

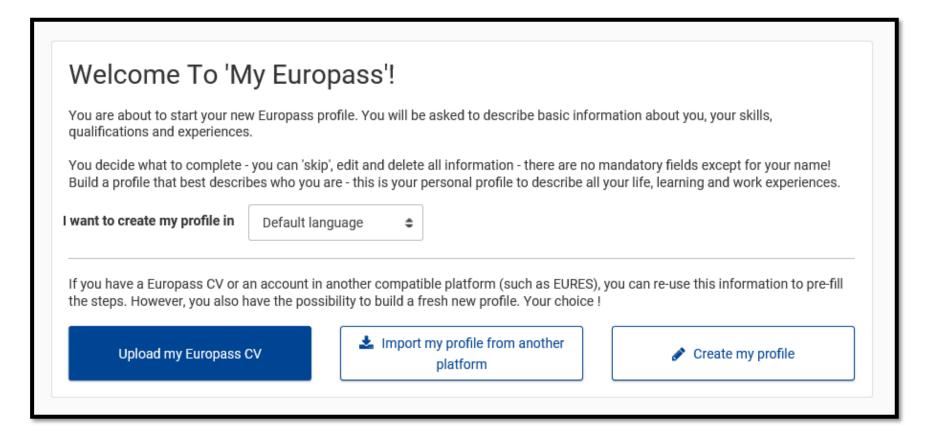
Europass e-Portfolio

Fourth meeting of the Europass Advisory Group 12 - 13 June 2019

9.00 - 10.00

DG EMPL E2
Skills and Qualifications

Europass e-Portfolio



Complemented by 'guidance-oriented content'



Europass e-Portfolio functionalities

- 1. Use an **EU Login account** to create a Europass account
 - Create a new EU Login account to create a Europass account
 - Use an existing EU Login account to create a Europass account
- 2. Create a Europass e-Profile from scratch in a step-by-step process
 - Update a Europass e-Profile:
 - Edit personal information
 - Add new personal information (e.g. contact information, nationality, birth date, life moto)
 - Add education and training; work-related experience; language and digital skills
 - Add new e-Profile sections, e.g. driving licenses, publications, projects, honours and awards, custom sections
 - Hide profile sections
 - Upload/remove media attachments
 - Export entire (or parts of an) e-Profile as CV in PDF format
- 3. Manage documents in their **Europass Library**
 - Download a CV and/or store it in the Europass Library (if registered/logged in)
- Upload documents (PDF, PNG and JPG) to their Europass Library
 - Upload documents
 - Remove documents
 - Add new/remove Library sections



Europass e-Portfolio - Next Steps

Share:

- link to development site with NECS and AG to development site
- draft user testing guide
- mock-ups for next steps
- Webinars at end of June for feedback/clarifications
- Testing for accessibility
- User Testing: after summer





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Meeting Logistics EMPL-E2-MEETINGS-ORGANISATION@ec.europa.eu

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