



PRIVACY STATEMENT

DG GROW: NANDO web-based application on EU notified bodies

PROTECTION OF YOUR PERSONAL DATA

Processing operation: DG GROW: NANDO web-based application on EU notified bodies

Data Controller responsible: European Commission, Directorate-General for Internal Market, Industry, Entrepreneurship and SMEs (hereinafter “DG GROW”), Directorate B – Single Market Policy, Regulation and Implementation, Unit B.1 - Single Market Policy, Mutual Recognition and Surveillance (hereinafter “DG GROW Unit B.1”)

Record reference: DPR-EC-00152

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1. Introduction

This privacy statement explains the reason for the processing, the way we collect, handle and ensure protection of your personal data, how that data is used and what rights you may exercise in relation to your data. It also specifies the contact details of the responsible Data Controller with whom you may exercise your rights, the Data Protection Officer and the European Data Protection Supervisor.

The European institutions are committed to protecting and respecting your privacy. As DG GROW Unit B.1 collects and further processes your personal data via the web-based application NANDO, [Regulation No \(EU\) 2018/1725](#)¹, of the European Parliament and of the Council of 23 October 2018 on the protection of natural persons with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free

¹ OJ L 295, 21.11.2018, p. 39.

movement of such data, and repealing Regulation (EC) No 45/2001 and Decision No 1247/2002/EC, is applicable.

2. Why and how do we process your data?

This privacy statement concerns the use of personal data to login and to use a web-based application called NANDO, which permits the Commission and the authorised users from Member States to register and to identify the Notified Bodies, or other conformity assessment bodies, in the domain of industrial products using the electronic notification tool developed and managed by the Commission, as required by Article R23(2) of [Decision 768/2008/EC](#) a common framework for the marketing of products. The notification is necessary to allow recognition of these conformity assessment bodies all over the EU. The application is developed by DG GROW. NANDO is composed of two parts:

- a) a public interface in Europa: <http://ec.europa.eu/growth/tools-databases/nando/index.cfm?fuseaction=notifiedbody.main>, which lists all notified bodies. The contact information of notified bodies, notifying authorities and accreditation bodies is made public alongside the public area of NANDO, to facilitate the citizens wishing to contact them; and
- b) an internal restricted and secured interface NANDO-INPUT, which is accessible only to Commission and Member States' staff on a need to know basis.

Your data will not be used for an automated decision-making, including profiling.

3. On what legal ground(s) do we process your personal data

We collect and process your personal data, because it is necessary for giving access to NANDO application to Member States, EFTA countries (EEA members) and other countries' staff with which the European Union has concluded Mutual Recognition Agreements (MRAs). Access is necessary to notify Notified Bodies or other conformity assessment bodies, as required by Article R23(2) of Decision 768/2008/EC.

Your data will not be further processed in a way incompatible with those purposes.

Processing of your personal data is therefore lawful, as it is necessary for the performance of a task carried out in the public interest and for compliance with a legal obligation to which the controller is subject.

Publication in the website of personal data takes place based on the consent or request of the data subject.

4. Which data do we collect and process?

The personal data collected and further processed are: name, e-mail address, phone number, organisation and country of the organisation.

5. How long do we keep your data?

DG GROW Unit B.1 only keeps the data for the time necessary to fulfil the purpose laid down in Article R23 of [Decision 768/2008/EC](#). These data will be deleted 2 years after the controller is informed that the user does not need access to NANDO any more, either at the

explicit request of the user or upon reception of reliable information to this effect. The data is kept 2 years for statistical and reporting purposes.

The users can access, identify and verify their data at any time and can directly ask the Controller for any deletion or modification. Usually, these requests are made by e-mail.

Your personal data will also be archived for 2 years after the NANDO web-based application ends its operation, according to the Commission's applicable retention rules.

6. How do we protect your data?

All personal data in electronic format (e-mails, documents, databases, uploaded batches of data, etc.) are stored on the servers of the Commission. All processing operations are carried out pursuant to the [Commission Decision \(EU, Euratom\) 2017/46](#) of 10 January 2017 on the security of communication and information systems in the European Commission.

In order to protect your personal data, the Commission has put in place a number of technical and organisational measures. Technical measures include appropriate actions to address online security, risk of data loss, alteration of data or unauthorised access, taking into consideration the risk presented by the processing and the nature of the personal data being processed. Organisational measures include restricting access to the personal data solely to authorised persons with a legitimate need to know for the purposes of this processing operation.

7. Who has access to your data and to whom is it disclosed?

Access to the data in the internal restricted and secured interface NANDO-INPUT is provided only to authorised staff of the Commission according to the “need to know” principle. Such staff abide by statutory, and when required, additional confidentiality agreements and will use personal data for purposes deemed strictly necessary to execute the provisions in Article R23 of [Decision 768/2008/EC](#).

The contact information of notified bodies, notifying authorities and accreditation bodies, which might include personal data, is visible on the public area of NANDO.

8. What are your rights and how can you exercise them?

According to Articles 17 to 25 of Regulation (EU) No 2018/1725, you have the right to access your personal data and to request your personal data to be rectified, if the data is inaccurate or incomplete; where applicable, you have the right to request restriction or to object to processing, to request a copy or erasure of your personal data held by the Data Controller, or to transfer the data to another Controller upon your request. You can exercise your rights by contacting the Data Controller.

If you have consented to certain processing of your personal data, you can withdraw your consent at any time by notifying the Data Controller. The withdrawal will not affect the lawfulness of the processing carried out before you have withdrawn the consent.

In case you disagree with the decision of the Data Controller with regard to your request, you have the right of recourse at any time to the Commission Data Protection Officer and to the European Data Protection Supervisor, using the contact information given under point 9 below.

9. Contact information

➤ The Data Controller:

If you have comments or questions, any concerns or a complaint regarding the collection and use of your personal data, please feel free to contact the Data Controller using the following contact information:

- DG GROW Unit B.1.
- Telephone: +32 229-87155
- Email: GROW-B1@ec.europa.eu

➤ The Data Protection Officer (DPO) of the Commission:

You may contact the Data Protection Officer (DATA-PROTECTION-OFFICER@ec.europa.eu) with regard to issues related to the processing of your personal data under Regulation (EU) 2018/1725.

➤ The European Data Protection Supervisor (EDPS):

You have the right to have recourse (i.e. you can lodge a complaint) to the European Data Protection Supervisor (edps@edps.europa.eu) if you consider that your rights under Regulation (EU) 2018/1725 have been infringed as a result of the processing of your personal data by the Data Controller.

10. Where to find more detailed information?

The Commission Data Protection Officer publishes the register of all operations processing personal data. You can access the register on the following link: <http://ec.europa.eu/dpo-register>

This specific processing has been recorded in the Commission Data Protection Records Management System with the following reference: DPR-EC-00152.

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