

*Information about the local unit*

Regulation (1738/2005) (SES 2018)	Column Name	Data type	Data length	Data Label	Mandatory (M) or Optional (O) variable
	TABLE	A	1	Table identification (A)	M
	YEAR	N	8	Identification of the reference period (e.g.2018)	M
1.1	A11	A	3	Geographical location of the statistical unit, local unit (NUTS-1)	M
1.2	A12	A	8	Size of the enterprise to which the local unit belongs	M
1.3	A13	A	3	Principal economic activity of the local unit (NACE Rev. 2)	M
1.4	A14	A	1	Form of economic and financial control	M
1.5	A15	A	1	Collective pay agreement	M
1.6	A16	N	8	Total number of employees in the local unit in the reference month	O
1.7	A17	A	3	Affiliation of the local unit to a group of enterprises	O
5.1	A51	N	8.2	Grossing-up factor for local units (to 2 decimal places)	M
	KEY_B	A	6	Key identifying the enterprise	O
	KEY_L	A	6	Key identifying the local unit	M

*Information on individual characteristics of each employee in the sample relating to the reference year*

Regulation (1738/2005) (SES 2018)	Column Name	Data type	Data length	Data Label	Mandatory (M) or Optional (O) variable
	TABLE	A	1	Table identification (B)	M
	YEAR	N	8	Reference period (e.g. 2018)	M
	KEY_E	A	6	Key identifying the employee	M
2.1	B21	A	1	Sex	M
2.2	B22	N	8	Age ( <i>Year of Birth</i> )	M
2.3	B23	A	3	Occupation in the reference month (ISCO-08)	M
2.4	B24	A	3	Management position / supervisory position	O
2.5	B25	A	2	Highest successfully completed level of education (ISCED-2011)	M
2.6	B26	N	8	Length of service in enterprise (in years)	M
2.7	B27	A	2	Full-time or part-time employee	M
2.7.1	B271	N	8.2	% share of a full-timer's normal hours (to 2 decimal places)	M
2.8	B28	A	1	Type of employment contract	M
2.9	B29	A	3	Citizenship and residence	O
3.1	B31	N	8.2	Number of <u>weeks</u> to which the gross annual earnings relate (to 2 decimal places)	M
3.2	B32	N	8	Number of hours paid during the reference month	M
3.2.1	B321	N	8	Number of overtime hours paid in the reference month	M
3.3	B33	N	8	Annual days of holiday leave (in full days)	M
3.4	B34	N	8	Other annual days of paid absence	O
4.1	B41	N	16	Gross annual earnings in the reference year	M
4.1.1	B411	N	16	Annual Bonuses and allowances not paid at each pay period	M
4.1.2	B412	N	8	Annual payments in kind	O
4.2	B42	N	8	Gross earnings in reference month	M

Regulation (1738/2005) (SES 2018)	Column Name	Data type	Data length	Data Label	Mandatory (M) or Optional (O) variable
4.2.1	B421	N	8	Earnings related to overtime	M
4.2.2	B422	N	8	Special payments for shift work	M
4.2.3	B423	N	8	Compulsory social contributions and taxes paid by the employer on behalf of the employee	O
4.2.3.1	B4231	N	8	Compulsory social security contributions	O
4.2.3.2	B4232	N	8	Taxes	O
4.3	B43	N	8.2	Average gross hourly earnings in the reference month (to 2 decimal places)	M
5.2	B52	N	8.2	Grossing-up factor for employees (to 2 decimal places)	M
	KEY_L	A	6	Identification key of the local unit the employee belongs to	M