KNOWLEDGE CENTRE ON INTERPRETATION

1. Introduction

The Knowledge Centre on Interpretation will be a single go-to space for anyone, anywhere, requiring information on any kind of interpreting and related disciplines. It should become the world reference on interpreting.

The Knowledge Centre will be a platform of exchange, in which to

1. manage our knowledge in a more modern, dynamic environment,
   - upgrade and scale-up our knowledge, information and tools
   - collate knowledge from other sectors and disciplines

2. exchange knowledge and create synergies through
   - international cooperation (capacity building)
   - contact with cross-disciplinary fora and research
   - closer collaboration with other Commission DGs

3. disseminate knowledge and standards
   - on conference interpreting
   - on other types of interpreting (public service, legal, humanitarian, sign interpreting).

2. Why do we process your data?

If you are a Registered User (including Platform Administrator\(^1\)) the data which you provide is processed in order to allow your connection and further interaction with the Platform and its Users, in view to facilitate community building, collaboration and exchange among the Users.

In particular, your name will appear next to different inputs which you may provide on the Knowledge Centre and the other Registered Users will be able to consult the information in your Profile (with the exception of your email address).

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\(^1\) Platform Administrators are members of the European Commission Staff in charge of either the Knowledge Centre or moderators for communities and discussions or specifically of the IT tool on which the Platform is based, or members of the dedicated Staff of the Platform Operator.
The Knowledge Centre is implemented based on the work programme of DG Interpretation on Financial Support for Training in Conference Interpreting.

While the processing of your personal data is based on your voluntary registration and subscription, it is lawful based on Article 5(d) of Regulation (EC) 45/2001.

3. Which personal information do we collect, and process?

(i) Registered User (including Knowledge Centre Administrators)

In order to connect with the Platform as its Registered User (including Platform Administrators) you need first to register via the European Commission 'EU Login' Authentication Service.

Your data provided on this occasion is subject to the privacy statement of the European Commission Identity & Access Management Service (IAMS).

When you are registered and identified via 'EU Login' Authentication Service, upon your first connection with the Platform, a User Profile will be created for you in the Platform database, where your first name, family name and email address will be automatically imported.

You will be further invited to provide the following personal data/information in order to complete your User Profile which are optional fields:

- Work category
- Role
- Languages
- A free text field

The minimum information which you will need to provide in your Profile so that it is deemed complete and can be saved is the information created in EU Login (first name, surname and password).

4. Who has access to your information and to whom is it disclosed?

Your first name and family name will be displayed next to any content you publish on the Knowledge Centre and thus will be visible to the general public;

However the data and information contained in your User Profile (with the exception of your email address) will only be visible to all the Registered Users and the general public if you expressly choose to be visible.

The full content of your User Profile including your email address will be visible to the Platform Administrators.

Your email address being part of your User Profile will be only communicated to the other individual Registered Users, if you explicitly agree to communicate these data via a dedicated functionality of the Knowledge Centre:

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2 Ref: C(2018)996 final

3 See data processing notification DPO-839.4 Identity & Access Management Service (IAMS) at http://ec.europa.eu/dpo-register and 'EU Login' Privacy Statement at: https://ecas.ec.europa.eu/cas/privacyStatement.html?loginRequestId=ECAS_LR-48723492-DCBwGOr3QqXXsD4vYzTR2eXznkhueulQPSovXSp4IJCqutCguovTq3btnatFqgGbA6yruizOguW8DJPojYVfVG-PHsIUMVSXYCa9O84FlkGW-KSSzYZjIQKTQraa0casXJtTK9UW3f835eM5fiE8VxUv

Please consult this specific privacy statement for the relevant information corresponding to points 4-8 of the present privacy statement.
In case another Registered User wants to contact you individually he can fill in a contact form provided on the Knowledge Centre by providing your name and the content of the message to be sent. You will then receive the message from this User at the email address used by your EU Login account. The email address of the User who contacted you will appear as the sender of the message. You may then respond to the sender and thus provide him with your email address.

Conversely, in case you want to contact individually another Knowledge Centre User you will need to use the same Knowledge Centre functionality and provide thereby the User concerned with your e-mail address.

5. How do we protect and safeguard your information?
The Platform database is hosted by an external secured cloud provider and administrated by the European Commission (DG DIGIT).

Patches and updates are regularly installed by the IT team to keep the servers protected against intrusion and malicious access.

6. How can you verify, modify or delete your information?
According to Regulation (EC) n°45/2001, you are entitled to access your personal data and rectify and/or block it in case the data is inaccurate or incomplete. You can exercise your rights by contacting the data processor, or in case of conflict the Data Protection Officer and if necessary the European Data Protection Supervisor using the contact information given at point 8 below.

(i) Information you have provided as part of your Registered User Profile
You can check, modify, update and delete the information in your User Profile online by yourself directly (with the exception of the information imported from the EU Login Authentication Service). You can also request the deletion of your User Profile from the Platform database by email to be addressed to the Platform Administrator at: contact@ECI-platform.eu.

(ii) Information you have provided as part of your registration at the EU Login Authentication Service
Rules on access, verification, modification and deletion of your data contained in your EU Login account are defined in the specific privacy statements of the European Commission's Identity Management Service.

(iii) Email address you have provided as part of the newsletter subscription
You can unsubscribe from the Platform newsletter at any time by following the link provided at the bottom of each newsletter you receive. You can also request the deletion of your email address provided in this context by email to be addressed to the Platform Administrator at: contact@ECI-platform.eu.

7. How long do we keep your data?

(i) Information you have provided as part of your registration at the EU Login Authentication Service
Time limits of the retention of data in the EU Login Authentication Service are defined in the privacy statement of the European Commission's Identity Management Service.

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4 https://intragate.ec.europa.eu/cas/privacyStatement.html
5 https://intragate.ec.europa.eu/cas/privacyStatement.html
(ii) Information you have provided as part of your User Profile (as Registered User including Platform Administrator)

Personal data contained in your User Profile will be kept on the site as long as you remain active, you have not deleted data in your Profile by yourself and you have not requested the Platform Administrator to remove your User Profile from the Platform.

To ensure the consistency of the Platform and the coherence of its content, your contributions and comments will be kept on the Platform in case of an eventual deletion of your User Profile.

8. Contact Information

You have the following means to address questions or complaints to the European Commission concerning privacy policy:

The controller unit in the European Commission is Unit SCIC.B1 which ensures that the processing of personal data is performed within the Data Protection constraints established by Regulation (EC) No 45/2001. You can contact the controller at SCIC-Knowledge-Centre@ec.europa.eu

You have the right to lodge a complaint regarding the processing of your data at any time with:

- The Data Protection Officer (DPO) of the Commission: DATA-PROTECTION-OFFICER@ec.europa.eu
- The European Data Protection Supervisor (EDPS): edps@edps.europa.eu.