



PROTECTION OF YOUR PERSONAL DATA

This privacy statement provides information about the processing and the protection of your personal data.

Processing operation: Management of Contact points for the eDelivery Interoperability Forum and communication and dissemination activities addressed to the Contact points (members) of eDelivery Interoperability Forum

Data Controller: European Commission, Directorate-General for Communications Networks, Content and Technology (hereinafter “DG CONNECT”), Unit H.4

Record references: DPR-EC-02631 (management of contact points) and DPR-EC-03928 (subscription to receive information)

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1. Introduction

The European Commission (hereafter ‘the Commission’) is committed to protecting your personal data and to respecting your privacy. The Commission collects and further processes personal data pursuant to [Regulation \(EU\) 2018/1725](#) of the European Parliament and of the Council, of 23 October 2018, on the protection of natural persons with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data (repealing Regulation (EC) No 45/2001).

This privacy statement explains the reason for the processing of your personal data, the way we collect, handle and ensure protection of all personal data provided, how that information is used and what rights you have in relation to your personal data. It also specifies the contact details of the responsible Data Controller with whom you may exercise your rights, the Data Protection Officer and the European Data Protection Supervisor.

The information in relation to processing of personal data for the Management of Contact points for eDelivery Interoperability Forum and communication and dissemination activities addressed to the Contact points (members) of eDelivery Interoperability Forum (hereafter “the Forum”) is presented below.

2. Why and how do we process your personal data?

Purposes of the processing operation: The Commission collects your personal information to:

1. make your contact details available to the rest of the Forum members, interested stakeholders and/or Member State representatives (the “Forum Contact Point processing operation”). The purpose is to facilitate the identification of contact points by the members of the Forum, interested stakeholders and Member State representatives. Offering contacts with individuals rather than functional mailboxes is often the best and most efficient way to ensure that interested people can get in contact with the relevant contact points (national authorities, stakeholders, etc.), and/or
2. organise communication and dissemination activities linked to your function as the Forum Contact Point (e.g. inviting you to participate in the events of the Forum, assisting you with any follow-up activities related to the Forum, etc.) (the “communication and dissemination processing operations”).

You are asked to provide your personal data via a European Commission tool EUSurvey (for more information on how your personal data is processed by EU Survey, please consult DPR-EC-01488).

3. On what legal ground(s) do we process your personal data?

Lawfulness of the processing operations:



1. The Forum Contact Point processing operation: the Commission collects, stores and publishes your personal data because you gave your **explicit consent** via EU survey (Article 5(1)(d) of Regulation 2018/1725);
2. Communication and dissemination processing operations: the Commission processes your personal data because you gave your **explicit consent** via EU survey (Article 5(1)(d) of Regulation 2018/1725) to receive information on important developments, activities, events, initiatives or thematic issues related to your appointment as the member of the Forum.

4. Which personal data do we collect and further process?

The personal data collected in your capacity as the Forum Contact Point and/or for you to receive information on important developments, activities, events, initiatives or thematic issues related to your capacity as the Forum Contact Point are:

- Name and surname,
- Position,
- Professional email addresses,
- Country on whose behalf you are acting as contact point,
- The name and type of the organisation on whose behalf you are acting as contact point.

The provision of this data is mandatory to be a contact point.

You provided these personal data on a voluntary basis by filling-in our EU Survey registration form.

5. How long do we keep your personal data?

- The Forum Contact Point processing operation: all your personal data will be deleted from our databases 5 years after you ceased to be a member of the Forum.
- Communication and dissemination processing operations: the Commission will keep your personal data for the time necessary to fulfil the purpose of collection, namely until you unsubscribe from the mailing list or cease to be a member of the Forum.

6. How do we protect and safeguard your personal data?

All personal data in electronic format (e-mails, documents, databases, uploaded batches of data, etc.) are stored either on the servers of the Commission. All processing operations are carried out pursuant to the [Commission Decision \(EU, Euratom\) 2017/46](#), of 10 January 2017, on the security of communication and information systems in the European Commission.

In order to protect your personal data, the Commission has put in place a number of technical and organisational measures in place. Technical measures include appropriate actions to address online security, risk of data loss, alteration of data or unauthorised access, taking into consideration the risk presented by the processing and the nature of the personal data being processed. Organisational



measures include restricting access to the personal data solely to authorised persons with a legitimate need to know for the purposes of this processing operation.

7. Who has access to your personal data and to whom is it disclosed?

All personal data provided by you can be accessed by Commission staff on a “need to know” basis.

- The Forum Contact Point processing operation: access to your personal data is provided to the Commission staff responsible for carrying out this processing operation and to other authorised Commission staff according to the “need to know” principle. Such staff abide by statutory, and when required, additional confidentiality agreements.
- Communication and dissemination processing operations: access to your personal data is provided to the Commission staff responsible for carrying out this processing operation and to other authorised Commission staff according to the “need to know” principle. Such staff abide by statutory, and when required, additional confidentiality agreements.

8. What are your rights and how can you exercise them?

You have specific rights as a ‘data subject’ under Chapter III (Articles 14-25) of Regulation (EU) 2018/1725, in particular the right to access, rectify or erase your personal data and the right to restrict the processing of your personal data. Where applicable, you also have the right to object to the processing or the right to data portability. You have consented to provide your personal data to the Commission for the following processing operations:

1. The Forum Contact Point processing operation **AND/OR**;
2. Communication and dissemination processing operations

You can withdraw your consent for one or both processing operations at any time by notifying Unit H.4 at EC-DIGITAL-BUILDING-BLOCKS@ec.europa.eu. The withdrawal will not affect the lawfulness of the processing carried out before you have withdrawn the consent.

You can exercise your rights by contacting the Data Controller, or in case of conflict the Data Protection Officer. If necessary, you can also address the European Data Protection Supervisor. Their contact information is given under Heading 9 below.

Where you wish to exercise your rights in the context of one or several specific processing operations, please provide their description (i.e. their Record reference(s) as specified under Heading 10 below) in your request.

9. Contact information

- The Data Controller

If you would like to exercise your rights under Regulation (EU) 2018/1725, or if you have comments, questions or concerns, or if you would like to submit a complaint regarding the collection and use of



your personal data, please feel free to contact the Data Controller, European Commission, Directorate-General for Communications Networks, Content and Technology (hereinafter “DG CONNECT”), Unit H4, at EC-DIGITAL-BUILDING-BLOCKS@ec.europa.eu.

- **The Data Protection Officer (DPO) of the Commission**

You may contact the Data Protection Officer (DATA-PROTECTION-OFFICER@ec.europa.eu) with regard to issues related to the processing of your personal data under Regulation (EU) 2018/1725.

- **The European Data Protection Supervisor (EDPS)**

You have the right to have recourse (i.e. you can lodge a complaint) to the European Data Protection Supervisor (edps@edps.europa.eu) if you consider that your rights under Regulation (EU) 2018/1725 have been infringed as a result of the processing of your personal data by the Data Controller.

10. Where to find more detailed information?

The Commission Data Protection Officer (DPO) publishes the register of all processing operations on personal data by the Commission, which have been documented and notified to him. You may access the register via the following link: <http://ec.europa.eu/dpo-register>:

- DPR-EC-02631 - Management of contact points for DG CONNECT policies, programmes and projects;
- DPR-EC-03928 – Subscription to receive information.