Instituto
Nacional de
Retail Trade Indices

The information requested must refer to the MONTH indicated on the top of the questionnaire.
Remission deadline: This completed questionnaire should be returned before the 7th of the month following the reference month.
Modifications in identification (Complete only the parts subject to change)
Name or business name of the company $\qquad$ NIF

Address (street, plaza, avenue...)
Post Code $\quad \square \quad|\quad| \quad \mid$
City $\qquad$ Province $\qquad$

Contact person, when necessary, for queries, clarification or changes to this questionnaire
Principal Activity (the activity which generates the greatest added value or, failing that, the highest turnover)
I mportant: Check that the principal activity is the activity indicated on the label
Is the company's principal activity the same as indicated on the label?


Yes $\Rightarrow$ Skip to part A
NO $\Rightarrow$ a) Describe the principal activity in detail
B) Specify the main products sold or services provided

## A. Locations and days open in the month

1. Number of locations dedicated to sales (company total) $\qquad$ $\longrightarrow$
2. Of these, with sales areas $\geq 2,500 \mathrm{~m}^{2}$
3. Number of days open in the reference month $\qquad$ $\square$
4. Of these, indicate how many are Sundays and Holidays ${ }^{1}$ $\qquad$ $\longrightarrow$
(Note 1: if different locations are open different numbers of days, indicate the average number)

## Nature, characteristics and purpose

This survey is part of the general plan for services sector statistics, to comply with Regulation (EC) 1165/98 of 19 May 191998 on short-term statistics and the National Statistical Plan. The purpose of this survey is to construct short-term indicators of retail trade.

## Legislation <br> Mandatory Completion Statistics

## Statistical Confidentiality

The personal data obtained by the statistical services both directly from the informants and through administrative sources will be subject to protection and will be protected by statistical secrecy (Article 13.1 of the Public Statistical Function Law of May 9, 1989; (LFEP)). All statistical personnel will have the obligation to preserve statistical secrecy (article 17.1 of the LFEP).

## Obligation to provide data

Laws 4/1990 and 13/1996 establish the obligation to provide data requested for the drafting of this Statistical Report.
The statistical services may request data from all individuals and legal entities, domestic or foreign, resident in Spain (article 10.1 of the LFEP).
All individuals and legal entities that provide data, whether their collaboration is mandatory or voluntary, must answer in a truthful, exact, complete and timely manner the questions ordered in due form by the statistical services (Article 10.2 of the LFEP).
Failure to comply with the obligations established in this Law regarding statistics for state purposes will be sanctioned in accordance with the provisions in the norms contained in this Title (article 48.1 of the LFEP).
Very serious infractions will be sanctioned with fines of $\mathbf{3 , 0 0 5 . 0 7}$ to $\mathbf{3 0 , 0 5 0 . 6 1}$ euros. Serious infractions will be sanctioned with fines of $\mathbf{3 0 0 . 5 2}$ to $\mathbf{3 , 0 0 5 . 0 6}$ euros. Minor infractions will be sanctioned with fines of $\mathbf{6 0 . 1 0}$ to $\mathbf{3 0 0 . 5 1}$ euros (articles 51.1, 51.2 and 51.3 of the LFEP).

## B. I ncome (VAT included) (enter in euros without decimals)

## I ncome from retail sales



1. Does the company have locations, personnel or income from retail sales in more than one Autonomous Community?
$\square$ YES $\quad \square$ NO $\rightarrow$ Indicate the Autonomous Community where the company performs its activity
2. Complete the following table

|  | No. of locations dedicated to sales | Total personnel on last day of the month | Of total income from retail sales (point B7), indicate the \% corresponding to each Autonomous Community |
| :---: | :---: | :---: | :---: |
| 1. Andalucía |  |  | \% |
| 2. Aragón |  |  | \% |
| 3. Asturias, Principado de |  |  | \% |
| 4. Balears, Illes |  |  | \% |
| 5. Canarias |  |  | \% |
| 6. Cantabria |  |  | \% |
| 7. Castilla y León |  |  | \% |
| 8. Castilla-La Mancha |  |  | \% |
| 9. Cataluña |  |  | \% |
| 10. Comunitat Valenciana |  |  | \% |
| 11. Extremadura |  |  | \% |
| 12. Galicia |  |  | \% |
| 13. Madrid, Comunidad de |  |  | \% |
| 14. Murcia, Región de |  |  | \% |
| 15. Navarra, Comunidad Foral de |  |  | \% |
| 16. País Vasco |  |  | \% |
| 17. Rioja, La |  |  | \% |
| 18. Ceuta |  |  | \% |
| 19. Melilla |  |  | \% |
| Total |  |  | 100 |

NOTE: The shaded areas of the questionnaire indicated the relevant sections. Thank you for your collaboration
Note: The questionnaire is available in the various co-official languages of the autonomous communities

| Basic information on Data Protection |  |
| :--- | :--- |
| Responsible: | National Statistics Institute |
| Purpose | Conducting of this Survey of the National Statistical Plan |
| Legitimacy | Article 10 of the Law on Public Statistical Services and Second Additional <br> Provision of Law 13/1996 |
| Recipients | Data are not transferred to third parties except as provided for in statistical <br> legislation |
| Rights | According to Article 89.2 of Regulation 2016/679 on the protection of natural <br> persons' data and Article 2.3 of Law 15/1999 for the Protection of Personal <br> Data, the rights of access and rectification are not contemplated. |
| Additional <br> information | You can consult additional and detailed information <br> on Data Protection on our website: <br> http://www.ine.es/proteccion_datos/oe/30103 |

