

CEF eSignature

EU TRUST SERVICES DASHBOARD

HOW TO USE THE EU TRUST SERVICES DASHBOARD FOR NOTIFYING

A STEP-BY-STEP GUIDE

CEF eSignature

EU TRUST SERVICES DASHBOARD

eSignature is a CEF building block consisting of a set of standards, tools and services that allows the creation and verification of electronic signatures. The electronic signatures produced with eSignature are compliant with eIDAS (EU 910/2014), and therefore recognized in the European Union and further.

The **EU Trust Services Dashboard** is a unifying Portal that centralizes the CEF eSignature building block tools and information related to the eIDAS trust services backbone, for the purpose of augmenting existing features and gradually implementing new initiatives into a continuous improvement approach. This step-by-step guide will show you how easy it is to use the EU Trust Services Dashboard to notify changes in the eIDAS lists.

HOW TO ACCESS

EU TRUST SERVICES DASHBOARD

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You can access the EU Trust Services Dashboard on the following URL:
<https://esignature.ec.europa.eu/efda/>.

Currently, Google Chrome, Mozilla Firefox, Microsoft Edge Chromium and Apple Safari are supported browsers.

You need to have an **EU Login Account** and sign in for notifying a change in the eIDAS lists.

In case you don't have an EU Login Account, learn how to create one following the link: [Create a new EU Login account \(europa.eu\)](#).

If "Notify" does not appear in the menu, please make sure to **request access** by creating a ticket in the [eSignature Service Desk](#).

You will have to share your **EU login username** that you can get through this link: <https://ecas.ec.europa.eu/cas/> (⚙️ > *My Account* > *My account details*).

The screenshot shows the EU Trust Services Dashboard interface. At the top, there is a header with the European Commission logo and the text "EU Trust Services Dashboard". Below the header, there is a navigation bar with "DISCOVER", "BROWSE", and "TRY" options, and an "EU LOGIN" button. The main content area is titled "The eIDAS trust services toolbox" and includes a brief description of the eIDAS Regulation (EU No 910/2014) and the purpose of the dashboard. A yellow horizontal line separates the header from the main content. Below the line, there are six cards, each with a circular icon and a "Go" button. The cards are: 1. "Discover and start using eSignatures and the EU Trust Services Dashboard" (blue icon), 2. "Sign a document and validate a signature" (green icon), 3. "Search for a trust service provider" (blue icon), 4. "Browse the Trust Backbone" (blue icon), 5. "Test an eSignature implementation" (green icon), and 6. "Request access to the EU Trust Services Dashboard tools" (blue icon). Each card contains a short description of the service and a "Go" button at the bottom.

HOW TO NOTIFY

EU TRUST SERVICES DASHBOARD

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- 1) In order to sign in, you should click on the **EU Login button** on the top right corner of your screen, insert your email and password and choose a verification method. If you select the option: “Mobile + SMS”, you should have saved your mobile number (from this [URL](#): ⚙️ > *My Account*). In case you select the option for the “EU Login Mobile App”, you should download the App in your device.
- 2) Once you log in, you can access the new option “Notify” from the menu bar. Click on “Notify”.

The image shows two screenshots of the EU Trust Services Dashboard. The top screenshot shows the 'EU LOGIN' button circled in yellow with a '1' in a yellow box. The bottom screenshot shows the 'NOTIFY' button circled in yellow with a '2' in a yellow box. The dashboard content includes the European Commission logo, navigation menu (DISCOVER, BROWSE, TRY), breadcrumb (CEF eSignature / EU Trust Services Dashboard), and a section titled 'The eIDAS trust services toolbox' with an illustration of a laptop and a pen.

European Commission | EU Trust Services Dashboard

EU LOGIN

CEF eSignature / EU Trust Services Dashboard

The eIDAS trust services toolbox

Regulation (EU) No 910/2014 (hereafter the eIDAS Regulation or eIDAS), on electronic identification and trust services for electronic transactions in the internal market, provides a regulatory environment for electronic identification of natural and legal persons and for trust services.

The **EU Trust Services Dashboard** proposes a centralized platform that enables interested parties and Digital Single Market players to easily and transparently access information and tools related to the trust services chapter of eIDAS.

European Commission | EU Trust Services Dashboard

NOTIFY

CEF eSignature / EU Trust Services Dashboard / Notify

Notification tool - Selection

Selection of country and list

Select here the type of information you would like to notify together with the applicable country.

HOW TO NOTIFY

EU TRUST SERVICES DASHBOARD

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- 1) Select a country and a list for which you are authorized to make a notification.
- 2) Confirm that you are a representative of this country by clicking the mandatory tick box.
- 3) Continue with the next step.

Home DISCOVER BROWSE TRY NOTIFY LOGOUT

CEF eSignature / EU Trust Services Dashboard / Notify

Notification tool - Selection

Selection of country and list

Select here the type of information you would like to notify together with the applicable country.

Country Luxembourg

Type of list Designated Bodies for QSCD and SSCD

I am a representative of **Luxembourg** mandated to notify the list of **Designated Bodies for QSCD and SSCD**

- the National Accreditation Body which accredited the Conformity Assessment Body for QTSP/QTS is established; or
- the Designated Body which certified the Device is established.

Next

HOW TO NOTIFY

EU TRUST SERVICES DASHBOARD

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- 1) Make some changes in the list by clicking the “Edit” button.
- 2) Once you have performed your changes, you should tick on the “Confirm” on the top right corner.

Notification tool - Edition
Luxembourg - Designated Bodies for QSCD and SSCD

Import XML + Add

Ministry of Economy

Name *i* Ministry of Economy

Alternative name *i*

Postal address *i* test

Contact email *i* test@test

URL to body *i* et *i* https://www.gouvernement.lu/meco +

for QSCD? *i*

for SSCD? *i*

URL to designated SSCD *i* et *i* https://test +

Previous Extract as XML Submit

HOW TO NOTIFY

EU TRUST SERVICES DASHBOARD

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- 1) On this page you can still modify your list prior to the final submission and also extract this modified version as XML. You can then submit the final version.
- 2) Once you click on “Submit”, you will get a confirmation screen with all changes performed, where you need to accept in order to finalise the process.

European Commission | EU Trust Services Dashboard

DISCOVER BROWSE TRY NOTIFY LOGOUT

CEF eSignature / EU Trust Services Dashboard / Notify

Notification tool - Edition

Luxembourg - Designated Bodies for QSCD and SSCD

Import XML + Add certification body

Ministry of Economy Modified

Previous Extract a Submit

Confirmation

Luxembourg - Designated Bodies for QSCD and SSCD

Ministry of Economy Modified	
Name	Ministry of Economy
Alternative name	Ministry of Economy
Postal address	test
Contact email	test@test
URL to body	https://www.gouvernement.lu/meco en
Designated Body for QSCD certification	No
Designated Body for SSCD designation	Yes
URL to designated SSCD	https://test en

Accept

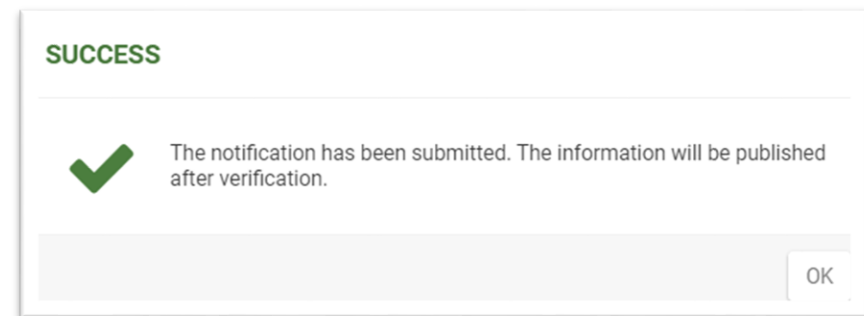
HOW TO NOTIFY

EU TRUST SERVICES DASHBOARD

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When your notification has been successfully submitted, a green checkmark appears.

You will receive an email that confirms the proper submission of the notification. This email contains the XML version of your notification that can be imported again into the tool.



AFTER THE NOTIFICATION

EU TRUST SERVICES DASHBOARD

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You will either receive an **automated email** once the content of your notification will be **verified** or an email request for more information. When your content of your notification is verified, then it will be eventually **published** by the European Commission.

For any questions or support, please create a ticket via the [eSignature Service Desk](#)

