

Post Vacancy – Job description

- **Reference number:** 2024 -10 (to be quoted in all your communications)
- **Office location:** Gaziantep, Türkiye (Country Office)
- **Geographic coverage:** Northwest Syria
- **Position:** Country Technical Assistant
- **Duration of assignment:** 4 years (12 months contract with possibility of extension)
- **Deadline for application:** 22 July 2024
- **Start date:** 1 November 2024

Job Description:

In order to facilitate and to maximise the impact of humanitarian operations financed by the European Union and of EU civil protection activities coordinated by the European Commission in Syria, the Technical Assistant will be appointed to the post of Country TA for Syria by the European Commission's Directorate General for European Civil Protection and Humanitarian Aid Operations - ECHO.

The expert will be based in the ECHO sub-Office in Gaziantep, Türkiye.

The Syria sub-office deals with the operations cross border from Türkiye into Northwest Syria (Türkiye hub of the Whole of Syria approach to the Syria crisis).

Northwest Syria is a hard-to-reach area that hosts 4.5 M people, out of which over 60% are internally displaced. In Syria, DG ECHO will continue seeking the most effective life-saving multi sector assistance for the most vulnerable to address acute needs. The operations followed from Gaziantep show a combination of remote management and direct implementation.

At the request of ECHO headquarters, the expert may also be called upon carrying out missions linked to her/his specific responsibilities to other regions or to Brussels and should be prepared to react to a current or evolving crisis in any other part of the world following a request by DG ECHO Brussels.

Place of assignment:

The expert will be based in the DG ECHO sub-office in Gaziantep, Türkiye. The Syria sub-Office in Gaziantep is made of 2 TAs and 1 PA [, working under the lead of the Syria HoO currently based in Beirut and in coordination with the ECHO Syria teams based in Damascus and Erbil (Iraq). The post being in Gaziantep, Türkiye coordination with the ECHO Türkiye office based in Ankara is also necessary.

The duration of posting is maximum 4 years, and it is a family posting. Candidates are deemed to be fully aware of the local living conditions, including inter alia information concerning security, health care, education, social acceptance of sexual orientation, employment opportunities for spouses, and accommodation provided, before applying.

Qualification requirements and assets:

DG ECHO's recruitment policy aims at respecting diversity, creating an inclusive working environment, maintaining gender balance. We apply a zero-tolerance policy on discrimination.

DG ECHO encourages recruitment of qualified women. Therefore, female candidates are strongly encouraged to apply and at equal merit between two final candidates, female candidates will be given priority.

General DG ECHO language requirements: mastering English as the mandatory first language. The second language must be different from the first language and must be one of the languages used in the humanitarian aid sector, namely French, English, Spanish or Arabic.

Please note that nationals of the country where the post is based are not eligible.

Requirements for the post:

- At least 3 years in management of multi-sectoral humanitarian aid, of which minimum two years outside EU, other industrialised countries and his/her country of origin.
- At least 3 years of experience in two of the following domains: WASH - Primary Health Care - Nutrition - Food aid and distribution - Food security - Shelter and Survival Items - Protection
- Experience in Humanitarian Diplomacy
- Team player and cooperation skills
- For the present position, an excellent command of English is compulsory (C1 level)

Assets:

- Previous professional experience in the region and/or capacity to work in complex environment
- Knowledge of risk management, including remotely managed operations
- Knowledge of Turkish or Arabic

Application

Interested candidates must send their application to echo-experts-jobs@ec.europa.eu

Subject of the message: 2024-10 – Country Technical Assistant Syria
With the following information:

- First Name:
- Surname:
- E- mail:
- Phone number(s):
- ID application number (DG ECHO database "Individual Experts Online"):
- Available from (dd/mm/yyyy):

Documents to be attached: Curriculum Vitae and Motivation Letter (in English)

By sending your email with the requested personal details and documentation, you explicitly provide your consent for the processing of your personal data for recruitment-related purposes.

Only candidates registered in DG ECHO Field Staff Management (FSM) database can apply
<https://webgate.ec.europa.eu/echo/fsm/>

- Only shortlisted candidates will be contacted by DG ECHO.

For information related to Data Protection and the processing of personal data for recruitment-related purposes, please consult the Specific [Privacy Statement](#).

For any IT issues related to the update of your CV in the Field Staff Management (FSM), please do contact ECHO-DEV-FSM@ec.europa.eu

Deadline for sending application: 22/07/2024