

## Asylum - Applications Metadata

### General information:

- National authorities where an asylum application may be lodged: [See annex 1](#)
- Data on European citizens is collected on a voluntary basis.  
As such asylum applicants being EU citizens may not be reported to Eurostat although such applications may be recorded at national level.  
In Member States for which '0' (zero) EU asylum applicants are reported in these tables, this figure may reflect non availability of data relating to EU citizens.

### Asylum applicants - availability:

- Data on new asylum applicants:
  - Statistics relating to new asylum applicants are not covered by Art. 4 of the Regulation 862/2007 and is provided to Eurostat on a voluntary basis.
  - These voluntary data is not yet provided by **Bulgaria, Denmark, Greece, Hungary, Austria, Romania, Finland, Iceland, Liechtenstein** and **Norway**.
  - **France** and **Lithuania** started to provide these statistics with reference period **January 2009**.
  - **Spain** and **Slovakia** started to provide these statistics with reference period **January 2010**.
  - **Luxembourg** started to provide these statistics with reference period **March 2010**.
- Data on all asylum applicants (including repeated applicants)
  - Statistics on new and all asylum applicants are available for the **United Kingdom** from January 2009 and on. Until December 2008 only data relating to new asylum applicants was available.

### Asylum applicants - comparability:

- Due to peculiarities of the asylum procedure in **Cyprus, Malta** and **Italy**, the number of new asylum applicants and all applicants is almost identical (i.e. number of repeated applicants is very low).
- New and all asylum applications statistics provided by the Member States are based on the number of persons seeking asylum. (i.e. when a single asylum claim refers to several individuals all these individuals are reported).
  - In **Cyprus**, data submitted from January 2008 to December 2009 solely relates to the characteristics of the main asylum applicants and excludes persons who accompany him/her (e.g. spouse, children, other family members) As a consequence, the number of minors reported during this period is underestimated as it relates solely to unaccompanied minors requesting asylum and do not include minors accompanied by adults.

### Data relating to all asylum applications:

- The same asylum applicant should not be reported twice within the same month: but an applicant lodging an application in two different months would be reported twice.
  - This concept was not applied in: **Austria** and **Sweden**.
  - In **Czech Republic, Hungary** and **Poland**, an applicant will be counted twice if he/she applies two times for asylum within the same month.
  - This used to be the case in **Switzerland** for data collected from January 2008 to February 2010.
  - It should be noted that the event in which the same person would apply twice within the same period is very rare and does not impact significantly on the data.
  - In **Denmark**, till January 2010 repeated applications were only included to a certain extent: only applicants, who had withdrawn their application or had had a final rejection and had been back in their country of origin were included. This number was thus very limited. All other repeated applications were not included (those who had a final rejection and who did not leave, but applied for re-opening of their case, i.e. on new grounds, new documents etc.)

#### Dublin procedure:

- In general, persons subject of a Dublin procedure are reported in these tables. Nevertheless, **Bulgaria, France, and Romania** do not include such persons.

#### Resettled refugees:

- In principle, applications relating to resettled refugees should not be included in the datasets A01 and A18 transmitted to Eurostat, such applicants should only be reported in the annual dataset A16 dedicated to this category of persons.
  - Such persons were nevertheless included in the figures provided to Eurostat by **Belgium, France, Italy and Luxembourg**.

#### Persons subject of an application pending at the end of the month:

Statistics on persons being a subject of a pending application provided to Eurostat do not relate to all administrative / judicial procedure in:

- In **Finland, Luxembourg, Norway Poland, Portugal, and Slovakia** these statistics relate to first instance only
- In **France**, it relates to applications pending at first and subsequent instances (but not the third).
- In **Greece**, the stock of pending applications for December 2009 and January 2010 refer only to the applications lodged in Regional Police Directorates. From February 2010 and onwards, the stock of pending applications includes the pending applications lodged at Regional Police Directorates, a stock of pending applications at the Police Headquarters and the stock of pending applications (2<sup>nd</sup> instance from the previous law) which consists of around 46 thousands applications for which age and gender disaggregation is not yet available and are thus reported in the column unknown age and sex.

#### Applications for international protection withdrawn:

- Statistics on withdrawals of asylum applications refers only to:

- First instance: **Cyprus, Germany, Finland, France, Luxembourg, Hungary, Norway, Poland, and Sweden.**
- First and subsequent instance in **Malta, and Greece.**

#### Asylum applicants - Age:

- The age of the asylum applicant does not correspond to his/her age at the date of the administrative event (see guidelines)
  - In **Finland, France, Portugal and Slovenia** the age of the applicant is approximated by subtracting the birth year to the reference year. In **Hungary, Luxembourg, and Poland**, the age at the time the asylum application was lodged is used.
  - In **Italy**, from January to December 2008, adults and accompanying children were recorded within the same group. During this period, figures relating to minor applicants thus relate solely to unaccompanied

#### Asylum applicants - unaccompanied minors – availability:

- Age and sex breakdown of unaccompanied minors were not available in **Denmark** for 2008.

## **Asylum – First instance decisions metadata**

### **General information:**

- First instance authority: [See annex 2](#)
- Data on European citizens is collected on a voluntary basis. As such asylum applicants being EU citizens may not be reported to Eurostat although such applications may be recorded at national level. In Member States for which '0' (zero) EU decision on asylum applicants are reported in these tables, this figure may reflect non availability of data relating to EU citizens.

#### First instance decisions - availability:

- Grants of authorisations to stay for humanitarian reasons at first instance are not applicable in **Belgium, Bulgaria, Estonia, Ireland, France, Latvia, Lithuania, Luxembourg, Austria, Portugal, and Slovenia.**
- In **Italy**, the number of rejections at first instance includes a number of recommendations to issue an authorization to stay for humanitarian reasons. Such recommendation does not guarantee the grant of an authorization to stay for humanitarian reason, and therefore the number of first instance rejections is overestimated. Indeed, some individuals might be counted twice under the same reference period: first as a person rejected and recommended for an authorisation to stay for humanitarian reasons and subsequently as a person granted an authorisation to stay for humanitarian reasons.
- In **Liechtenstein**, the subsidiary protection status is not applicable.
- In **Slovakia**, the number of authorisation to stay for humanitarian reasons granted at first instance may include final decisions as the current system does not to discriminate between final and first instance decisions for this type of protection.
- First instance decisions statistics were not available in **Cyprus** till Q1 2009.

#### First instance decisions - coverage:

- In **France**, decisions relating to unaccompanied minors and accompanied minors aged 16 to 18 are included. However, accompanying minors aged less than 16 are not reported in the first instance statistics.

#### First instance decisions - age:

- The age reported in first instance decisions tables does not relate to the age of the applicant at the date the decision was issued in: **France, Hungary, Poland** and **Portugal**. In **France** and **Portugal**, the age of the applicant is approximated by subtracting the birth year to the reference year.
- In **Hungary** and **Poland**, the age at the time the asylum application was lodged is used.

#### Resettled persons:

- Positive decisions granted to resettled refugees are included in dataset A05 (refugee status) or A06 (subsidiary protection) in **Belgium, France, Italy, Luxembourg**, and the **Netherlands**.

#### Dublin procedure:

- Persons subject of a Dublin procedure and formally rejected are not included in the dataset A04 (persons rejected at first instance) in **Bulgaria, Denmark, France, Italy, Poland**, and **Romania**.

## **Asylum – Final based on appeal or review decisions metadata**

### **General information:**

- Subsequent instances following the first instances: [See annex 3](#)
- Data on European citizens is collected on a voluntary basis.  
As such asylum applicants being EU citizens may not be reported to Eurostat although such applications may be recorded at national level.  
In Member States for which '0' (zero) EU decision on asylum applicants are reported in these tables, this figure may reflect non availability of data relating to EU citizens.

#### Final decisions in appeal or review - availability:

- Grants of authorisations to stay for humanitarian reasons in appeal or review are not applicable in **Belgium, Bulgaria, Estonia, Ireland, Spain, France, Italy, Latvia, Lithuania, Luxembourg, Austria, Portugal**, and **Slovenia**.  
In **Ireland** and **Liechtenstein**, the grants of subsidiary protection status in appeal or review are not applicable.
- Age and sex breakdown on final decisions based on appeal or review were not available in **Denmark** for 2008.

#### Final decisions in appeal or review - coverage:

- In **France**, decisions relating to unaccompanied minors and accompanied minors aged 16 to 18 are included. However, accompanying minors aged less than 16 are not reported in the final based on appeal or review decisions.

Final decisions in appeal or review - age:

- The age reported in final based on appeal or review decision tables does not relate to the age of the applicant at the date the decision was issued in: **France, Hungary, Poland** and **Portugal**.
- In **France** and **Portugal**, the age of the applicant is approximated by subtracting the birth year to the reference year.
- In **Hungary** and **Poland**, the age at the time the asylum application was lodged is used.

Dublin procedure:

- Persons subject of a Dublin procedure and formally rejected are not included in the dataset A04 (persons rejected in appeal or review) in **Bulgaria, Denmark, France, Hungary, Italy, Poland, Romania** and the **United Kingdom**.

Annex 1: National authorities where an asylum application may be lodged

<b>Austria</b>	
<b>Belgium</b>	Office des étrangers Border Police Prison Directorate
<b>Bulgaria</b>	Bulgarian State Agency for Refugee
<b>Cyprus</b>	Entry points District Immigration Office
<b>Czech Republic</b>	Police (at border crossing) reception centre Alien Police Regional Headquarters Aliens detention centre Ministry of Interior (when hospitalised, held in custody and/or imprisoned)
<b>Germany</b>	Federal Office for Migration and Refugees
<b>Denmark</b>	Asylum applications may be lodged anywhere in Denmark- to all authorities. Usually applications are lodged at police stations, border control posts (police) or at the Immigration Service.
<b>Estonia</b>	Police and Border Guard Board ( <a href="http://www.politsei.ee/en">http://www.politsei.ee/en</a> )
<b>Finland</b>	Police Border Authorities
<b>France</b>	OFPRA (Office Français de Protection des Réfugiés et Apatrides)
<b>Greece</b>	Athens, Thessaloniki Asylum Departments, Security Departments or Security Subdivisions in Regional Police Directorates
<b>Hungary</b>	Office of immigration and Nationality (OIN)
<b>Ireland</b>	ORAC (Office of the Refugee Applications Commissioner) The Garda National Immigration Bureau (GNIB) - Irish Border Police
<b>Italy</b>	Questura ( Provincial Police Authority) Border Police
<b>Lithuania</b>	Border crossing points Migration Offices foreigner's Registration Centre under the State Border Guard Service of the MOI
<b>Luxembourg</b>	Ministry of Foreign Affairs - Immigration Department (Refugee Unit)
<b>Latvia</b>	The only national authority where asylum applicant may lodge asylum applications is the State Border Guard.
<b>Malta</b>	Refugee Commission
<b>Netherlands</b>	Asylum agency
<b>Poland</b>	Border guards
<b>Portugal</b>	In all authorities to the Borders and Aliens Service
<b>Romania</b>	Romanian Immigration Office Border police Romanian police National administration of Penitentiaries within the Ministry of justice
<b>Sweden</b>	
<b>Slovenia</b>	MOI - International Protection Division Diplomatic-consular representation offices of the Republic of Slovenia in third countries

<b>Slovakia</b>	Relevant department of Alien and border police of the Ministry of Interior of the Slovak Republic
<b>United Kingdom</b>	UK Border Agency Asylum applications may be made either at port of entry or in-country after arrival.
<b>Switzerland</b>	Federal Office for Migration (FOM) Border guards (at any official border crossing or at the airport. The FOM will decide if such a person may enter Switzerland) Embassy (an asylum claim can be filed at any Swiss embassy. Such claims are examined by the FOM, only if a person is allowed by the FOM to enter Switzerland, the asylum claim is officially counted in the statistics)
<b>Norway</b>	Police Airports Seaports other borders

Annex 2: first instance authority

<b>Austria</b>	
<b>Belgium</b>	Commissariat général aux réfugiés et apatrides,: <a href="http://www.cgra.be">www.cgra.be</a> For dublin II, Office des étrangers: <a href="http://www.dof.gov.be">www.dof.gov.be</a>
<b>Bulgaria</b>	Bulgarian State Agency for Refugees 21A Monteviedo str. 1618, Sofia Bulgaria <a href="http://aref.government.bg">aref.government.bg</a>
<b>Cyprus</b>	Asylum Service 70 Arch. Makariou III, AFEMIA HOUSE, 1681 Nicosia, Cyprus P.O. Box. 23340, 1681 Nicosia <a href="http://www.moi.gov.cy/asylum">www.moi.gov.cy/asylum</a>
<b>Czech Republic</b>	Ministerstvo vnitra České Republiky      The Ministry of the Interior of the Czech Republic Odbor azylové a migrační politiky      Department for Asylum and Migration Policy Nad Štolou 3 170 34 Prague 7 P. O. BOX 21/OAM Czech Republic <a href="http://www.mvcr.cz">www.mvcr.cz</a>
<b>Germany</b>	Bundesamt für Migration und Flüchtlinge/ Federal Office for Migration and Refugees; Frankenstrasse 210, D-90461 Nuernberg
<b>Denmark</b>	Udlaendineservice - Danish immigration Service. Ryesgade 53, 2100 Copenhagen O, Denmark <a href="http://www.newtodenmark.dk">www.newtodenmark.dk</a>
<b>Estonia</b>	Police and Border Guard Board Address: Pärnu mnt 139, Talinn, Estonia. Website: <a href="http://www.politsei.ee/en/">http://www.politsei.ee/en/</a>
<b>Finland</b>	Finnish imigration Service P.O. Box 18, FIN-00581 Helsinki, Finland <a href="http://www.migri.fi">www.migri.fi</a>
<b>France</b>	Office Française de Protection des Réfugiés et Apatrides - 201 rue Carnot 94136 Fontenay-sous-Bois cedex
<b>Greece</b>	Directors of Athens, Thessaloniki Aliens Divisions, Directors of Regional Police Directorates
<b>Hungary</b>	Office of Immigration and Nationality/OIN (Bevándorlási és Állampolgársági Hivatal/BÁH, Refugee Directorate Address of the centre: Budafoki út 60., 1117 Budapest, Hungary Web-site: <a href="http://www.bmbah.hu/">http://www.bmbah.hu/</a>
<b>Ireland</b>	Office of the Refugee applications Commissioner 79-83 Lr. Mount St. Dublin 2 Ireland <a href="http://www.orac.ie">www.orac.ie</a> Pending national legislation plans to replace ORAC with a new organisation which will introduce a single procedure to process applications for asylum, subsidiary protection and leave to remain on humanitarian grounds within the one organisation.

<b>Italy</b>	there are 10 territorial Commissions , which are coordinated by national Commission for the Right of Asylum
<b>Lithuania</b>	MIGRATION DEPARTMENT UNDER THE MINISTRY OF THE INTERIOR OF THE REPUBLIC OF LITHUANIA L. Sapiegos str. 1, LT-10312 Vilnius, Lithuania. <a href="http://www.migracija.lt">www.migracija.lt</a>
<b>Luxembourg</b>	Ministère des Affaires étrangères Direction de l'immigration BP 752 L-2017 Luxembourg <a href="http://www.mae.lu">www.mae.lu</a>
<b>Latvia</b>	The asylum Affairs Division of the Office of Citizenship and Migration Affairs of the Ministry of Interior, Ciekurkalna 1. line, B-3 , Riga, LV - 1026, <a href="http://www.pmlp.gov.lv">www.pmlp.gov.lv</a>
<b>Malta</b>	office of the Commissioner for Refugees Fort St. Elmo, Valleta, Malta
<b>Netherlands</b>	In the name of the State Secretary of Justice Immigration and Naturalization service Headquarters in Rijswijk Dr. H. Colijnlaan 341, 2241 XL Rijswijk <a href="http://www.ind.nl">www.ind.nl</a>
<b>Poland</b>	Urzad do Spraw Cudzoziemcow / Office for Foreigners, Poland, 00-564 Warsaw, ul. Koszykowa 16, <a href="http://www.udsc.gov.pl">www.udsc.gov.pl</a>
<b>Portugal</b>	Ministério da Administração Interna / Ministry of Interior Praça do Comércio, 1149-015 Lisboa Telefone +351 213 233 000 Fax 213 468 031 <a href="http://www.mai.gov.pt">www.mai.gov.pt</a> Serviço de Estrangeiros e Fronteiras / Portuguese Immigration Service (Aliens and Borders Service) Av. Casal de Cabanas Urbanização Cabanas Golf Nº 1 2734-506 Barcarena Oeiras Tel: 214 236 200 / 965 903 600 Fax: 214 236 640 <a href="http://www.sef.pt">www.sef.pt</a>
<b>Romania</b>	Romanian Immigration Office
<b>Sweden</b>	Swedish Migration Board 601 70 Norr Köping Sweden <a href="http://www.migrationsverket.se">www.migrationsverket.se</a>
<b>Slovenia</b>	Ministry of the Interior, Migration and Integration Directorate, International Protection Division, Cesta v Gorice 15, 1000 Ljubljana, Slovenia;, web-site: <a href="http://www.mnz.gov.si">http://www.mnz.gov.si</a>
<b>Slovakia</b>	Migration Office of the Ministry of the Interior of the Slovak Republic, Pivonkova 6, Bratislava, <a href="http://www.minv.sk">www.minv.sk</a>
<b>United</b>	UK Border Agency, Lunar House, 40 Wellesley Road, Croydon CR9 2BY <a href="http://www.ukba.homeoffice.gov.uk/">http://www.ukba.homeoffice.gov.uk/</a>

<b>Kingdom</b>	
<b>Switzerland</b>	Bundesamt für Migration - Office fédéral des migrations - Ufficio federale della migrazione - Federal Office for Migration: Quellenweg 6, CH-3003 Bern-Wabern www.bfm.admin.ch On January 1st, 2005 the old federal offices for refugees and for aliens were fused to the new Federal Office for Migration.
<b>Norway</b>	The Norwegian Directorate of Immigration Hausmannsgate 21, Oslo P.O. Box 8108 Dep. N-0032 Oslo, Norway www.udi.no

Annex 3: Subsequent instances following the first instances

<b>Austria</b>	
<b>Belgium</b>	Conseil du contentieux des étrangers + Conseil d'Etat en cassation
<b>Bulgaria</b>	Second instance: Administrative court Final instance: Supreme administrative court
<b>Cyprus</b>	Final instance: Reviewing Authority of Refugees 10-12 Gregori Afxentiou, Agios Dometios, 2360 Nicosia Appeals before the Reviewing Authority of Refugees are subject to adjudication before the Supreme Court within 75 days from the date the Asylum Seeker has been informed on the Authority's decision on his/her case. The Supreme Court may decide only on legality of the asylum procedure and cannot grant formal decisions.
<b>Czech Republic</b>	Regional Court
<b>Germany</b>	Verwaltungsgericht Oberverwaltungsgericht Bundesverwaltungsgericht
<b>Denmark</b>	Flygtningenaevnet - Refugee board, St. Kongensgade 1-3, 1264 Copenhagen K,
<b>Estonia</b>	Administrative court District Court Supreme Court Shortly about our appeal system. In Estonia we don't have special appeal body for asylum seekers. If asylum seeker wants to appeal, then he or she have to turn to Estonian court system. In Estonia we have 3-level court system: - administrative court, - district court - supreme court. If Police and Border Guard Board (PBB) decide to reject application for international protection, then asylum seeker can appeal this decision firstly to the administrative court. If asylum seeker doesn't agree with the decision of the administrative court, then he or she can appeal this decision to the district court, and so on. And important is to note that all these courts don't decide to grant international protection status or to reject applications for international protection. All Estonian courts only decide is the PBB G decision correct or not. If court said that the decision is not correct (for example motivation of the decision was not enough or was unclear or PBB ignored some procedural rule), then the court returns this case to PBB. After that PBB have 2 choices: to appeal this court decision to the next level or to be agree with court and to start review asylum application
<b>Finland</b>	Helsinki Administrative Court
<b>France</b>	Cour Nationale du Droit d'Asile (CNDA) 35 rue Cuvier 93100 Montreuil-sous-Bois
<b>Greece</b>	Subsequent instances following the first instance: Suggestive Appeal Boards 2 <sup>nd</sup> instance (pending from previous years): Secretary General Decision 2 <sup>nd</sup> instance (since July 2009): Council of State
<b>Hungary</b>	Municipal Court (Fovarosi Birostag)
<b>Ireland</b>	Refugee Appeals Tribunal, 6-7 Hanover Street, Dublin 2, Ireland
<b>Italy</b>	Ordinary judge
<b>Lithuania</b>	Vilnius District Administrative Court The Supreme Administrative Court of Lithuania

<b>Luxembourg</b>	2nd: Tribunal Administratif Nouvel hémicycle: 1 rue du fort Thüngen L-1499 Luxembourg 3rd: Cour administrative Nouvel hémicycle: 1 rue du fort Thüngen L-1499 Luxembourg
<b>Latvia</b>	Administrative District Court, Antonijas Street 6, Riga LV-1010
<b>Malta</b>	Office of the Commissioner for Refugees The Refugee Commission is the administrative body taking care of subsequent applications. The Appeals Board is the administrative body taking care for appeals after first decisions taken after a subsequent application
<b>Netherlands</b>	Arrondissementsrechtbank (court in first instance), Prins Clauslaan 60 2595AJ The Hague Council of State (administrative court branch), Lange Voorhout 3 2514EA 's-Gravenhage website <a href="http://www.raadvanstate.nl">www.raadvanstate.nl</a>
<b>Poland</b>	Rada do Spraw Uchodzców / Refugee council, Poland, 00-582 Warsaw, Al. Ujazdowskie 1/3
<b>Portugal</b>	Tribunal Administrativo e Fiscal in all territory - in Lisbon is in Av Helen Keller 17 B 19 A Lisboa, 1400 Phone: 213 622 665 Tribunal Central Administrativo in all territory - in Lisbon is in R. Beneficência 241, 1600 Lisboa - Phone: +351 217 922 300
<b>Romania</b>	Courts Tribunal Competent courts are those that have territorial jurisdiction where the territorial branches of the RIO act (art. 80 form Law on asylum). Also competent Tribunal are those that have territorial jurisdiction where the court whose decision is contested, acts (art. 67 from Law on asylum)
<b>Sweden</b>	Migration Courts, Stockholm, Göteborg, Malmö High Courts Stockholm
<b>Slovenia</b>	Upravno sodišče Republike Slovenije (Administrative Court), Fajfarjeva 33, Ljubljana Vrhovno sodišče (Supreme Court) Republike Slovenije, Tavčarjeva 9, Ljubljana
<b>Slovakia</b>	2nd: Regional court Bratislava, Záhradnícka 10, 813 66 Bratislava Regional court Košice, Štúrova 29, 041 51 Košice 3rd: Supreme court of the Slovak Republic, Župné námestie 13, 814 90, Bratislava 4th: Supreme court of the Slovak Republic, Župné námestie 13, 814 90, Bratislava
<b>United Kingdom</b>	There is no one address for the AIT as there are a number of different hearing centres around the country. However, the (current) address of the London hearing centre is Procession House, 110 New Bridge Street, London EC4V 6JL.
<b>Switzerland</b>	Final instance: Bundesverwaltungsgericht - Tribunal administratif fédéral - Tribunale amministrativo federale - Tribunal administrativ federal - Federal Administrative Court Postal address: Postfach, 3000 Bern 14 <a href="http://www.bundesverwaltungsgericht.ch">www.bundesverwaltungsgericht.ch</a>
<b>Norway</b>	Immigration Appeals Board Regular judicial Authorities