

EUROPEAN UNION MODEL SPECIFIC CONTRIBUTION AGREEMENT

<Specific Contribution Agreement N° under framework partnership agreement N°.
(the “Agreement”)>

This Specific agreement ("the Specific agreement") is concluded between the following parties:

The European Union, represented by the European Commission (the “**Contracting Authority**”), represented for the purposes of signature of this Specific agreement by [function, DG/service, forename and surname],

first counterparty,

and

<Full official name as mentioned in the LEF>

<Legal status (International Organisation, or other, as applicable)>

<Organisation official registration number, if any>

<Full legal address>

<VAT number, for VAT registered organisations>,

represented for the purposes of signature of the Specific agreement by [function, forename and surname],

hereinafter the “**Organisation**”, second counterparty, (individually a “Party” and collectively the “Parties”) have agreed as follows:

SPECIAL CONDITIONS

Article 1 – Purpose

The Specific agreement is concluded in the context of the partnership established between the parties. It is drawn up in accordance with the relevant terms of Framework Contribution Agreement No [...] signed between the Commission and the partner on [insert the date on which the last party has signed the Framework agreement] (“the Framework agreement”).

The Commission has decided to award a contribution (“specific contribution for an action”), under the terms and conditions set out in the Specific agreement and the Framework agreement, for *the action* entitled [**insert title of the action in bold**] (“*the action*”) as described in Annex I.

By signing the Specific agreement, the partner accepts the contribution and agrees to implement the action in accordance with the terms and conditions of the Specific agreement and the Framework agreement, acting on its own responsibility.

Article 2 – Entry into Force and Implementation Period of the specific agreement

2.1 The Agreement shall enter into force on the date when the last Party signs.

2.2 The *action* runs for **[insert number in bold] months** starting on [the first day [of the month] following the date when the last party signs the Specific agreement.

Article 3 – Financing the Action

3.1 The *maximum amount of the contribution* is EUR **[insert amount]**.

3.2 The contribution takes the form of:

- (a) The reimbursement of the eligible costs of the *action* ("reimbursement of eligible costs"), which are estimated at EUR [...] and which are:
 - (i) [actually incurred ("reimbursement of actual costs") for the direct eligible costs [for [the partner] [and] [the following affiliated entities]: [...]] established in accordance with Articles 18 to 20 of Annex II of the framework agreement.
[reimbursement of actual costs: not applicable] – or -
 - (ii) [declared on the basis of [an amount per [unit]][a lump sum][a flat-rate] calculated in accordance with the partner's usual cost accounting practices ("reimbursement of costs declared on the basis of the partner's usual cost accounting practices") for the [following categories of costs] [for [the partner] [and] [the following affiliated entities]: [...]]
[reimbursement of costs declared on the basis of the partner's usual cost accounting practices: not applicable]
- (b) The remuneration of the Organisation by the Contracting Authority for the implementation of the activities to be implemented under this Agreement shall be **7%** of the final amount of eligible direct costs of the Action to be reimbursed by the Contracting Authority.

Article 4 – Pre-financing, Reporting, Requests for Payments

4.1 Pre-Financing

The pre-financing of []% will be paid within 30 days of the signature of the specific agreement.

4.2 Reporting periods

The implementation of the action is covered in one annual reporting period.

4.3 Request for payment of the balance and supporting documents

The partner must submit a request for payment of the balance within 60 calendar days following the end of the last reporting period, in accordance with article 19 of the annex II to the Framework contribution agreement.

The payment of the balance will be paid based on the annual implementation report and additional documents the Contracting authority may request concerning the implementation of the action.

SIGNATURES

For the partner

[*function*/ forename / surname]

[signature]

Done at [place], [date]

For the Commission

[forename /surname]

[signature]

Done at [place], [date]

In duplicate in English