

<div>Business and Consumer Survey</div> <div>Metadata Overview</div>		
Contact data		
	Country	Latvia
	Survey	Manufacturing industry
	Organisation	CENTRAL STATISTICAL BUREAU OF LATVIA
	Address	1, Lāčplēša Street LV-1301 RIGA
	Website	https://www.csp.gov.lv/lv
Contact person (operational aspects)		
	Name	Matīss Žuravļevs
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Methodology		
Population & frame list	Population unit	Firm/enterprise
	Do you apply a cut-off?	yes
	<i>If yes, specify</i>	The company is not economically active, there are no employees
	Population size (before cut-off)	8534
	Survey sampling frame	Business register
	<i>If other, specify</i>	
	Size of sampling frame	7104
	Weighted frame coverage	100.0%
	Frequency of update of the sampling frame	At least every year
Sampling & accuracy	Sampling method	Stratified sampling (e.g. branch, firm size etc.)
	<i>If applicable: variables used for strata/quota definition</i>	NACE and Number of persons employed (3 groups)
	<i>Comments, if any</i>	
	Weighting scheme	yes
	<i>If yes, weights applied at firm level</i>	Other
	<i>If yes, weights applied at branch level</i>	Turnover
	<i>If other, specify</i>	At firm level constant weights for each enterprise size group (3 groups by number of persons employed)
	Panel sampling	no
	<i>if yes, describe the process for panel refreshment</i>	
	Number of units contacted (per month)	817
	Number of units replying to the survey (per month)	767 (on average)
	Response rate	93.9% (on average)
	Weighted sample coverage	19.2%
	Treatment of unit non-response	Other
	<i>Remarks</i>	Automatic reminding to e-survey respondents. Sending reminders with questionnaires by e-mail, reminding by phone.
Treatment of item non-response	None	
<i>Remarks</i>	Validation rules do not allow submission of partially completed reports.	
Data collection	Survey method	Mixed mode
	<i>If mixed mode, specify the distribution between modes</i>	89% online survey, 11% telephone (work with non-response)
	Fieldwork period - usual start date	1st day of calendar month
	Fieldwork period - usual end date	22th day of calendar month
Additional remarks on the methodology		
Last update		June 2023