

December 14th, 2000

SAMPLE AGENDA

<p style="text-align: center;">1st national workshop on Orphan Medicinal Products Agenda</p>
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08.30 – 09.00	Welcome coffee	
09.00 – 09.30	Introduction - Presentation of PARD I - Goals, structure, expectations of the workshop (kit of presentation from EURORDIS available)	Coordinator
09.30 – 10.00	European Regulation on Orphan Drugs - What are the benefits of the Regulation - Committee on Orphan Medicinal products (kit of presentation from EURORDIS available)	Coordinator or somebody knowing subject
10.00 - 12.00	Current situation of National Alliance in your country - Discussion about the SWOT - General overview	Coordinator
12.00 – 01.30	Lunch	
01.30 – 5.00	Availability of Orphan Medicinal Products in your country ⇒ ⇒ How to get information (MD, associations, others....) ⇒ How to share best practices and needs ? ⇒ ⇒ How to get access ? ⇒ What are the delays of availability ⇒ How... ⇒ (develop your own questions) (you may use the results of the questionnaire from EFPIA in this subject) Choose one of the above questions to explore in a brainstorming session (metaplan or B/C – Benefits/Concerns method) Make recommendations and start your plan of action for this subject	Leader name

Day 2

08.30 – 09.00	Welcome Coffee	
09.00 – 12.30	Research ⇒ What is the impact of patients association on Research ⇒ Clinical trials, development and testing of Orphan Medicinal Products ⇒ Safety issues ⇒ Reporting of side effects ⇒ ⇒ ⇒ (develop your own questions) Choose one of the above questions to explore in a brainstorming session (metaplan or B/C method) Make recommendations and start your plan of action for this subject	Leader name
12.30 – 02.00	Lunch	
02.00 – 05.00	Overall recommendations (start writing report) (Use paper board for this exercise) ⇒ Objectives ⇒ Means (ressources) ⇒ Action plan (timing)	Leader name
05.00 – 05.20	Conclusion	Coordinator

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