

EC/DIGITAL eInvoicing Technical Advisory Group

Scope

The scope of the DIGITAL eInvoicing Technical Advisory Group (the Advisory Group) is to provide technical advice to the European Commission, under the DIGITAL Europe Programme, in terms of technical issues relating to the evolution and use of the European standard for electronic invoicing, EN 16931-1 and eInvoicing in general.

Mandate

The mandate of the Advisory Group is to advise and support the European Commission on eInvoicing topics. In particular validating the “requests for change (RfC)” sent to the DIGITAL team for the EAS and VATEX code lists and the EN 16931 validation artefacts, before their publication. Additionally, to give input and opinion on various technical issues related to the implementation of the EN 16931 and its use in related business processes. Updates on the code lists and the validation artefacts are made on a regular bi-annual schedule.

Each member joining a meeting has the right to be consulted on the open requests for change and has the power of opinion on the topics raised in the meeting agenda. Representatives of organisations have the right to submit a formal opinion on behalf of their organisation as well as to express their individual opinion. Final decisions on topics raised in the Advisory Group are with the European Commission.

Operation and membership of the group

The group shall act at the request of the European Commission’s Directorate General for Internal Market, Industry, Entrepreneurship and SMEs (hereunder referred to as DG GROW), who organises and chairs the meetings of the Advisory Group.

Membership is voluntary, by invitation following a selection by DG GROW based on an open call for expression of interest. The group shall not have more than 20 members in addition to representatives from the European Commission.

The Advisory group shall be composed of representatives from organisations representing relevant stakeholders as well as individuals with expertise that is relevant for the issues at hand. Each organisation can be represented by up to two persons at each meeting of the Advisory Group. Organisations that are members of the Advisory Group may alternate its representatives but individual experts may only participate themselves.

DG GROW may also invite additional experts on request to attend selected meetings of the Advisory Group as relevant to the topics to be addressed.

Meeting minutes will be drawn up and forwarded to each member at the latest 2 weeks after the meeting, together with the invitation to the next meeting. The meeting agenda shall be distributed no less than 2 weeks before the meeting.

Frequency

The Advisory Group will hold at minimum a remote conference meeting before every planned publication of a new version of the code lists that are maintained by DIGITAL (EAS and/or VATEX code lists) and the EN16931 validation artefacts. Ad-hoc meetings can be organized by the Commission on dedicated topics.

Governance

DG GROW will act as chair and can be represented by the members of the EC/DIGITAL team.

Constitutive declaration

EC/DIGITAL eInvoicing Technical Advisory Group

Herewith I _____ acknowledge that in accepting the membership of the DIGITAL eInvoicing Technical Advisory Group, I represent _____ and that hereby I am participating as described in the above "[Mandate](#)".