Post Vacancy – Job description

- **Reference number:** 2020-04 *(to be quoted in all your communications)*
- **Office location:** Kenya, Nairobi *(Regional Office)*
- **Position:** Aviation & Logistics Technical Assistant
- **Deadline for application:** 19/03/2020
- **Start date:** As soon as possible

**Job Description:**

In order to facilitate and to maximise the impact of the humanitarian operations financed by the European Union and of the EU civil protection activities coordinated by the European Commission, a humanitarian expert will be appointed to the post of **Aviation & Logistics Technical Assistant** by the European Commission’s Directorate General for European Civil Protection and Humanitarian Aid Operations *(DG ECHO)*.

The expert will be part of ECHO’s Regional Support Office based in Nairobi, Kenya. He/she will be responsible for ECHO’s operational activities in the area of Aviation/Flight/logistic operations.

The expert will assess the requirements for effective and efficient logistics support in the context of humanitarian situations, in particular in Africa and the Indian Ocean with a particular focus on humanitarian air transport. The expert will also monitor the implementation of aviation- and logistic related humanitarian programs funded by the Commission. They will analyse the broader humanitarian logistics context, identify main challenges and potential solutions and contribute to the development of DG ECHO’s logistics policy. She/he will support the strategy and implementation of humanitarian aid actions funded by DG ECHO in the domain of logistics. While not being an ongoing task, the expert could be requested to manage the logistical issues of different offices in their area of responsibility, ensure preparedness for emergency deployments in the region. The expert will be also required to carry out regular missions in the above-mentioned region and, at the request of DG ECHO Brussels, they may also be called upon to carry out missions linked to their specific responsibilities in neighboring countries, to other regions or to Brussels if the need arises.

They should also be prepared to react to a sudden/current/or evolving crisis in another country/region following a request by DG ECHO Brussels.

**Qualification requirements and assets:**

For this post a very good command of English and a good command of French is required.

**Requirements for the post:**

The candidate must have at least 10 years of experience in humanitarian aid, especially in the area of transport and logistics.

More specifically, the candidate must have:

- Knowledge of the different aspects required to monitor humanitarian and/or commercial air services
- Experience at a strategic/conceptual level of management of complex logistics operations
- Experience in risk management

**Assets:**

- Familiar with global logistic challenges and innovative processes, in particular in humanitarian aid;
- Experience in the evaluation of complex humanitarian crises and challenges
**Application:**

Interested candidates should send their application to echo-experts-jobs@ec.europa.eu

**Subject of the message:** 2020-04 Aviation & Logistics Technical Assistant – Nairobi, Kenya

**With the following information:**

- First Name:
- Surname:
- E-mail:
- Phone number(s):
- ID application number (DG ECHO database "Individual Experts Online"):
- Available from (dd/mm/yyyy):

**Documents to be attached:** Curriculum Vitae and Motivation Letter

- Only candidates registered in the following DG ECHO Individual Experts database can apply https://webgate.ec.europa.eu/dispo-extranet/CANDIDATES/#
- CV has to be recently updated in DG ECHO Individual Experts database
- Only shortlisted candidates will be contacted by DG ECHO