

**COSME WP 2020**  
**Call for proposals: GRO-SME-20-C-09 - Strategic alliances for the uptake**  
**of advanced technologies by SMEs on the economic recovery**  
**Identifier: COS-STRAT-2020-3-05**

**Checklist of documents to be provided**

***It is not mandatory to upload this file. If you wish to upload it, please convert the file to PDF before uploading.***

<b>No</b>	<b>Document</b>	<b>Relevant section in the Call text</b>	<b>Check</b>
0.	The application form, including the compulsory Technical Annexes and the Declaration on honour (certifying that the applicant is not in one of the situations referred to in Articles 136(1) and 141 of the EU Financial Regulation (FR),) as they are defined and provided in the e-submission platform		
1.	Description of each cluster organisation and technology centre involved as a partner in the project that demonstrates that they are eligible applicants and they manage joint activities <i>[please combine the requirements set in section 6.2 regarding eligibility and section 8.2 regarding the management of joint activities]</i>	6.1 - 6.2 - 8.2	
2.	Demonstration of the transnational nature of the project	6.2	
3.	Proof of availability for cooperation, e.g. signed Letter of Intent or Memorandum of Understanding <i>[this is to be signed and submitted by technology centers, in case they are <b>not</b> involved as partners in the project]</i>	6.2	
4.	A declaration on honour that the consortium has the requested operational capacity	8,2	
5.	Curriculum vitae (CV), preferably in European CV format, or description of the profile of the main persons primarily responsible for managing and implementing the different activities of the action	8.2	

6.	Summary table indicating the persons that will make up the core team responsible for the project with their qualifications and competences <i>[a template is included in the application forms, section B2.2]</i>	8.2	
7.	Exhaustive list of previous projects and activities in the last 5 years performed in the area of clusters and connected to the policy field of the call or to actions to be carried out <i>[an example is provided as Annex 6 to the call]</i>	8.2	
8.	Description of each cluster organisation involved as a partner in the project that demonstrates that the consortium has the requested operational capacity	8.2	
9.	The organisations' activity reports	8.2	
10.	Description of the technical equipment, tools or facilities and patents at the disposal of the applicant in relation to the proposal	8.2	

**NOTE TO THE ATTENTION OF THE APPLICANTS: Please, note that for technical reasons you are kindly asked to compile the above requested documents into one single file and convert it in pdf, in order to be able to upload it under the "Documents to be provided" Section**