



## Minutes of the “ESSnet on Standardisation, SGA-2” Telephone conference

27<sup>th</sup> March, 2014

10.00-12.00 am.

**FINAL**

### List of participants:

Name	Organisation
Deirdre Giesen	CBS
Peter Struijs	CBS
Csaba Ábry	HCSO
Zoltán Vereczkei	HCSO
Giulio Barcarol	ISTAT
Nadia Mignolli	ISTAT
Palvi Shah	ONS
Becki Aquilina	ONS
Jan L. Thomas	ONS
Nadezda Fursova	SL

### 1) Introduction and recent news (HCSO)

In the introductory part the partners of the telephone conference were informed about the DIME/ITDG meeting that was held on 26-27 March 2014 in Luxemburg. It was highlighted that according to the informal information at the DIME/ITDG meeting the cost-benefit approach of the ESSnet on Standardisation was not supported. Concerning the deliverables of the Task Force on Standardisation the document on the Steering Group on Standardisation was supported, but in case of the roadmap for elaborating the standardisation system at the ESS level and the mandate of the maintenance body the participants of this meeting was against. According to the expected decision of this meeting the Task Force on Standardisation will continue its work on the roadmap and the mandate of the maintenance body. The coordinator of the ESSnet on



Standardisation will ask for the final minutes of the DIME/ITDG meeting in order to make agreements on the future of the work of the SGA-2 phase.

There is a UNECE project on Implementation of the CSPA, in which the coordinator of the ESSnet on Standardisation project participates. The task of the Work Package of this project is to establish a ‘catalogue’ on the services available for statistics. This task is similar that of the Work Package 1 of the ESSnet on Standardisation SGA-1, therefore the deliverables of the SGA-1 were sent to the partners of this project as an input.

## 2) Approval and discussion of work plans for the Work Packages

### a) *WPI – Inventory of normative documents and conceptual development (ONS)*

The draft working plan for the Work Package 1 was introduced by the Work Package leader.

The following agreements were made:

#### *Deliverable 1: Vocabulary of standardisation-related concepts*

- The SL will be the leader of this deliverable and will elaborate suggestions for the approach of the work and supplies starting documents.
- Only standardisation-related concepts should be kept in this vocabulary (e.g. concepts for Business Architecture should not be included)

#### *Deliverable 2: List of additional normative documents for the extension of the inventory:*

- The ONS will be the leader of this deliverable.

#### *Deliverable 3: Final recommendation on the platform and the organisation of the inventory*

- ISTAT suggested investigating the possibility of a wiki website.

#### *Deliverable 4: Competencies required for the maintenance of the inventory:*

- The HCSO will be the leader of this deliverable.



- This task is strongly connected to the standard-making process (life-cycle model) therefore inputs are required from the Work Package 2.
- This task also is in line with the task of the Task Force on Standardisation, therefore a strong cooperation between these initiatives should be kept in mind.

***Deliverable 5: Refined templates and user guides for the assessment of all types of normative documents***

The SL will be the leader of this deliverable.

At the Titchfield meeting the partners of the Work Package 1 will have a Work Package meeting.

***b) WP2 – Standardisation process (HCSO)***

The draft working plan and the approach of the Work Package 2 were introduced by the Work Package leader.

The following decisions were made:

- There should be test cases for all the steps of the life-cycle phase elaborated by the Sponsorship on Standardisation.
- There should be a test case – if it is possible – for testing the whole life-cycle model.
- Division of work:
  - Assigning ESSnet partners for the “Establishment of the need” part of the process: CBS and CSB will participate in this task
  - Assign ESSnet partners for the “Development and adoption” part of the process: ONS and HCSO will carry out this task
  - Assign ESSnet partners for the “Implementation and revision” part of the process: ISTAT and SL will carry out this task.

***c) WP3 – Cost-benefit assessment (CBS)***

The work of this Work Package cannot start yet, since it might be that it has to be revised according to the decisions made by the DIME/ITDG meeting.

***d) WP4 – Communication (HCSO)***



The draft working plan and the approach of the Work Package 4 were introduced by the Work Package leader.

The following decisions were made:

- The consultation with the DIME and the work in the Statistical Network activity should be put on the list for external communication.
- Deliverables:
  - ***Deliverable 1: Updated communication plan in close cooperation with the DIME Steering Group:***
    - The HCSO will lead this deliverable and no partners are needed
  - ***Deliverable 2: Guideline for the interpretation of the business architecture model from standardisation point of view:***
    - ISTAT will lead this deliverable and CBS will be a contributor, partner in this task
  - ***Deliverable 3: Final plans for an updated and animated website to communicate standardisation-related information to the wider audience:***
    - The HCSO will be the leader of this deliverable.
    - This task is in connection with Work Package 1 concerning the platform of the inventory (Deliverable 3.)
  - ***Deliverable 4: Updated, animated website content with attractive presentation of ESS standardisation-related information***
    - The HCSO will be the leader of this deliverable and no partners are needed.
- Concerning internal communication:
  - The **Doodle** will be used for pointing out the appropriate date for telephone conferences.

**3) Discussion of the process of ESS standardisation** (if there will be time for it)  
(the life-cycle; based on the document sent to ESSnet partners on 21<sup>st</sup> March, 2014)

This will be the issue of the next telephone conference after the receive of the final minutes of the DIME/ITDG meeting.

**4) AOB and meeting conclusions** (HCSO)

