

Tutorial:AI guidelines

Statistics Explained

Skip to the content <!--<div

class="ecl-inpage-navigation_title" id="ecl-inpage-navigation-default">Page contents</div>-->Contents

Introduction

AI best practices

What to keep in mind when creating/ updating text using GPT@EC based on the most common mistakes made by this tool?

Advice to create your own prompt

See also

Introduction Using AI tools can facilitate authors' writing tasks in the ways mentioned below. Please keep in mind that technology is changing rapidly and guidelines are being regularly updated. Join the following Teams channel to stay up to date with changes: [ESTAT-AI community of practice](#) | [GRP-ESTAT-SE authors](#) | [Microsoft Teams](#)

AI best practices

Currently, we have tested AI only for writing purposes, as the current version of GPT@EC is not able to read data correctly. Below, you can find the best practices for writing and updating Statistics Explained articles:

- make sure to follow the Commission AI guidelines: [Guidelines for staff on the use of AI](#)
- feel free to use the built-in prompts for writing and updating new articles: [GPT@EC](#)

Prompt library

+ Create a new prompt

Checkout suggested prompts, filter by your preferences, and ac...

clear X

All prompts



Clear writing



Rewrite text by following the Commission's clear writing principles

and [Digital Europe - WebText](#)

Tasks
Text for the Web

My drafts

Upload a document in **English, French or German** to be adapted:

Drop file(s) to upload (or click)

If you want to learn more about both tools, please refer to the [AI tools presentation](#)

- ensure that you do not upload confidential data to the tool
- if you wish to use your own personalised prompt, please refer to the bullet points below and/or the presentation that demonstrates prompt testing and the differences between the commercial ChatGPT and GPT@EC: [2nd AI tools workshop](#)

What to keep in mind when creating/ updating text using GPT@EC based on the most common mistakes made by this tool?

- ensure sources are accurate

- use digits instead of words for numbers (e.g. 17 instead of seventeen)
- include internal links, especially to glossaries
- text in British English
- correct bullet points structure and dashes
- follow proper number formatting (e.g. 110 000 instead of 110,000)
- consider the appropriate use of jargon
- ensure no critical information is missing
- when replacing old text with new text, make sure to add the new data in the prompt as the Commission AI tool doesn't read the changes from the Word file
- GPT@EC works better on its own; try not to ask for a specific article to be updated with new information. Instead, it's better to create a new article or analyse the data

Advice to create your own prompt

- be as detailed as possible
- make sure to double-check the text
- focus on the "What to keep in mind" section specifically, as these are the most common mistakes made by AI tools
- good tips: [7 Ingredients for a good prompt](#)

See also