

ANNEX 4.3 THE HIS/HES DATABASE: HIS SURVEY METHODOLOGY

If the button "HIS survey methodology" in the opening menu of the database is selected, the user will enter the file with methodological information on 44 health interview surveys. Each record in this file refers to one single survey and is presented by means of a Microsoft Access form. At the bottom of the screen the record number is shown. Entering the file, the first record, for example, is indicated as: "Record: 1 of 44" (see figure 4.3). Using one of the single arrows on the right or left of this record number will respectively skip to the next or previous record/survey.

Figure 4.3

Microsoft Access - [HIS survey methodology : Form]

Country: Austria Survey Code: A01

Institute: Österreichisches Statistisches Zentralamt Institute Code: 1

Survey name: Fragen zur Gesundheit

Survey name English: Microcensus Address institute

General | Sample I | Sample II | Scope | Non-response | Interviews | Instruments | Remarks | Contact | Docs

Type of survey: HIS

Frequency: irregular

Past years*): 73;78;83;91;

Next year: 99

Survey design: cross-sectional with follow-up

Mode data collection: 1 face to face

Languages: German

*) The data of this survey in the database refer to the last year mentioned in the field 'past years'.

Record: 1 of 44

Form View

Start Microsoft Access - [HIS sur...]

The form with methodological information is divided into two parts. In the upper half of the screen the survey identification is presented. In the part with survey identification the following information is presented:

- Name of the country
- Name of the institute responsible for the survey plus institute code
- Name of the survey in original language and, if available/applicable, in English plus survey code

In this upper half of the screen the unique survey code and unique institute code are also presented. Selecting the button "Address institute" will show the full address, the postal

address, telephone number and some remarks on the institute responsible for the survey.

In the lower half of the screen the methodological information of the survey, as supplied by the institutes, is stored. The information is divided into 10 sections. Each section can be reached by selecting the relevant tab. The contents of these 10 tabs are described below.

TAB "GENERAL"

- Type of survey:
 - HIS,
 - HIS/HES,
 - HES,
 - Disability survey,
 - Standard of living survey,
 - Multi purpose survey,
 - Other, or
 - Unknown
- Frequency of the survey:
 - Once,
 - Irregular,
 - Yearly,
 - Continuous, or
 - Unknown
- Former years in which the survey has been carried out
- Next year of the survey
- Survey design:
 - Cross sectional without follow up,
 - Cross sectional with follow up,
 - Panel study, or
 - A combination of a cross sectional and panel study
- Mode of data collection used for the survey:
 - Face to face,
 - Telephone,
 - Face to face + telephone,
 - Self-administered,
 - Face to face + Self administered,
 - Telephone + Self administered,
 - Face to face + telephone + Self administered, or
 - Unknown
- Language(s) in which the survey has been conducted.

TAB "SAMPLE I"

- Type of sample
 - A sample of households
 - A Sample of individuals
 - No sample: all citizens
- If household sample, which persons were interviewed?
 - Only one person
 - A limited number of persons of the household, namely ... persons
 - All persons of the household of a certain age
 - All persons of the household
 - Not applicable
- If limited number of persons, number: ...
- If sample of individuals, others of household interviewed?
 - All members of the household
 - Some members of the household

- No other members
- Not applicable
- Sample procedure
 - Multistage probability sample
 - Simple probability sample
 - Other procedure
- If other sample procedure: what kind?

TAB "SAMPLE II"

- Stratification variables, if multistage probability sample:
 - age (yes-no-not applicable)
 - sex (yes-no-not applicable)
 - marital status (yes-no-not applicable)
 - geographic area (yes-no-not applicable)
 - Degree of urbanisation (yes-no-not applicable)
 - Other (yes-no-not applicable), namely
- Oversampling applied? (yes-no-not applicable), namely for
- Sample size
 - Households.....
 - Persons ...

TAB "SCOPE"

- Institutionalised groups included in the survey:
 - Homes for the elderly: (yes-no)
 - Nursing homes: (yes-no)
 - Psychiatric institutions: (yes-no)
 - Institutions for mentally handicapped: (yes-no)
 - Boarding schools: (yes-no)
 - Convents/monasteries: (yes-no)
 - Prisons: (yes-no)
 - Others: (yes-no), namely:
- Age groups included in the survey
 - Age restriction

TAB "NON-RESPONSE"

- Percentage non-response:
- Percentage non-response (households):
- Percentage non-response (individuals):
- Collection of information on non-response: (yes-no)
- Selection of new respondent in case of non-response:
 - Yes, in case of refusal
 - Yes, if respondent couldn't be contacted
 - Yes, in both cases
 - No
- Proxy interviews:
 - For children (yes-no)
 - For adults not at home (yes-no)
 - For adults not able to reply (yes-no)
 - No proxies were allowed (yes-no)
 - No information on proxy interviews (unknown): (yes-no)

TAB "INTERVIEWS"

- Months in which the interviews were held
 - January (yes-no)
 - February (yes-no)
 - March (yes-no)

- April (yes-no)
- May (yes-no)
- June (yes-no)
- July (yes-no)
- August (yes-no)
- September (yes-no)
- October (yes-no)
- November (yes-no)
- December (yes-no)
- Kind of interview training
 - General interview training
 - Special HIS training
 - Both general and special HIS training
 - Not applicable
- Computer aided interviews? (yes-no-not applicable)

TAB "INSTRUMENTS"

- General Health Questionnaire:
 - yes, in original form
 - yes, in adapted for
 - no
- SF-36/20/12:
 - yes, in original form
 - yes, in adapted for
 - no
- Affect Balance Scale (ABS):
 - yes, in original form
 - yes, in adapted for
 - no
- WHO instrument on perceived health:
 - yes, in original form
 - yes, in adapted for
 - no
- WHO instrument on temporary disability:
 - yes, in original form
 - yes, in adapted for
 - no
- WHO instrument on long term disability:
 - yes, in original form
 - yes, in adapted for
 - no
- OECD long term disability indicator:
 - yes, in original form
 - yes, in adapted for
 - no
- other instruments: (yes-no)
- Name other instruments:

TAB "REMARKS"

- Availability of micro-data for research by other institutes: (yes-no)
- Last time this record of the data base was updated: date.....
- Remarks about the survey:

TAB "CONTACTS"

- Contact for this survey
- Department
- Remarks about the contact

TAB "DOCS"

- Documentation available at Statistics Netherlands
 - Most recent questionnaire(s) available:
 - Languages of available questionnaire(s):
 - Translation (or original) in English available: (yes-no)
 - Most recent computer file(s) available:
 - Languages of available computer file(s):
- Responded to request: (yes-no)
- All information has been provided: (yes-no)
- Case closed (although perhaps not complete): (yes-no)

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