MINUTES

1. Participants

1.1. Members
Malgorzata Bala (MB)
Nicola Bedlington (NB)
Werner Brouwer (WB)
Fernando Lamata (FL)
Lasse Lehtonen (LL) Chair
Dorjan Marušič (DM)
Walter Ricciardi (WR) Rapporteur
David Somekh (DS)

1.2. Secretariat
Takis Daskaleros (TD)
Bernie Merkel (BM)
Jan Muyldermans (JM)

2. Welcome and apologies
LL opened the meeting and welcomed the participants. Apologies were received from Jan De Maeseneer and Martin McKee.

3. Adoption of the draft agenda
The agenda was adopted without modifications.

4. Declarations of interest
WR declared that he will be the rapporteur of a research project, sponsored by AbbVie, on sustainable health care in Europe that will produce a White Paper and is chaired by the former Deputy Prime Minister of Ireland, Mary Harney.

The Working group (WG) didn’t consider this to represent a conflict of interest.
5. **On-going work on the opinion**

The new information available since the last WG meeting was discussed and the tasks of assessment distributed among the WG members.

The six subgroups (on guidance/protocols, process, outcome, structure, health economics and cross border health care) discussed the issues they need to address. A first outline of their findings is expected by the next WG meeting.

The WG agreed on the use of an operational definition (and dimensions) of quality of care.

6. **Any other business**

Next WG meeting: 28 April 2014