



Proposal identification number (to be inserted by the Executive Agency for Small and Medium-sized Enterprises - EASME)

Call for proposals - COSME

Template for detailed budget (Technical Annex 2)

COS-STRAT-2020-3-05
Strategic alliances for the uptake of advanced technologies by SMEs on the economic recovery

Full title of the proposed action	
Acronym of the proposed action	

Proposal Cover Sheet

Instructions on how to fill in this budget form can be found in the sheet "Reference Numbers" (at the end of this file). Please, read also carefully the Call for Proposals for further details on costs eligibility.

Executive Agency for Small and Medium-sized Enterprises (EASME)

Table 2: Revenue summary in EUR

Strategic alliances for the uptake of advanced technologies by SMEs on the economic recovery - COS-STRAT-2020-3-05

Participant No.	Organisation short name	(I) Requested Grant	(J) Applicants contribution	(K) Financial contribution by third parties ¹²	(L) Income generated by the action ¹³	(M) Total revenue (I+J+K+L)
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						
11						
12						
13						
14						
15						
16						
17						
18						
19						
20						
TOTAL						

Data Coordinator

Organisation short name		Participant No	1	Participant Role ¹⁴	CC
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Direct staff costs

	Hours on Project ¹⁶ (A)	Hourly Rate ¹⁷ (B)	Direct Staff costs (AxB)
A.1. Costs for Employees (or equivalent)			
Name of the staff and category			
Subtotal:			
A.2. Costs for natural persons working under a direct contract and seconded persons			
Name of the staff and category			
Subtotal:			
A.3. Costs for SME owners without salary			
Name of the staff and category			
Subtotal:			
A.4. Partners that are natural persons without salary			
Name of the staff and category			
Subtotal:			
Total direct staff costs			

Travel costs and subsistence allowances for personnel			
	Number of travels	Average travel and subsistence costs	Total [EUR]
International travels			
National travels			
Subtotal:			

Depreciation cost of equipment						
Description	Work Package no.	Cost/value	Period of months used for project	Depreciation on months	% Allocation to the project	Total [EUR]
		C	A	B	D	(A/B)xCxD

						Subtotal:

Data Coordinator

Organisation short name		Participant No	1	Participant Role	CC
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Costs of other goods and services

Description	Work package no.	Total [EUR]

	Subtotal:	
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Subcontracting

Name of sub-contractor	Country	Description	Work package no.	Total [EUR]

	Subtotal:	
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Financial Suport to third parties

Description	Work package no.	Total [EUR]

		Subtotal:
	Total eligible direct costs:	
	Total eligible costs:	

Data Partner 2

Organisation short name		Participant No	2	Participant Role ¹⁴	CP
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Direct staff costs

	Hours on Project ¹⁶ (A)	Hourly Rate ¹⁷ (B)	Direct Staff costs (AxB)
A.1. Costs for Employees (or equivalent)			
Name of the staff and category			
Subtotal:			

A.2. Costs for natural persons working under a direct contract and seconded persons			
Name of the staff and category			
Subtotal:			

A.3. Costs for SME owners without salary			
Name of the staff and category			
Subtotal:			

A.4. Partners that are natural persons without salary			
Name of the staff and category			
Subtotal:			

Total direct staff costs			
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Travel costs and subsistence allowances for personnel

	Number of travels	Average travel and subsistence costs	Total [EUR]
International travels			
National travels			
Subtotal:			

Depreciation cost of equipment

Description	Work Package no.	Cost/value	Period of months used for project	Depreciation on months	% Allocation to the project	Total [EUR]
		C	A	B	D	(A/B)xCxD

						Subtotal:

Data Coordinator

Organisation short name		Participant No	2	Participant Role	CP
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Costs of other goods and services

Description	Work package no.	Total [EUR]

Subtotal:		
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Subcontracting

Name of sub-contractor	Country	Description	Work package no.	Total [EUR]

Subtotal:		
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Financial Suport to third parties

Description	Work package no.	Total [EUR]

		Subtotal:
	Total eligible direct costs:	
	Total eligible costs:	

Data Partner 3

Organisation short name		Participant No	3	Participant Role ¹⁴	CP
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Direct staff costs

	Hours on Project ¹⁶ (A)	Hourly Rate ¹⁷ (B)	Direct Staff costs (AxB)
A.1. Costs for Employees (or equivalent)			
Name of the staff and category			

Subtotal:

A.2. Costs for natural persons working under a direct contract and seconded persons			
Name of the staff and category			

Subtotal:

A.3. Costs for SME owners without salary			
Name of the staff and category			

Subtotal:

A.4. Partners that are natural persons without salary			
Name of the staff and category			

Subtotal:

Total direct staff costs

Travel costs and subsistence allowances for personnel

	Number of travels	Average travel and subsistence costs	Total [EUR]
International travels			
National travels			

Subtotal:

Depreciation cost of equipment

Description	Work Package no.	Cost/value	Period of months used for project	Depreciation on months	% Allocation to the project	Total [EUR]
		C	A	B	D	(A/B)xCxD

						Subtotal:

		Subtotal:
	Total eligible direct costs:	
	Total eligible costs:	

Data Partner 4

Organisation short name		Participant No	4	Participant Role ¹⁴	CP
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Direct staff costs

	Hours on Project ¹⁶ (A)	Hourly Rate ¹⁷ (B)	Direct Staff costs (AxB)
A.1. Costs for Employees (or equivalent)			
Name of the staff and category			

Subtotal:

A.2. Costs for natural persons working under a direct contract and seconded persons			
Name of the staff and category			

Subtotal:

A.3. Costs for SME owners without salary			
Name of the staff and category			

Subtotal:

A.4. Partners that are natural persons without salary			
Name of the staff and category			

Subtotal:

Total direct staff costs

Travel costs and subsistence allowances for personnel

	Number of travels	Average travel and subsistence costs	Total [EUR]
International travels			
National travels			

Subtotal:

Depreciation cost of equipment

Description	Work Package no.	Cost/value	Period of months used for project	Depreciation on months	% Allocation to the project	Total [EUR]
		C	A	B	D	(A/B)xCxD

						Subtotal:

Data Coordinator

Organisation short name		Participant No	4	Participant Role	CP
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Costs of other goods and services

Description	Work package no.	Total [EUR]

	Subtotal:
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Subcontracting

Name of sub-contractor	Country	Description	Work package no.	Total [EUR]

	Subtotal:
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Financial Support to third parties

Description	Work package no.	Total [EUR]

		Subtotal:
	Total eligible direct costs:	
	Total eligible costs:	

Data Partner 5

Organisation short name		Participant No	5	Participant Role ¹⁴	CP
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Direct staff costs

	Hours on Project ¹⁶ (A)	Hourly Rate ¹⁷ (B)	Direct Staff costs (AxB)
A.1. Costs for Employees (or equivalent)			
Name of the staff and category			
Subtotal:			

A.2. Costs for natural persons working under a direct contract and seconded persons			
Name of the staff and category			
Subtotal:			

A.3. Costs for SME owners without salary			
Name of the staff and category			
Subtotal:			

A.4. Partners that are natural persons without salary			
Name of the staff and category			
Subtotal:			

Total direct staff costs

Travel costs and subsistence allowances for personnel			
	Number of travels	Average travel and subsistence costs	Total [EUR]
International travels			
National travels			
Subtotal:			

Depreciation cost of equipment

Description	Work Package no.	Cost/value	Period of months used for project	Depreciation months	% Allocation to the project	Total [EUR]
		C	A	B	D	(A/B)xCxD

						Subtotal:

		Subtotal:
	Total eligible direct costs:	
	Total eligible costs:	

Data Partner 6

Organisation short name		Participant No	6	Participant Role ¹⁴	CP
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Direct staff costs

	Hours on Project ¹⁶ (A)	Hourly Rate ¹⁷ (B)	Direct Staff costs (AxB)
A.1. Costs for Employees (or equivalent)			
Name of the staff and category			

	Subtotal:
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A.2. Costs for natural persons working under a direct contract and seconded persons			
Name of the staff and category			

	Subtotal:
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A.3. Costs for SME owners without salary			
Name of the staff and category			

	Subtotal:
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A.4. Partners that are natural persons without salary			
Name of the staff and category			

	Subtotal:
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Total direct staff costs		
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Travel costs and subsistence allowances for personnel

	Number of travels	Average travel and subsistence costs	Total [EUR]
International travels			
National travels			

	Subtotal:
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Depreciation cost of equipment

Description	Work Package no.	Cost/value	Period of months used for project	Depreciation on months	% Allocation to the project	Total [EUR]
		C	A	B	D	(A/B)xCxD

						Subtotal:

		Subtotal:
	Total eligible direct costs:	
	Total eligible costs:	

Data Partner 7

Organisation short name		Participant No	7	Participant Role ¹⁴	CP
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Direct staff costs

	Hours on Project ¹⁶ (A)	Hourly Rate ¹⁷ (B)	Direct Staff costs (AxB)
A.1. Costs for Employees (or equivalent)			
Name of the staff and category			

Subtotal:

A.2. Costs for natural persons working under a direct contract and seconded persons			
Name of the staff and category			

Subtotal:

A.3. Costs for SME owners without salary			
Name of the staff and category			

Subtotal:

A.4. Partners that are natural persons without salary			
Name of the staff and category			

Subtotal:

Total direct staff costs

Travel costs and subsistence allowances for personnel

	Number of travels	Average travel and subsistence costs	Total [EUR]
International travels			
National travels			

Subtotal:

Depreciation cost of equipment

Description	Work Package no.	Cost/value	Period of months used for project	Depreciation on months	% Allocation to the project	Total [EUR]
		C	A	B	D	(A/B)xCxD

						Subtotal:

		Subtotal:
	Total eligible direct costs:	
	Total eligible costs:	

Data Partner 8

Organisation short name		Participant No	8	Participant Role ¹⁴	CP
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Direct staff costs

	Hours on Project ¹⁶ (A)	Hourly Rate ¹⁷ (B)	Direct Staff costs (AxB)
A.1. Costs for Employees (or equivalent)			
Name of the staff and category			
Subtotal:			

A.2. Costs for natural persons working under a direct contract and seconded persons			
Name of the staff and category			
Subtotal:			

A.3. Costs for SME owners without salary			
Name of the staff and category			
Subtotal:			

A.4. Partners that are natural persons without salary			
Name of the staff and category			
Subtotal:			

Total direct staff costs			
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Travel costs and subsistence allowances for personnel

	Number of travels	Average travel and subsistence costs	Total [EUR]
International travels			
National travels			

Subtotal:			
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Depreciation cost of equipment

Description	Work Package no.	Cost/value	Period of months used for project	Depreciation on months	% Allocation to the project	Total [EUR]
		C	A	B	D	(A/B)xCxD

						Subtotal:

		Subtotal:
	Total eligible direct costs:	
	Total eligible costs:	

Executive Agency for Small and Medium-sized Enterprises (EASME)
Strategic alliances for the uptake of advanced technologies by SMEs on the economic recovery - COS-STRAT-2020-3-05

Data Partner 9

Organisation short name		Participant No	9	Participant Role ¹⁴	CP
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Direct staff costs

	Hours on Project ¹⁶ (A)	Hourly Rate ¹⁷ (B)	Direct Staff costs (AxB)
A.1. Costs for Employees (or equivalent)			
Name of the staff and category			

			Subtotal:
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A.2. Costs for natural persons working under a direct contract and seconded persons			
Name of the staff and category			

			Subtotal:
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A.3. Costs for SME owners without salary			
Name of the staff and category			

			Subtotal:
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A.4. Partners that are natural persons without salary			
Name of the staff and category			

			Subtotal:
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Total direct staff costs

Travel costs and subsistence allowances for personnel

	Number of travels	Average travel and subsistence costs	Total [EUR]
International travels			
National travels			
			Subtotal:

Depreciation cost of equipment

Description	Work Package no.	Cost/value	Period of months used for project	Depreciation on months	% Allocation to the project	Total [EUR]
		C	A	B	D	(A/B)xCxD

						Subtotal:

		Subtotal:
	Total eligible direct costs:	
	Total eligible costs:	

Data Partner 10

Organisation short name		Participant No	10	Participant Role ¹⁴	CP
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Direct staff costs

	Hours on Project ¹⁶ (A)	Hourly Rate ¹⁷ (B)	Direct Staff costs (AxB)
A.1. Costs for Employees (or equivalent)			
Name of the staff and category			
Subtotal:			

A.2. Costs for natural persons working under a direct contract and seconded persons			
Name of the staff and category			
Subtotal:			

A.3. Costs for SME owners without salary			
Name of the staff and category			
Subtotal:			

A.4. Partners that are natural persons without salary			
Name of the staff and category			
Subtotal:			

Total direct staff costs

Travel costs and subsistence allowances for personnel			
	Number of travels	Average travel and subsistence costs	Total [EUR]
International travels			
National travels			
Subtotal:			

Depreciation cost of equipment

Description	Work Package no.	Cost/value	Period of months used for project	Depreciation on months	% Allocation to the project	Total [EUR]
		C	A	B	D	(A/B)xCxD

						Subtotal:

		Subtotal:
	Total eligible direct costs:	
	Total eligible costs:	

Data Partner 11

Organisation short name		Participant No	11	Participant Role ¹⁴	CP
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Direct staff costs

	Hours on Project ¹⁶ (A)	Hourly Rate ¹⁷ (B)	Direct Staff costs (AxB)
A.1. Costs for Employees (or equivalent)			
Name of the staff and category			

Subtotal:

A.2. Costs for natural persons working under a direct contract and seconded persons			
Name of the staff and category			

Subtotal:

A.3. Costs for SME owners without salary			
Name of the staff and category			

Subtotal:

A.4. Partners that are natural persons without salary			
Name of the staff and category			

Subtotal:

Total direct staff costs

Travel costs and subsistence allowances for personnel

	Number of travels	Average travel and subsistence costs	Total [EUR]
International travels			
National travels			

Subtotal:

Depreciation cost of equipment

Description	Work Package no.	Cost/value	Period of months used for project	Depreciation on months	% Allocation to the project	Total [EUR]
		C	A	B	D	(A/B)xCxD

						Subtotal:

Data Coordinator

Organisation short name		Participant No	11	Participant Role	CP
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Costs of other goods and services

Description	Work package no.	Total [EUR]

Subtotal:		
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Subcontracting

Name of sub-contractor	Country	Description	Work package no.	Total [EUR]

Subtotal:				
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Financial Suport to third parties

Description	Work package no.	Total [EUR]

		Subtotal:
	Total eligible direct costs:	
	Total eligible costs:	

Data Partner 12

Organisation short name		Participant No	12	Participant Role ¹⁴	CP
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Direct staff costs

	Hours on Project ¹⁶ (A)	Hourly Rate ¹⁷ (B)	Direct Staff costs (AxB)
A.1. Costs for Employees (or equivalent)			
Name of the staff and category			
			Subtotal:

A.2. Costs for natural persons working under a direct contract and seconded persons			
Name of the staff and category			
			Subtotal:

A.3. Costs for SME owners without salary			
Name of the staff and category			
			Subtotal:

A.4. Partners that are natural persons without salary			
Name of the staff and category			
			Subtotal:

Total direct staff costs

Travel costs and subsistence allowances for personnel

	Number of travels	Average travel and subsistence costs	Total [EUR]
International travels			
National travels			
			Subtotal:

Depreciation cost of equipment

Description	Work Package no.	Cost/value	Period of months used for project	Depreciation on months	% Allocation to the project	Total [EUR]
		C	A	B	D	(A/B)xCxD

						Subtotal:

Data Coordinator

Organisation short name	Participant No	12	Participant Role	CP
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Costs of other goods and services

Description	Work package no.	Total [EUR]

Subtotal:

Subcontracting

Name of sub-contractor	Country	Description	Work package no.	Total [EUR]

Subtotal:

Financial Support to third parties

Description	Work package no.	Total [EUR]

		Subtotal:
	Total eligible direct costs:	
	Total eligible costs:	

Data Partner 13

Organisation short name		Participant No	13	Participant Role ¹⁴	CP
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Direct staff costs

	Hours on Project ¹⁶ (A)	Hourly Rate ¹⁷ (B)	Direct Staff costs (AxB)
A.1. Costs for Employees (or equivalent)			
Name of the staff and category			

			Subtotal:
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	Hours on Project ¹⁶ (A)	Hourly Rate ¹⁷ (B)	Direct Staff costs (AxB)
A.2. Costs for natural persons working under a direct contract and seconded persons			
Name of the staff and category			

			Subtotal:
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	Hours on Project ¹⁶ (A)	Hourly Rate ¹⁷ (B)	Direct Staff costs (AxB)
A.3. Costs for SME owners without salary			
Name of the staff and category			

			Subtotal:
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	Hours on Project ¹⁶ (A)	Hourly Rate ¹⁷ (B)	Direct Staff costs (AxB)
A.4. Partners that are natural persons without salary			
Name of the staff and category			

			Subtotal:
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Total direct staff costs			
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Travel costs and subsistence allowances for personnel

	Number of travels	Average travel and subsistence costs	Total [EUR]
International travels			
National travels			

			Subtotal:
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Depreciation cost of equipment

Description	Work Package no.	Cost/value	Period of months used for project	Depreciation on months	% Allocation to the project	Total [EUR]
		C	A	B	D	(A/B)xCxD

						Subtotal:

Data Coordinator

Organisation short name		Participant No	13	Participant Role	CP
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Costs of other goods and services

Description	Work package no.	Total [EUR]

	Subtotal:	
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Subcontracting

Name of sub-contractor	Country	Description	Work package no.	Total [EUR]

	Subtotal:	
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Financial Support to third parties

Description	Work package no.	Total [EUR]

		Subtotal:
	Total eligible direct costs:	
	Total eligible costs:	

Data Partner 14

Organisation short name		Participant No	14	Participant Role ¹⁴	CP
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Direct staff costs

	Hours on Project ¹⁶ (A)	Hourly Rate ¹⁷ (B)	Direct Staff costs (AxB)
A.1. Costs for Employees (or equivalent)			
Name of the staff and category			

Subtotal:

A.2. Costs for natural persons working under a direct contract and seconded persons

Name of the staff and category			

Subtotal:

A.3. Costs for SME owners without salary

Name of the staff and category			

Subtotal:

A.4. Partners that are natural persons without salary

Name of the staff and category			

Subtotal:

Total direct staff costs

Travel costs and subsistence allowances for personnel

	Number of travels	Average travel and subsistence costs	Total [EUR]
International travels			
National travels			

Subtotal:

Depreciation cost of equipment

Description	Work Package no.	Cost/value	Period of months used for project	Depreciation months	% Allocation to the project	Total [EUR]
		C	A	B	D	(A/B)xCxD

						Subtotal:

		Subtotal:
	Total eligible direct costs:	
	Total eligible costs:	

Data Partner 15

Organisation short name		Participant No	15	Participant Role ¹⁴	CP
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Direct staff costs

	Hours on Project ¹⁶ (A)	Hourly Rate ¹⁷ (B)	Direct Staff costs (AxB)
A.1. Costs for Employees (or equivalent)			
Name of the staff and category			
Subtotal:			

A.2. Costs for natural persons working under a direct contract and seconded persons			
Name of the staff and category			
Subtotal:			

A.3. Costs for SME owners without salary			
Name of the staff and category			
Subtotal:			

A.4. Partners that are natural persons without salary			
Name of the staff and category			
Subtotal:			

Total direct staff costs			
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Travel costs and subsistence allowances for personnel

	Number of travels	Average travel and subsistence costs	Total [EUR]
International travels			
National travels			

Subtotal:			
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Depreciation cost of equipment

Description	Work Package no.	Cost/value	Period of months used for project	Depreciation on months	% Allocation to the project	Total [EUR]
		C	A	B	D	(A/B)xCxD

						Subtotal:

		Subtotal:
	Total eligible direct costs:	
	Total eligible costs:	

Data Partner 16

Organisation short name		Participant No	16	Participant Role ¹⁴	CP
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Direct staff costs

	Hours on Project ¹⁶ (A)	Hourly Rate ¹⁷ (B)	Direct Staff costs (AxB)
A.1. Costs for Employees (or equivalent)			
Name of the staff and category			
Subtotal:			

A.2. Costs for natural persons working under a direct contract and seconded persons			
Name of the staff and category			
Subtotal:			

A.3. Costs for SME owners without salary			
Name of the staff and category			
Subtotal:			

A.4. Partners that are natural persons without salary			
Name of the staff and category			
Subtotal:			

Total direct staff costs			
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Travel costs and subsistence allowances for personnel

	Number of travels	Average travel and subsistence costs	Total [EUR]
International travels			
National travels			

Subtotal:			
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Depreciation cost of equipment

Description	Work Package no.	Cost/value	Period of months used for project	Depreciation on months	% Allocation to the project	Total [EUR]
		C	A	B	D	(A/B)xCxD

						Subtotal:

Data Coordinator

Organisation short name		Participant No	16	Participant Role	CP
Costs of other goods and services					
Description				Work package no.	Total [EUR]
				Subtotal:	
Subcontracting					
Name of sub-contractor	Country	Description			Total [EUR]
				Subtotal:	
Financial Support to third parties					
Description				Work package no.	Total [EUR]

		Subtotal:
	Total eligible direct costs:	
	Total eligible costs:	

Data Partner 17

Organisation short name		Participant No	17	Participant Role ¹⁴	CP
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Direct staff costs

	Hours on Project ¹⁶ (A)	Hourly Rate ¹⁷ (B)	Direct Staff costs (AxB)
A.1. Costs for Employees (or equivalent)			
Name of the staff and category			
Subtotal:			
A.2. Costs for natural persons working under a direct contract and seconded persons			
Name of the staff and category			
Subtotal:			
A.3. Costs for SME owners without salary			
Name of the staff and category			
Subtotal:			
A.4. Partners that are natural persons without salary			
Name of the staff and category			
Subtotal:			

Total direct staff costs

Travel costs and subsistence allowances for personnel

	Number of travels	Average travel and subsistence costs	Total [EUR]
International travels			
National travels			
Subtotal:			

Depreciation cost of equipment

Description	Work Package no.	Cost/value	Period of months used for project	Depreciation months	% Allocation to the project	Total [EUR]
		C	A	B	D	(A/B)xCxD

						Subtotal:

		Subtotal:
	Total eligible direct costs:	
	Total eligible costs:	

Data Partner 18

Organisation short name		Participant No	18	Participant Role ¹⁴	CP
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Direct staff costs

	Hours on Project ¹⁶ (A)	Hourly Rate ¹⁷ (B)	Direct Staff costs (AxB)
A.1. Costs for Employees (or equivalent)			
Name of the staff and category			

Subtotal:

A.2. Costs for natural persons working under a direct contract and seconded persons			
Name of the staff and category			

Subtotal:

A.3. Costs for SME owners without salary			
Name of the staff and category			

Subtotal:

A.4. Partners that are natural persons without salary			
Name of the staff and category			

Subtotal:

Total direct staff costs

Travel costs and subsistence allowances for personnel

	Number of travels	Average travel and subsistence costs	Total [EUR]
International travels			
National travels			

Subtotal:

Depreciation cost of equipment

Description	Work Package no.	Cost/value	Period of months used for project	Depreciation on months	% Allocation to the project	Total [EUR]
		C	A	B	D	(A/B)xCxD

						Subtotal:

		Subtotal:
	Total eligible direct costs:	
	Total eligible costs:	

Data Partner 19

Organisation short name		Participant No	19	Participant Role ¹⁴	CP
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Direct staff costs

	Hours on Project ¹⁶ (A)	Hourly Rate ¹⁷ (B)	Direct Staff costs (AxB)
A.1. Costs for Employees (or equivalent)			
Name of the staff and category			
			Subtotal:

A.2. Costs for natural persons working under a direct contract and seconded persons			
Name of the staff and category			
			Subtotal:

A.3. Costs for SME owners without salary			
Name of the staff and category			
			Subtotal:

A.4. Partners that are natural persons without salary			
Name of the staff and category			
			Subtotal:

Total direct staff costs			
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Travel costs and subsistence allowances for personnel

	Number of travels	Average travel and subsistence costs	Total [EUR]
International travels			
National travels			

			Subtotal:
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Depreciation cost of equipment

Description	Work Package no.	Cost/value	Period of months used for project	Depreciation on months	% Allocation to the project	Total [EUR]
		C	A	B	D	(A/B)xCxD

						Subtotal:

		Subtotal:
	Total eligible direct costs:	
	Total eligible costs:	

Data Partner 20

Organisation short name		Participant No	20	Participant Role ¹⁴	CP
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Direct staff costs

	Hours on Project ¹⁶ (A)	Hourly Rate ¹⁷ (B)	Direct Staff costs (AxB)
A.1. Costs for Employees (or equivalent)			
Name of the staff and category			
Subtotal:			

A.2. Costs for natural persons working under a direct contract and seconded persons			
Name of the staff and category			
Subtotal:			

A.3. Costs for SME owners without salary			
Name of the staff and category			
Subtotal:			

A.4. Partners that are natural persons without salary			
Name of the staff and category			
Subtotal:			

Total direct staff costs

Travel costs and subsistence allowances for personnel			
	Number of travels	Average travel and subsistence costs	Total [EUR]
International travels			
National travels			
Subtotal:			

Depreciation cost of equipment

Description	Work Package no.	Cost/value	Period of months used for project	Depreciation on months	% Allocation to the project	Total [EUR]
		C	A	B	D	(A/B)xCxD

						Subtotal:

		Subtotal:
	Total eligible direct costs:	
	Total eligible costs:	

Reference numbers in Annex 2

1. Participant number	<p>The number allocated by the co-ordinator to the participants for this proposal. The co-ordinator of a proposal shall always be participant number one.</p> <p>Applicants shall make sure that the participant number is consistent in all application forms.</p>
2. Organisation Short Name	<p>The official short name of the organisation shall be indicated. This cannot be more than 20 characters long.</p>
3. Direct personnel costs	<p>The conditions for eligibility of Direct personnel costs are explained in article 6.2.A of the Model Grant Agreement (MGA).</p>
4. Direct costs of subcontracting	<p>The conditions for eligibility of Direct costs of subcontracting are explained in article 6.2.B of the MGA.</p> <p>The rules that beneficiaries shall respect when awarding subcontracts for the implementation of the Action are explained in article 10.1 of the MGA</p>
5. Travel costs and subsistence allowances for personnel	<p>The conditions for eligibility of Travel and subsistence costs are explained in article 6.2.C1 of the MGA.</p> <p>The number of travels is calculated per person per meeting. E.g. if one person travels to one meeting, you should indicate 1 travel here, independently of the duration of the meeting. If 2 persons travel to the same meeting, or if 1 person travels to 2 different meetings, you would indicate a 2 here.</p>
6. Depreciation costs of equipment	<p>The conditions for eligibility of Depreciations costs of equipment are explained in article 6.2.C2 of the MGA.</p>
7. Costs of other goods and services	<p>The conditions for eligibility of Depreciations costs of equipment are explained in article 6.2.C3 of the MGA.</p> <p>The rules that beneficiaries shall respect when purchasing goods, works or services for the implementation of the Action are explained in article 9.1 of the MGA.</p>
8. Indirect eligible costs ("overheads")	<p>The conditions for eligibility of Indirect costs are explained in article 6.2.E.</p>
9. Reimbursement rate	<p>The Reimbursement rate is defined in the section 4 of the Call for proposals.</p>
10. Maximum EU contribution	<p>The Maximum EU contribution that each partner can receive is calculated automatically.</p> <p>It results from multiplying the Total estimated eligible costs of that partner by the Reimbursement rate defined in the text of the Call for proposals.</p>
11. Requested grant	<p>The Requested grant for each partner shall be equal or lower than the Maximum EU contribution of that partner.</p>
12. Financial contribution by third parties	<p>The rules governing the Financial contributions by third parties are contained in articles 5.3.3 and 6.4 of the MGA.</p>
13. Income generated by the action	<p>The rules governing the Income generated by the action are contained in articles 5.3.3 of the MGA.</p>

14. Participant Role	<p>Applicants shall indicate of the role of each participant, as defined by the consortium for this proposal. The two options are CC and CP.</p> <p>CC stands for Consortium Co-ordinator, CP stands for Consortium Partner.</p>
15. Category of staff to work on the project	<p>Applicants shall identify each category of staff in a clear and unambiguous manner.</p> <p>Article 6.2.A of the MGA details the types of eligible staff.</p> <p>Based on Commission Decision C(2017) 1118 of 23.2.2017 the personal costs of beneficiaries being SME owners or natural persons both without a salary can be eligible as unit costs. For their calculation see Article 6.2 Point 1.4 of the H2020 AGA - Annotated Grant Agreement http://ec.europa.eu/research/participants/data/ref/h2020/grants_manual/amga/h2020-amga_en.pdf (in AGA v 4.0 on page 78)</p>
16. Hours on project	<p>Applicants shall complete here the foreseen total number of hours per staff member. Please do not include decimals.</p>
17. Hourly rate	<p>Applicants shall calculate the hourly rate for every member of staff as shown in article 6.2.A of the MGA.</p>