



EUROPEAN INNOVATION PARTNERSHIPS

PROJECT APPLICATION FORM – INITIAL SUBMISSION

Please consult the attached guidance notes in filling out this form.

Operational Group Details

1. Name of Group:

2. Project Title:

3. Project Duration:

4. Lead Applicant:

5. Telephone:

6. Email address

7. Composition, expertise and experience of Operational Group:

Name	Qualification	Experience	Own time contribution to this project %

8. Details of other funding received for this project:

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Project Details

9. Summary outline of project proposals (maximum of 1000 words)

10. Rural Development Programme (RDP) Priorities which the project addresses (maximum of 250 words)

11. Innovative element of this project (maximum of 500 words)

12. The envisaged benefits of your project (maximum of 500 words)

Funding Requirements

13. Total amount of funding required	Administration	Implementation	No. of participants (if applicable)
€	€	€	

14. What are the expected funding requirements for each year of the project?			
Year 1	€	€	
Year 2	€	€	
Year 3	€	€	
Year 4	€	€	
Year 5	€	€	

Declarations and Signatures

a) I/we certify that the foregoing information is true, accurate and complete, and accept that any false or misleading information may render this application null and void.

b) I/we confirm that if this application is successful and we are asked to progress to the second stage of this process, that we will supply all relevant documents relating to the legal standing of the Operational Group and its financial standing when requested to do so by the Department of Agriculture Food and the Marine.

c) I/we confirm that we will cooperate with the administrative and inspection based control regime that the Department will implement for this measure to ensure value for money

Signature(s): This application must be signed by the applicant. Where this application is made on behalf of a company or other legal entity, an authorised officer of that company or entity must signed the application and the official status of the signatory must be stated.

Signature:

Date:

Witness:

.....

Status of Signatory:

Guidance notes for consultation in filling out EIP initial submission

Operational Group Details

- EIPs are delivered via Operational Groups which are groups of actors brought together as one entity for the purposes of the project. The operational group will be the contact point and the beneficiary under the measure. If approved for aid, the group must constitute itself as a lawful or legally standing association or partnership which has legal capacity to enter into contracts with the Department, assume obligations, and be eligible to receive funding.

2. By 'Project Title' we simply want to know what name you propose for the project
3. Insert the envisaged duration of your project (number of years here). It is expected that projects delivered under RDP Priorities 4 and 5 could be up to five years in duration.
4. Each Operational Group must have a lead applicant. In many cases this lead applicant will take on the role of an innovation broker, bringing together the actors in the Operational Group. This can be an individual or an organisation.
- 5-6 The details entered here will be the point of contact for all communications in relation to your proposal.
7. Composition of Operational Group. The EIP approach envisages bringing together a wide range of actors, for example: farmers, researchers, farm advisors, NGOs, agri-businesses, foresters and those with particular expertise in areas such as environment, science, animal health etc. This is not an exhaustive list. Please enter the types of actors envisaged as forming the Operational Group and the relevant expertise and experience they will bring to the project. If the members of the Operational Group are already identified, please name them here. We also need to know to what extent these people will be involved. For example, will they be devoting all of their time to the project (100%, or maybe half their time (50%)?
8. In order to avoid double funding, details of any other funding being sought or received in respect of this project should be entered here

Project Details

9. Please enter here a summary of your project proposal. What is the challenge/issue that is being addressed? What are the objectives of the proposal? What is the proposed approach?
10. The RDP is based on key Rural Development Priorities – set out in Regulation 1305/2013 and in Ireland's RDP. All EIPs must be clearly linked to one of Priorities 2, 3, 4 or 5. Please set out here to which Rural Development Priority, or Priorities, your project is linked and how.
11. An essential element of all EIPs is that they entail an innovative approach. Please outline here the innovative elements of your project
12. Please outline the envisaged benefits which could arise from the project.

Funding Requirements

13. At this stage of the process, detailed funding requirements are not required. However, please enter here the expected total cost of your project at this stage broken into costs for administration and implementation. Successful applicants will be required to provide more detailed breakdowns of costs at the next stage of the process.
14. Please outline the expected funding requirement for each year of the project i.e. Yr 1 €x, Year 2 €x etc. Value for money is an important factor, so please give details of cost, number of participants etc.

Completed applications must be received by email by 5pm on Friday 27th January 2017 to locallyled@agriculture.gov.ie

Locally Led Schemes
Department of Agriculture, Food and the Marine
Johnstown Castle
Co. Wexford Y35 PN52

Further information can be obtained by contacting us at
Lo-call number 076 1064454, email locallyled@agriculture.gov.ie