



EUROPEAN COMMISSION
DIRECTORATE-GENERAL EUROSTAT

Statistical Assistant – Education statistics

Important Information:

Potential applicants must be registered in one of the relevant calls for expression of interest for Contract Agents (CAST Permanent) corresponding to the Function Group of the position.

For more information, please consult the website of the [EPSO \(European Personnel Selection Office\)](#).

Pre-selected applicants who have not passed the relevant EPSO selection procedure (CAST Permanent) would be invited to do so.

Vacancy: Contractual Agent (3b) Function Group III

Where: ESTAT.F.5, Luxembourg

Job number: 413869

Publication: from 22/12/2022 to 16/01/2023 until 12:00 (midday) hours Brussels time

We are

Eurostat, one of the Directorates-General of the European Commission, is the statistical office of the European Union. Eurostat's mission is to provide high quality statistics and data on Europe.

Eurostat co-ordinates statistical activities at Union level and more particularly inside the Commission.

Unit F5 'Education, health and social protection' is one of the five units of Directorate F 'Social statistics' of Eurostat. The Unit is responsible for providing high quality statistics on education, health and social protection, and fostering the production and dissemination of the statistical information needed to design, implement, monitor and evaluate related policies in the European Union. The Unit comprises around 20 people. The Unit is currently organised in three teams, respectively in charge of:

- Education
- Health non-finance statistics and health and safety at work
- Social protection and health finance statistics.

Further, the Unit is in charge of a project dedicated to the development of Long Term Care statistics.

We propose

There is currently an open contract agent vacancy in unit F5.

We offer an interesting position as a statistical assistant, as part of the team in charge of the education statistics from administrative sources. The successful candidate will in particular participate in the following tasks:

- the annual collection, validation and dissemination of the education data process and related metadata evaluation;
- the liaison with the statisticians at national level and international partners (OECD, UNESCO-UIS) during the validation of education data;
- the analysis of the metadata related to the education statistics;
- the development of new indicators and contribution to methodological improvements on education statistics;
- the definition and maintenance of tables and metadata for education statistics, in cooperation with other Eurostat units;
- the maintenance and continued development of the database used for the statistical production;
- the maintenance and continued development of the validation rules related to the education data.

In addition to these tasks, depending on her/his knowledge and skills, the successful candidate may contribute to other tasks under the responsibility of the unit.

The place of employment will be in Luxembourg.

We look for

We look for a dynamic and well organised colleague interested in working in statistics in general and more particularly in the field of education statistics as statistical assistant.

The successful candidate should have the following competences and skills:

- previous experience in statistical data treatment and/or skills for working with statistical applications;
- service-mindedness, commitment, flexibility and a strong sense of responsibility;
- good analytical capabilities;
- excellent team spirit;
- working knowledge of English for the contacts with the Member States; the knowledge of French would be an asset.

Previous experience related to statistical data treatment and IT development would be of advantage.

Am I eligible to apply?

You must meet the following eligibility criteria when you validate your application:

General conditions:

Candidates will be eligible for this selection procedure if they fulfil the following formal criteria at the time of the application deadline:

- Be a national of a Member State of the European Union (EU) and enjoy his or her full rights as a citizen;
- Have fulfilled any obligations imposed by applicable laws concerning military service;
- Be physically fit to perform the duties linked to the post
- Produce the appropriate character references as to suitability for the performance of the duties
- Languages: Have a thorough knowledge of one of the official EU languages and a satisfactory knowledge of a second EU language to the extent necessary for the performance of his/her duties;
- Qualifications: Completed university studies of at least three years attested by a diploma.

Specific conditions - Languages

The main working language of the Unit is English.

	Listening	Reading	Spoken interaction	Spoken production	Writing
English	C1	C1	C1	C1	C1

For details on language levels, please see the [Common European Framework of Reference for Languages](#)

Specific conditions - qualifications & professional experience

- A level of education which corresponds to completed university studies of at least 3 years attested by a diploma in the field of statistics, social science, economics or computer science or other relevant field;
- At least one year of professional experience in the field of statistics or other relevant field.

Only qualifications issued or recognised as equivalent by EU Member State authorities (e.g. by the Ministry of Education) will be accepted. Furthermore, before recruitment, you will be required to provide the documents that corroborate your eligibility and the information in your application form (diplomas, certificates and other supporting documents)

How to apply

The interested candidates should send their CV and motivation letter respecting the deadline of the vacancy to the following email address: ESTAT-HR-CORRESPONDENT@ec.europa.eu

Please mention in the subject of your application the title of the job: “**Statistical Assistant – Education statistics**”.

Due to the large volume of applications received, only candidates selected for the interview will be notified.

Selection procedure

No applications will be accepted after the closing date of the vacancy.

Candidates selected for interviews will have to succeed in [an EPSO CAST exam](#) relevant to the function group.

The request to sit the [EPSO CAST exam](#) does not commit in any way the European Commission to invite candidates for a selection panel or offer a Contract Agent position, should they succeed the test. During the recruitment process, candidates will be requested to supply documentary evidence, in original, in support of the statements made in the application.

For functional reasons and in order to complete the selection procedure as quickly as possible in the interest of the candidates as well as that of the institution, the selection procedure will be carried out in English and/or French only.

For more information on the Contract Agent positions please consult the following [EPSO page](#).

Should a position be offered, candidates are required to undergo a mandatory medical analysis and physical check-up with our selected medical service.

The working conditions of contract staff are governed by the Staff Regulations of Officials and the Conditions of Employment of Other Servants, as described in chapter IV, p. 215 of the following document:

<http://eurlex.europa.eu/LexUriServ/LexUriServ.do?uri=CONSLEG:1962R0031:20110101:EN:PDF>

Contract agents carry out tasks under the supervision of officials or temporary staff members. Further details concerning the nature of tasks and type of duties can be found [here](#).

Equal opportunities

The European Commission applies a policy of equal opportunities and non-discrimination in accordance with Article 1d of the Staff Regulations.

Data Protection

Candidates who applied for a vacant post but were not selected, will have their CV's stored in the HR database for a period of 12 (twelve) months in case other mobility opportunities open in the future. This processing falls under the headhunting policy of DG HR and is covered by DP record DPR-EC-14128.

For information related to Data Protection, please see the Specific Privacy Statement on the Eurostat website.