos/webstreaming of groups of participants and organisers.

The **purpose** of processing personal data for the e-Service as well as for the event is: management of the Information Day, including the creation of a list of participants with contact details (email address) that will be handed out to all registered participants prior to the event to prepare for the networking session, distribution and feedback on reports, event follow-up, sharing information on INEA and EUROPA websites.

The **legal basis** for the organisation of this event, including its management and the related processing, is Regulation 1316/2013 of the European Parliament and of the Council of 11 December 2013 establishing the Connecting Europe Facility, amending Regulation 913/2010 and repealing Regulations 680/2007 and (EC) No 67/2010.

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In line with Article 5(a) of the Data Protection Regulation, the processing operation is necessary for the performance of tasks carried out in the public interest on the basis of the Treaties or other legal instruments adopted on the basis thereof¹.

3. Who has access to your information and to whom is it disclosed?

For speakers only, name, profile, picture, short CV and presentation(s), if provided voluntarily by the speaker, will be indicated in the portal and associated to the video recording of the speech. No personal data is added for interventions not in agenda (e.g. questions from the public).

The access to all personal data as well as all information collected in the context of this Information Day, and the organisation thereof, is only granted through User ID/Password to a defined population of users. These users typically are: the event chairman and secretary, supported by a team in the operational services inside DG Connect and Innovation and Networks Executive Agency.

To keep the network of the participants operational a contact list of participants is shared between attendees. The report including the presence list may be shared between participants and distributed to organizations participating prior to the event.

As such lists are Commission documents, they fall under Regulation (EC) 1049/2001 of the European Parliament and of the Council of 30 May 2001 regarding public access to European Parliament, Council and Commission documents. No personal data is transmitted to parties which fall outside the recipients and the legal framework mentioned.

4. How do we protect and safeguard your information?

The personal data and all information collected related to the above-mentioned event is stored on the servers of DG SCIC, the operations of which underlie the Commission's security decisions and provisions established by the Directorate of Security for this kind of server and services. Access to all collected personal data and all information related to the above-mentioned event is only permitted to those referred to above (see point 3) using a User ID/Password.

5. How can you verify, modify or delete your information?

You have the right to access your personal data and the right to correct any inaccurate or incomplete personal data. Should you want to verify which personal data is being stored on your behalf by the responsible controller, and have it modified, corrected or deleted, please send an e-mail to the functional mailbox (see address below under 'Contact Information'), specifying your request.

Attention is drawn to the consequences of a delete request, which means that all your contact details will be lost.

6. How long do we keep your data?

Your personal data is kept for as long as follow-up actions to the above-mentioned event are necessary as regards the purpose of processing personal data for the e-Service as well as for the Information Day and its management. All personal data will be deleted one year after the last action in relation to the event.

¹ Regulation (EU) No 1316/2013

Your personal data will be part of a list of contact details shared internally amongst the staff of INEA and the Commission services for the purpose of contacting you in the future in the context of the Commission's activities. If you do not agree with this, please contact the Controller by using the contact information below and by explicitly specifying your request.

For communication and educational purposes of interpreters, some recordings of webcasts could be used longer by the SCIC services for a limited number of persons. This processing is described in a specific notification to the DPO of the Commission.

7. Photo and video material from the info day

This event will be photographed and filmed. Full speeches or parts of them may be reused for internal documentation or in any public communication activity.

An **opt-out** is provided to participants who prefer their images are neither recorded nor published on any support. In these cases, and according to available resources, the organizer could offer those participants an alternative room where to follow conference and debates by means of live webstreaming displayed on a screen. Clear indication and information to hostesses will be provided for to correctly guide participants. In case of unavailable resources, those participants can locally follow live conference and debates at the webstreaming Internet address indicated on the subscription form by the organizer.

8. Contact information

If you have any questions relating to this e-Service, organisation of the event, any information processed in the context of the event, or on your rights, please contact the support team operating under the responsibility of the Controller, using the following e-mail:

INEA-Communication@ec.europa.eu

9. Recourse

You have right of recourse at any time to the Data Protection Officer of the Agency (INEA-DPO@ec.europa.eu) and you have the right to submit a complaint at any time directly to the to the European Data Protection Supervisor (http://www.edps.eu.int/01_en_presentation.htm).