

SPECIFIC PRIVACY STATEMENT

Pilot Project related to Reducing health inequalities experienced by LGBTI people 'Health4LGBTI'

1. OBJECTIVE

This pilot project is an initiative of an experimental nature designed to test the feasibility and usefulness of action. It is intended to develop evidence-based strategies to address a problem, identify good practices, and provide policy guidance for the benefit of possible future initiatives in the area of health inequalities.

The European Commission has concluded a Service contract (SANTE/2015/C4/035) with a Consortium of 5 European partners (Verona University Hospital (IT), EuroHealthNet (BE), ILGA-Europe (BE), University of Brighton (UK) and the National Institute of Public Health – National Institute of Hygiene (PL) to implement the Health4LGBTI pilot project. The purpose of this project is to increase our understanding of how best to reduce specific health inequalities experienced by lesbian, gay, bisexual, transgendered and intersex (LGBTI) people, under the responsibility of the Head of Unit C4 'Health Determinants and Inequality', Directorate-General for Health and Food Safety, European Commission.

As this activity involves the processing of personal data, it is subject to data protection rules as established by Regulation (EC) 45/2001¹.

2. WHY IS PERSONAL INFORMATION COLLECTED?

Your personal data will be recorded, stored and further processed for the purposes listed below:

- **Contact:** When you send a message with a general inquiry about the project, your name and e-mail address are collected to enable us to contact you about your inquiry. Your details will also be added to a database of stakeholders who will be kept informed about the project progress.
- **Focus Groups:** Focus Group discussions (and interviews) are conducted with two target groups: LGBTI People and Healthcare Professionals. The sessions are recorded/transcribed and translated (in case the discussion is in a language other than English) to collect and analyse data regarding barriers faced by LGBTI people when receiving healthcare. Such information will also be used to help the development of training materials that seek to reduce health inequalities for LGBTI people. Personal information and experiences reported by participants will be irreversibly anonymised in the research reports for the European Commission and/or for academic articles and presentations. Further information is available on the Participant Information Sheet that you will be sent/given prior to participating in the research.
- **Training:** data and information on training participants will be collected to facilitate organisational and logistical contacts between researchers and Healthcare Professionals invited to attend the training and used for the analysis. Evaluation of the training will be based both on questionnaires and participatory approaches, in such a way that a wide range of both quantitative and qualitative

¹ Regulation (EC) 45/2001 of the European Parliament and of the Council of 18 December 2000 on the protection of individuals with regard to the processing of personal data by the Community institutions and bodies and on the free movement of such data.

information will be collected and analysed. Data from the pre/post-test (training evaluation) will be reported and disseminated anonymously.

- **Researchers' Details:** The names and professional roles of researchers from the consortium partners will be documented by the contractors as active professionals working on this project.
- **Final Conference:** Representatives from national authorities and civil society will be invited to the final conference, as well as representatives from the European Commission and other European and national organisations and stakeholders. Personal data as well as general information on the participants' profiles and satisfaction will be collected and an evaluation form will be included in participants' packs to assess overall satisfaction with a specific focus on the training materials presented. A separate Privacy Statement will be prepared specifically for the final conference.

The processing operations on personal data linked to the management of this project are necessary for the functioning of the Commission as mandated by the Treaties, and more specifically by Articles 5 and 13 TEU and Articles 244 - 250 TFEU.

All information collected is used solely for the purpose for which you submitted the information to us. For example, if you contact us with a general inquiry, your information is used to respond to your inquiry or comment.

3. WHAT PERSONAL INFORMATION DO WE COLLECT AND THROUGH WHICH TECHNICAL MEANS?

Personal data collected and processed are only those data that are necessary for the management of contributions, and the views of contributors on the topics concerned. Specifically:

Information about people who contact us with general enquiries:

Name, surname, profession, affiliation, postal and e-mail addresses, phone number/fax number.

Information about people who participate in the Focus Groups (and Interviews):

Name, age, sex, gender, sexual orientation, ethnicity, disability, being part of a minority; for the Healthcare Professionals, in addition to the previous information we will also collect information on: professional specialisation and organisational role.

Information about people who participate in the Pilot (and pre-Pilot) Training:

Name, surname, profession, affiliation, postal and e-mail addresses, phone number/fax number, socio-demographic information (e.g. age) and professional characteristics (e.g. years of experience); feedback from the pre/post-test (training evaluation) forms which will be analysed anonymously.

4. WHO HAS ACCESS TO YOUR INFORMATION AND TO WHOM IS IT DISCLOSED?

Access to all personal data and information collected in the context of this project is only granted to a defined population of users (e.g. team researchers), without prejudice to a possible transmission to the bodies in charge of a monitoring or inspection task in accordance with European legislation. These users are typically members of the Unit organising the project inside the DG, and the Contractors (Verona University Hospital - IT, EuroHealthNet - BE, ILGA-Europe - BE, University of Brighton - UK and the National Institute of Public Health – National Institute of Hygiene - PL). No personal data is transmitted to parties outside of the recipients and the legal framework mentioned. The European Commission will not share personal data with third parties for direct marketing purposes.

5. HOW DO WE PROTECT AND SAFEGUARD YOUR INFORMATION?

The collected personal data and all information related to the above mentioned project are stored on secure servers of the Contractors, who have to guarantee the security and confidentiality of the collected information. Paper versions of the documents containing personal data are stored in secure places, in line with the privacy and confidentiality regulations.

All the data and information collected by the Contractor in the context of the project will be sent to the European Commission in line with the current regulations, following the EC procedures and guaranteeing safety and protection of the data. These contributions will be recorded in a secure and protected database hosted by the Data Centre of the European Commission, the operations of which abide by the Commission's security decisions and provisions established by the Directorate of Security for this kind of servers and services. The database is not accessible from outside the Commission. Inside the Commission, the database can only be accessed using a UserID/Password.

6. HOW CAN YOU VERIFY, MODIFY OR DELETE YOUR INFORMATION?

In case you want to verify which personal data is stored, have it modified, corrected or deleted, please contact the study partners (Verona University Hospital - IT, EuroHealthNet - BE, ILGA-Europe - BE, University of Brighton - UK and the National Institute of Public Health – National Institute of Hygiene - PL) using the contact information below explicitly specifying your request.

7. HOW LONG DO WE KEEP YOUR DATA?

Your personal data will remain in the Commission database until the results of the project have been completely analysed and usefully exploited. Personal data will be deleted, at the latest, 10 years after the end of the contract in the framework of which the project activities were conducted.

The collected personal data and all information related to the evaluation/project held by the Contractors will be erased at the latest six months after the end of the contract (indicative date - 30/09/2018).

8. CONTACT INFORMATION

In case you wish to verify which personal data is stored, have it modified, corrected, or deleted, or if you have questions regarding the information processed in the context of the project, or on your rights, feel free to contact us at: crempe@ospedaleuniverona.it

9. RECOURSE

Complaints, in case of conflict, can be addressed to the European Data Protection Supervisor: edps@edps.europa.eu

www.secure.edps.europa.eu