

DIGITAL eInvoicing Technical Advisory Group (TAG)

Scope

The scope of the DIGITAL eInvoicing Technical Advisory Group (TAG) is to provide, within the framework of the DIGIT contract on Technical Consultancy on eInvoicing, technical advice to the European Commission, in terms of technical issues relating to the evolution and use of the European standard for electronic invoicing, EN 16931-1 and eInvoicing in general. The TAG is organised under the broader Framework of the DIGITAL Europe Programme.

Mandate

The mandate of the TAG is to work on eInvoicing topics, in particular validating the “requests for change (RFC)” sent to the DIGITAL team for the EAS and VATEX code lists and the EN 16931 validation artefacts, before their publication. Additionally, to give input and opinion on various technical issues related to the implementation of the EN 16931 and its use in related business processes. Updates on the code lists and the validation artefacts are made on a regular bi-annual schedule.

Each TAG member joining a meeting has the right to be consulted on the open requests for change and has the power of opinion on the topics raised in the meeting agenda. Representatives of organisations have the right to submit a formal opinion on behalf of their organisation as well as to express their individual opinion. Final decisions on topics raised in the TAG are with the European Commission.

Operation and membership of the group

The group shall act within the contract on Technical Consultancy on eInvoicing and finally report to the European Commission’s Directorate General for Internal Market, Industry, Entrepreneurship and SMEs (hereunder referred to as DG GROW). The chair will be the Lead expert of the contract on Technical Consultancy on eInvoicing, Mr. Georg Birgisson.

Membership is voluntary, by invitation following a selection by DG GROW based on an open call for expression of interest, which closed on October 30th, 2023. The group shall not have more than 25 members in addition to representatives from the European Commission.

The TAG shall be composed of representatives from organisations representing relevant stakeholders as well as individuals with expertise that is relevant for the issues at hand. Each organisation can be represented by one person at each meeting of the TAG. Public organisations that are members of the TAG may alternate its representatives, but individual experts may only participate themselves.

DG GROW may invite additional experts on request to attend selected meetings of the TAG as relevant to the topics to be addressed.

Meeting minutes will be drawn up and forwarded to each member at the latest 2 weeks after the meeting. The meeting agenda of each meeting shall be distributed no less than 2 days before the meeting.

Frequency

The TAG aims to hold at minimum one remote conference meeting before every planned publication of a new version of the code lists that are maintained by DIGITAL (EAS and/or VATEX code lists) and the EN16931 validation artefacts. Ad-hoc meetings can be organised on dedicated topics.

Constitutive declaration

EC/DIGITAL eInvoicing Technical Advisory Group

Herewith I _____ acknowledge that in accepting the membership of the DIGITAL eInvoicing Technical Advisory Group I will represent _____ and that I will be participating as described in the above "Mandate".