



EIP on AHA  
CALL FOR THEMATIC WORKSHOPS 2019  
Terms of Reference

### Background

The WE4AHA (Widening the support for large scale uptake of Digital Innovation for Active and Healthy Ageing) Co-ordination and Support Action (CSA) was launched in September 2017 with the aim to provide support to administration, external communication and coordination of the stakeholder groups and partners engaged in the development and implementation of the European Innovation Partnership on Active and Healthy Ageing (EIP on AHA, also referenced as “Partnership” hereinafter) and its horizontal initiatives: Blueprint for Digital Transformation of Health and Care for the Ageing Society (Blueprint), Innovation to Market (I2M) and Monitoring and Assessment Framework for the EIP on AHA (MAFEIP). More specifically WE4AHA is advancing the effective large uptake and impact of digital innovation for Active and Healthy Ageing (AHA) building upon a comprehensive set of support and promotion services aimed at reinforcing the engagement of the Partnership.

### Scope of the thematic workshops

Dealing with its overall scope, WE4AHA designed a set of activities addressing the community of the EIP on AHA Reference Sites to foster a better connection between demand and supply side and prepare the ground for the full deployment of the scaling-up strategy which remain a cornerstone for the EIP on AHA cycle 2018-2020. The organisation of thematic workshops represents a concrete task that will be brought forward by the WE4AHA team in cooperation with the Reference Sites Collaborative Network (RSCN) as a major player governing the coordination of the Reference Sites community.

The goals of the thematic workshops are:

- to enable a broad and participative discussion amongst stakeholders involved in the AHA domain around themes of interest for the whole community of Reference Sites;
- to encourage a better alignment between the Reference Sites ecosystem and the stakeholders committed in the Partnership’s Action Groups;
- to advance the uptake of innovative digitally-driven solutions for AHA.

Furthermore, the thematic workshops are envisaged to play a relevant role on the stakeholders’ engagement strategy of the EIP on AHA being considered one of the actions designed by the WE4AHA as part of the Stakeholders Engagement Action Plan<sup>1</sup>.

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<sup>1</sup> Deliverable 1.2 “Stakeholders engagement Action Plan”.



### General topics

Due to their overall scope, thematic workshops are supposed to feed the elaboration of views and orientations on the major challenges affecting the AHA in the framework of the European Union policy priorities and notably the transformation of health and care in the Digital Single Market through:

- showcasing the value of the Partnership in supporting the adoption and scaling up of digital innovation for AHA across the EU,
- providing inputs for the progress of the cross-cutting initiatives embedded under the EIP on AHA – namely Blueprint, I2M and MAFEIP – and
- reflecting on ambitions and expectations of the EIP on AHA Partners beyond 2020.

### Selection criteria

While the Reference Sites have the opportunity to organise workshops under the umbrella of the EIP on AHA as a normal practice to engage the local ecosystem, WE4AHA will financially support 6 thematic workshops. It is proposed that the thematic workshop will take place according to the following schedule: 2 in 2018<sup>2</sup>, 2 in 2019 and 2 in 2020.

Selection of thematic workshops which will receive funding will be done according to the following criteria:

1. Relevance to and alignment with the priorities of the EU on the digital transformation of health and care: A) citizens' secure access to and sharing of health data across borders; B) better data to advance research, disease prevention and personalised health and care; C) digital tools for citizen empowerment and person-centred care;
2. Geographical coverage in terms of capacity to cluster more Reference Sites ecosystems in a unique workshop, potential to bring in audience to the workshop from different Reference Sites territories and capacity to reach out under-represented territories (such as Central and Eastern European countries);
3. Overall quality of the expected contributions in terms of background information, panel of speakers, organisation of the workshop (i.e. articulation in plenary session and break-out working groups) and active involvement environment for attendees;
4. Expected outputs enabling to contribute to the reflection on the advance of uptake digital innovation for active and healthy ageing across the EU;
5. Interest of the topic for Reference Sites. To determine which are the topics of higher interest for Reference Sites a survey will be launched prior to the call of 2019 and 2020 to better adapt to the priorities and expectations of the moment;
6. Capacity to involve Action Groups of the EIP on AHA in the workshop both in terms of the definition of the topic (and relevance for one or more Action Groups) and engagement as speakers.

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<sup>2</sup> Thematic workshops in 2018 already took place.



### **Application procedure**

Application will be done through an on-line form which is made available through the EIP on AHA Portal.

Candidatures could be single (applied by one Reference Sites) or multiple (applied by a group of Reference Sites). In the second case the financial support will be granted to the organisation which is hosting the workshop.

### **Evaluation procedure**

The evaluation will be carried out through a peer-to-peer evaluation by a committee composed by:

- 1 representative of the WE4AHA project coordinator
- 4 (one for each initiative) representatives of WE4AHA partners in charge for the EIP on AHA cross-cutting initiatives a) Blueprint b) I2M and c) MAFEIP and d) for the communication and dissemination activities
- representatives of the RS and Action Groups (AG) from the pool of experts, created through an open call.

The members of the evaluation committee will be provided with a template to facilitate the evaluation of the applications according to the selection criteria, above described, on a 1 to 3 scale and will deliver an individual evaluation report. A representative of WE4AHA project coordinator will organize a consensus meeting to achieve a consensus score for each application.

### **Financial support**

The first 2 selected thematic workshops will be granted with a lump sum of maximum 5.000 €<sup>3</sup>. Costs eligibility criteria will follow the rules as stated in the Horizon 2020 programme. As an example, the lump sum could be used for covering the following costs: effort (person-days) for the organisation of the event, catering, fee for speakers, room renting, interpretation services. A full and final spending profile must be agreed in writing through the Executive Board of the RSCN at least one month before the workshop takes place. The lump sum to cover the costs incurred for the thematic workshop will be transferred to the legal entity in charge for its organisation in two instalments:

- 15 days before the thematic workshop date an advance payment, equal to 2.500 € will be transferred upon receipt of an invoice, to the thematic workshop organising legal entity;
- following the workshop, and after the receipt of the thematic workshop report outlining the proceedings of the event, a second payment will be made by the RSCN for the remaining expenditure amount (up to 2.500 €, taking in consideration the eligibility of the documents supporting the expenses) upon receipt of an invoice detailing the expenditure according to the pre-agreed spending profile for payment.

It is worth to be clarified that the legal entity organising the workshop, to ask reimbursement for the staff costs involved in the organisation activity, should provide to the RSCN the timesheet of the personnel involved in the organisation as well as a declaration that those personnel will not get reimbursement for the time spent for the specific workshop organisation from any other source of funding

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<sup>3</sup> Budget made available by the RSCN through the WE4AHA project.



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and Healthy Ageing

To those workshops not selected for financial aid, support will be provided for digital dissemination, to enhance the workshops visibility and give evidence to the results achieved.

## **Calendar**

### Call 2019

February	Launch of the call on 1 <sup>st</sup> February 2019. The call closes on 1 <sup>st</sup> March 2019.
March	Evaluation procedure.
April to November	Selected Workshops take place.

### **Thematic Workshops proceedings**

Each workshop endorsed by WE4AHA will be asked to produce a report, according to a pre-defined template, in which the workshops' proceedings and outcomes will be outlined. The report will be further used for an analysis of emerging trends, priorities and gaps in the AHA domain. The analysis will be integrated in a final document issued by the WE4AHA consortium (Deliverable 5.5 "Report on Reference Sites twinning and thematic workshops") and published on the EIP on AHA Portal.

### **Contact**

Please reach out to our team at [WE4AHA@funka.com](mailto:WE4AHA@funka.com) with any questions.