1. Welcome and apologies, approval of the agenda and declaration of interests

The Chair welcomed the participants.

One apology received.

The agenda was adopted without changes.

The Chair invited participants to declare any interest regarding matters on the agenda. None of the participants declared any interest conflicting with the matter on the agenda.

2. List of points discussed

2.1. Discussion of contributions

- The working group discussed the contributions received and decided on the sections which need to be redrafted.

2.2. Timeline for the opinion

- Deadline for the final Opinion is March 2020.
2.3. Allocation of tasks

- Additional tasks were allocated to the group members in order to finalise the structure of the document.

3. Next meeting(s)

- Next meeting is planned for early January 2020 (date tbc).