



NOTICE OF VACANCY

SECONDED NATIONAL EXPERTS TO THE EUROPEAN COMMISSION

Post identification: (DG-DIR-UNIT)	ESTAT-G-4 Innovation and Digitalisation
Head of Unit: Email address: Telephone: Number of available posts: Suggested taking up duty: Suggested initial duration: Place of secondment:	Ales CAPEK Ales.Capek@ec.europa.eu +352 4301 36045 1 4th quarter 2019 ¹ 2 year(s)¹ <input type="checkbox"/> Brussels <input checked="" type="checkbox"/> Luxembourg <input type="checkbox"/> Other:
	<input checked="" type="checkbox"/> With allowances <input type="checkbox"/> Cost-free
	This vacancy notice is also open to <input type="checkbox"/> the following EFTA countries : <input type="checkbox"/> Iceland <input type="checkbox"/> Liechtenstein <input type="checkbox"/> Norway <input type="checkbox"/> Switzerland <input type="checkbox"/> EFTA-EEA In-Kind agreement (Iceland, Liechtenstein, Norway) <input type="checkbox"/> the following third countries: <input type="checkbox"/> the following intergovernmental organisations:

1	Nature of the tasks:
	<p>Unit G4 is a dynamic and attractive unit composed of around 19 colleagues with 11 different nationalities. The unit is responsible for the provision of European statistics and analysis in the areas of STI (Science, Technology, and Innovation) and ICT (Information and Communication Technologies). Those statistics support the policies under the Europe 2020 strategy, including the two flagship initiatives relating to the Innovation Union and the Digital agenda. The Unit is structured into two sections reflecting the policy usages. Unit G4 has a friendly and cooperative work atmosphere, with shared values such as service mindedness and a modern and dynamic work environment. It is part of Directorate G – Global business statistics.</p> <p>We are looking for a statistical officer who, under the supervision of the responsible Commission official, would contribute to the work carried out by the STI team. The successful candidate will be responsible for the development, production and dissemination of statistics. In particular, the successful candidate would contribute to several of the following topics:</p> <ul style="list-style-type: none"> • methodological advise on R&D and GBARD statistics, particularly in regard to the implementation of the Frascati Manual 2015 and harmonisation and quality of these statistics in the EU; analysis and dissemination of results; • further development of the Community Innovation Survey (CIS) including methodological advise, implementation of survey programme, the possible linking of CIS data with data from other sources (e.g. the Business Register and the Structural Business Survey), analysis and dissemination of results; • production, analysis and dissemination of secondary STI statistics; • integration of STI statistics into the draft framework regulation on business statistics (FRIBS); • contributions to documents and methodological guidelines to be presented Task Forces and the STI Working Group, as well as contacts with researchers, and planning and technical follow-up of contracts. <p>The job-holder will have to work closely together with other members of the Science, Technology, and Innovation team in unit G4 as well as with the other units of Directorate G when it comes to process integration of business statistics. The position will require close cooperation with Member States, policy DGs, and with other organisations.</p>

¹ These mentions are given on an indicative basis only (Art.4 of the SNE Decision).

2 Main qualifications:**a) Eligibility criteria**

The following eligibility criteria must be fulfilled by the candidate in order to be seconded to the Commission. Consequently, the candidate who does not fulfil all of these criteria will be automatically eliminated from the selection process.

- Professional experience: at least three years of professional experience in administrative, legal, scientific, technical, advisory or supervisory functions which are equivalent to those of function group AD;
- Seniority: candidates must have at least one year seniority with their employer, that means having worked for an eligible employer as described in Art. 1 of the SNE decision on a permanent or contract basis for at least one year before the secondment;
- Linguistic skills: thorough knowledge of one of the EU languages and a satisfactory knowledge of another EU language to the extent necessary for the performance of the duties. SNE from a third country must produce evidence of a thorough knowledge of one EU language necessary for the performance of his duties.

b) Selection criteria

Diploma (do not modify the paragraph below, only fill in the field(s))

- university degree or
- professional training or professional experience of an equivalent level

in the field(s) : economics, statistics or social sciences.

Professional experience:

Good knowledge of surveys, statistical production processes, and statistical methodology/quality, primarily in the field of science, technology, and innovation statistics.

Language(s) necessary for the performance of duties: good knowledge of English.

3	Submission of applications and selection procedure
<p>Candidates should send their application according to the Europass CV format (http://europass.cedefop.europa.eu/en/documents/curriculum-vitae) in English, French or German only to the Permanent Representation / Diplomatic Mission to the EU of their country, which will forward it to the competent services of the Commission within the deadline fixed by the latter. The CV must mention the date of birth and the nationality of the candidate. Not respecting this procedure or deadlines will automatically invalidate the application. Candidates are asked not to add any other documents (such as copy of passport, copy of degrees or certificate of professional experience, etc.). If necessary, these will be requested at a later stage.</p> <p>Candidates will be informed of the follow-up of their application by the unit concerned.</p>	
4	Conditions of the secondment
<p>The secondment will be governed by the Commission Decision C(2008)6866 of 12/11/2008 laying down rules on the secondment to the Commission of national experts and national experts in professional training (SNE Decision). This decision is available on http://ec.europa.eu/civil_service/job/sne/index_en.htm.</p> <p>The SNE will remain employed and remunerated by his/her employer during the secondment. He/she will equally remain covered by the national social security system.</p> <p>Unless for cost-free SNE, allowances may be granted by the Commission to SNE fulfilling the conditions provided for in Art. 17 of the SNE decision.</p> <p>During the secondment, SNE are subject to confidentiality, loyalty and absence of conflict of interest obligations, as provided for in Art. 6 and 7 of the SNE Decision.</p> <p>If any document is inexact, incomplete or missing, the application may be cancelled.</p> <p>Staff posted in a European Union Delegation are required to have a security clearance (up to SECRET UE level according to Commission Decision 2001/844/EC, ECSC, Euratom – O.J. E.U n° L 317 of 03.12.2001).</p> <p>The selected candidate has the obligation to launch the vetting procedure before getting the secondment confirmation.</p>	
5	Processing of personal data
<p>The selection, secondment and termination of the secondment of a national expert requires the Commission (the competent services of DG HR, DG BUDG, PMO and the DG concerned) to process personal data concerning the person to be seconded, under the responsibility of the Head of Unit of DG HR.DDG.B4. The data processing is subject to the SNE Decision as well as the Regulation (EU) 2018/1725.</p> <p>Data is kept by the competent services for 10 years after the secondment (2 years for not selected or not seconded experts).</p> <p>You have specific rights as a ‘data subject’ under Chapter III (Articles 14-25) of Regulation (EU) 2018/1725, in particular the right to access, rectify or erase your personal data and the right to restrict the processing of your personal data. Where applicable, you also have the right to object to the processing or the right to data portability.</p> <p>You can exercise your rights by contacting the Data Controller, or in case of conflict the Data Protection Officer. If necessary, you can also address the European Data Protection Supervisor. Their contact information is given below.</p> <p><u>Contact information</u></p> <p>- The Data Controller</p> <p>If you would like to exercise your rights under Regulation (EU) 2018/1725, or if you have comments, questions or concerns, or if you would like to submit a complaint regarding the</p>	

collection and use of your personal data, please feel free to contact the Data Controller, HR.DDG.B.4, HR-MAIL-B4@ec.europa.eu.

- **The Data Protection Officer (DPO) of the Commission**

You may contact the Data Protection Officer (DATA-PROTECTION-OFFICER@ec.europa.eu) with regard to issues related to the processing of your personal data under Regulation (EU) 2018/1725.

- **The European Data Protection Supervisor (EDPS)**

You have the right to have recourse (i.e. you can lodge a complaint) to the European Data Protection Supervisor (edps@edps.europa.eu) if you consider that your rights under Regulation (EU) 2018/1725 have been infringed as a result of the processing of your personal data by the Data Controller.

To the attention of candidates from third countries: your personal data can be used for necessary checks.