



EUROPEAN COMMISSION

PROTECTION OF YOUR PERSONAL DATA

This privacy statement provides information about the processing and the protection of your personal data.

Processing operation: *CEF BDTI Webinar - Discover how BDTI can support Public Administrations in gathering valuable insights from Big Data - Taking the use of Big Data to the next level – 27 May 2021*

Data Controller: European Commission, *Head of Unit G.1, Directorate-General for Communications Networks, Content and Technology (DG CNECT).*

Record reference: (DPR-EC-01063.1)

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1. Introduction

The European Commission is committed to protect your personal data and to respect your privacy. The Commission collects and further processes personal data pursuant to [Regulation \(EU\) 2018/1725](#) of the European Parliament and of the Council on the protection of natural persons with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data.

This privacy statement explains the reason for the processing of your personal data in the context of *CEF BDTI Webinar - Discover how BDTI can support Public Administrations in gathering valuable insights from Big Data - Taking the use of Big Data to the next level – 27 May 2021*. It explains the way we collect, handle and ensure protection of all personal data provided, how that information is used and what rights you have in relation to your personal data. It also specifies the contact details of the responsible Data Controller with whom you may exercise your rights, the Data Protection Officer and the European Data Protection Supervisor.

The information in relation to this processing operation, undertaken by Head of Unit D3, Directorate-General for Informatics (DG DIGIT) of the European Commission, is presented below.

The objective of this event is to *discover BDTI and gain insights on how BDTI can help European Public Administrations to analyse and experiment with big data, move towards data-driven decision making, and create synergies with other organisations, enlarging their own network and collaboration opportunities.*

2. Why and how do we process your personal data?

Purpose of the processing operation: Head of Unit D3, DG DIGIT, collects and further processes your personal data to provide you with information about the event (before, during and after) that we organise under the Connecting Europe Facility (CEF) Programme, to process your application for participation in that event and to assist you with any follow-up activities related to one or more CEF building blocks.

Live web-streaming and audio-visual recording at the event of the speakers, organisers and participants, as well as photographs of the speakers and panoramic photographs of participants and organisers will be taken.

The audience or non-speaker participants are not photographed individually or in groups. They may however appear on panoramic photographs of the whole event/audience.

Participants that do not wish to be part of the above web-streaming and recording/publishing activities have the possibility to object to processing by sending an email to the organising team at CEF-BUILDING-BLOCKS@ec.europa.eu.

During the event, participants will be asked to take part in polls or quizzes or to give ideas or ask questions to the organisers. Personal data will be collected through the polling tool Sli.do, which has a specific privacy record [DPR-EC-06687.1](#).

This information will be collected anonymously and the processing of personal data is only to ensure that participants have answered once to the question posed and to recuperate the session should there be technical issues.

Your name will also be linked to the answer you give which will be shown on the main screen during the event. The organiser may use this information to collect ideas and ensure that all questions will be followed up after the meeting.

This information will be published in the context of the event at <https://ec.europa.eu/cefdigital/wiki/x/a4VXFq>.

During the virtual conference, the organiser will be recording the speakers, including any question and answer sessions or panel discussions. You will be informed by an alert on your screen when the recording is taking place. *The recording will be published in the context of the event* at the Connecting Europe channel at <https://www.youtube.com> and embedded on the <https://ec.europa.eu/cefdigital/wiki/x/a4VXFq>. During the recording only personal data of the speakers will be processed.

Your personal data will not be used for any automated decision-making including profiling.

3. On what legal ground(s) do we process your personal data?

The processing operations on personal data, linked to the organisation, management, follow-up and promotion of the event (including web-streaming, photos, audio-visual recording, the use of video conferencing services) are a part of the CEF building blocks activity based on Regulation (EU) No 283/2014 and are necessary for the management and functioning of the Commission, as mandated by the Treaties. Those provisions are in particular, Article 11 of the Treaty on European Union and Article 15 of the Treaty on the Functioning of the European Union. Consequently, those processing operations are lawful under Article 5(1)(a) of Regulation (EU) 2018/1725 (processing is necessary for the performance of a task carried out in the public interest or in the exercise of official authority vested in the Union institution or body).

We process your personal data, because as the data subject, you have given consent to the processing of your personal data for one or more specific purposes. Your consent is required for the processing of your personal data for:

- managing your subscription to this event;
- providing you with information about the benefits of the CEF building blocks, e.g. in the form of a newsletter;
- assisting you with any follow-up activities related to one or more CEF building blocks;
- processing of your personal data for inviting you to future events the data controller may organise;
- processing of your personal data to participate in online polls, sharing of questions or idea or quizzes during the event using the audience participation tool, Sli.do.

If you opt-in, you are giving us your explicit consent under Article 5(1)(d) of Regulation (EU) 2018/1725 to process your personal data for those specific purposes. You can give your consent via a clear affirmative act by ticking the box(es) on the online registration form.

Your consent for these services can be withdrawn at any time:

- for unsubscribing from the newsletter, please click on the unsubscribe button in any of our newsletters;
- for withdrawing consent that you have provided in order to benefit from other services, please contact the controller of the event at CEF-BUILDING-BLOCKS@ec.europa.eu.

4. Which personal data do we collect and further process?

The following personal data will be processed:

- contact details (function/title, first name, last name, name of organisation, city, country, e-mail address, telephone number);
- interest in one or more building blocks you are interested in;
- you can also voluntarily provide your phone number if you wish to be contacted via phone.

5. How long do we keep your personal data?

The Data Controller only keeps your personal data for the time necessary to fulfil the purpose of collection or further processing.

For each of the categories of personal data that is processed, please find below the retention details and the reference to the relevant record of processing:

- Personal data processed for the purpose of the organisation and management of this event (this includes the information given during the registration, before, during or after the meeting or event) will be deleted one year after the last action in relation to the event, unless the data subject has provided consent for longer period (see below). All personal data related to the organisation and management of the event (this includes the information given during the registration, before, during or after the event) will be deleted **5 years** after the last action in relation to the event.
- In case of audio-visual recording of the event, the recordings will be kept for **2 years**. After the event before being deleted to support the use and reuse of building blocks by current and potential users. More information is available in the Record of Processing DPR-EC-01937 (Audio-visual recording of meetings).
- Personal data shared with the controller for future mailing purposes (e.g., for receiving newsletters or invitations to similar events) are processed in line with the Record of Processing DPR-EC-03928.1 and will be kept until the data subject unsubscribes from the mailing list.
- Selected service providers for organisational purposes (such as caterers, travel agents or event management organisations) are contractually bound to process personal data on behalf of and in line with the instructions of the data controller, keep confidential any data they process and protect it from unauthorised access, use and retention.
- When using third party IT services during a virtual conference or event, the European Commission keeps your personal data for the time necessary to fulfil the purpose of collection or further processing, namely for the duration of the conference and for an additional period of up to 5 years in an anonymised format (Conference identifier, start time and duration), e.g. use of Webex is covered by the Record of Processing [DPR-EC-05006.2](#). The content of the video/audio conference (documents, links, files etc) will be deleted after the termination of the session.
- Personal data used to enable participants to connect to Sli.do during the event is kept for the time necessary to fulfil the purpose of collection or further processing, namely for the length of the on-line event. More information is available in the Record of Processing [DPR-EC-06687](#) (Sli.do - Audience Interaction Software).

6. How do we protect and safeguard your personal data?

All personal data in electronic format (e-mails, documents, databases, uploaded batches of data, etc.) are stored either on the servers of the European Commission or of its contractors. All processing operations are carried out pursuant to [Commission Decision \(EU, Euratom\) 2017/46](#) of 10 January 2017 on the security of communication and information systems in the European Commission.

The Commission's contractors are bound by a specific contractual clause for any processing operations of your personal data on behalf of the Commission, *[and by the confidentiality obligations deriving from the General Data Protection Regulation ('GDPR' - [Regulation \(EU\) 2016/679](#))]*.

In order to protect your personal data, the Commission has put in place a number of technical and organisational measures. Technical measures include appropriate actions to address online security, risk of data loss, alteration of data or unauthorised access, taking into consideration the risk presented by the processing and the nature of the personal data being processed. Organisational measures include restricting access to the personal data solely to authorised persons with a legitimate need to know for the purposes of this processing operation.

7. Who has access to your personal data and to whom is it disclosed?

Access to your personal data is provided to the Commission staff responsible for carrying out this processing operation and to other authorised Commission staff according to the "need to know" principle. Such staff abide by statutory, and when required, additional confidentiality agreements.

Where necessary, we may also share your information with service providers for the purposes of organising the event. Such service providers may be: Cronos International, Deloitte Belgium, Everis Belgium, PwC Belgium, Wavestone and Westpole. All personal data of this processing is stored on the servers located on the territory of the EU.

Sli.do is a tool that allows for audience interactive participation during either on line or live meetings or conferences. The audience can ask questions, respond to polls, take part in quizzes during a webinar or live event. The tool can be used with any of the Commission's audio-conference tools for on-line events.

In order to reply to questions, event participants can scan a QR code or log into the Sli.do website and enter the conference code. The replies can be anonymous or linked to a person's name depending on the event. The processing of personal data is done to ensure that participants have been able to connect to the software and they are able to reply to the questions only once.

Cookies

Cookies are short text files stored on a user's device (such as a computer, tablet or phone) by a website. Cookies are used for the technical functioning of a website (functional cookies) or for gathering statistics (analytical cookies).

The registration for the event takes place via a European Commission tool EUSurvey ([DPR-EC-01488.1](#)). The cookies employed by the Commission on the registrant's device for that purpose will be covered by the cookie policy of the Commission, which is available here: https://ec.europa.eu/info/cookies_en.

When you visit the website(s) of our event and when you register, we will keep your session log information for a maximum of 3 days. This information will then be deleted. The collection, aggregation and anonymising operations are performed in the data centre of the European Commission under adequate security measures.

Cookies are stored by Europa Analytics, the corporate service which measures the effectiveness and efficiency of the European Commission's websites on EUROPA. More information is available in the Record of Processing DPR-EC-00685 (Europa Analytics).

Enabling these cookies is not strictly necessary for the website to work but it will provide you with a better browsing experience. You can delete or block these cookies, but if you do that, some features of the event website may not work as intended.

The cookie-related information is not used to identify data subjects personally and the pattern data is fully under the Commission's control. These cookies are not used for any purpose other than those described here.

Should you wish to opt your personal data out of our anonymised, aggregated statistics, you can do so on our cookies page. In particular, you can control and/or delete those cookies as you wish.

Third party IT tools, including Social Media

We use third party IT tools to inform about and promote the event through widely used communication channels, including the social media. For detailed information about the use of social media by the European Commission, see the Record of Processing [DPR-EC-00073](#) (Social Media Use by the European Commission).

You can watch our videos, which we upload to our Connecting Europe Youtube channel and follow links from our website to Twitter, Youtube and Facebook (Record of Processing [DPR-EC-00073.1](#)).

In order to protect your privacy, our use of third party IT tools to connect to those services does not set cookies when our website pages are loaded on your computer (or other devices), nor are you immediately redirected to those social media or other websites. Only in the event that you click on a button or "play" on a video to watch it, a cookie of the social media company concerned will be installed on your device. If you do not click on any social media buttons or videos, no cookies will be installed on your device by third parties.

In order to view such third-party content on our websites, a message will alert you that you need to accept those third parties' specific Terms and Conditions, including their cookie policies, over which the Commission has no control.

We recommend that users read the relevant privacy policies of Webex (Record of Processing [DPR-EC-05006.2](#)) and Sli.do (Record of Processing [DPR-EC-06687](#)) carefully before using them. These explain each company's policy of personal data collection and further processing, their use of data, users' rights and the ways in which users can protect their privacy when using those services. More detailed information on the data processed by the third party IT tools may be found in the Annex A of this document.

The use of a third party IT tool does not in any way imply that the European Commission endorses them or their privacy policies. In the event that one or more third party IT tools are occasionally unavailable, we accept no responsibility for lack of service due to their downtime.

International transfers

International data transfers may take place when using a third party IT tool Webex, based on the Record of Processing [DPR-EC-05006.2](#), in accordance with Regulation (EU) 2018/1725.

The Commission's contractors are bound by a specific contractual clause for any processing operations of your data on behalf of the Commission, and by the confidentiality obligations deriving from the transposition of the General Data Protection Regulation in the EU Member States ('GDPR' Regulation (EU) 2016/679).

The controller will transfer your personal data to the following recipients in a third country (UK and USA) in accordance with Regulation (EU) 2018/1725.

Category of Personal Data Datacentre Location:

- Registration Information
 - o Germany (AWS), The Netherlands, the United Kingdom
- Host and Usage Information
 - o Germany (AWS), The Netherlands, the United Kingdom.
- User-Generated Information
 - o Germany (AWS), The Netherlands, the United Kingdom

The controller will transfer your personal data based on a procurement contract including the Standard Contractual Clauses (SCCs) among various data protection and security clauses. Supplementary measures have also been taken by both the controller and the processor (contractor). Back-up data processed outside the European Union and the European Economic Area, are also subject to the SCCs mechanism.

Regarding all transfers to the UK, the processor commits to engage in discussions in good faith with the controller in 2021 to re-evaluate the situation based on the updates on the UK-EU relationship after Brexit.

Please note that pursuant to Article 3(13) of Regulation (EU) 2018/1725 public authorities (e.g. Court of Auditors, EU Court of Justice) which may receive personal data in the framework of a particular inquiry in accordance with Union or Member State law shall not be regarded as recipients. The further processing of those data by those public authorities shall be in compliance with the applicable data protection rules according to the purposes of the processing.

The information we collect will not be given to any third party, except to the extent and for the purpose we may be required to do so by law.

8. What are your rights and how can you exercise them?

You have specific rights as a 'data subject' under Chapter III (Articles 14-25) of Regulation (EU) 2018/1725, in particular the right to access, your personal data and to rectify them in case your personal data are inaccurate or incomplete. Where applicable, you have the right to erase your personal data, to restrict the processing of your personal data, to object to the processing, and the right to data portability.

You have the right to object to the processing of your personal data, which is lawfully carried out pursuant to Article 5(1)(a) of Regulation (EU) 2018/1725 on grounds relating to your particular situation.

You have consented to provide your personal data to the data controller for the present processing operation. You can withdraw your consent at any time by notifying the data controller by sending an email to CEF-BUILDING-BLOCKS@ec.europa.eu. The withdrawal of your consent will not affect the lawfulness of the processing carried out before you have withdrawn the consent.

You can exercise your rights by contacting the data controller, or in case of conflict the Data Protection Officer. If necessary, you can also address the European Data Protection Supervisor. Their contact information is given under Heading 9 below.

Where you wish to exercise your rights in the context of one or several specific processing operations, please provide their description (i.e. their Record reference(s) as specified under Heading 10 below) in your request.

9. Contact information

- The Data Controller

If you would like to exercise your rights under Regulation (EU) 2018/1725, or if you have comments, questions or concerns, or if you would like to submit a complaint regarding the collection and use of your personal data, please feel free to contact the Data Controller, European Commission - *Head of Unit G.1, Directorate-General for Communications Networks, Content and Technology (DG CNECT)*. (CEF-BUILDING-BLOCKS@ec.europa.eu)

- The Data Protection Officer (DPO) of the Commission

You may contact the Data Protection Officer (DATA-PROTECTION-OFFICER@ec.europa.eu) with regard to issues related to the processing of your personal data under Regulation (EU) 2018/1725.

- The European Data Protection Supervisor (EDPS)

You have the right to have recourse (i.e. you can lodge a complaint) to the European Data Protection Supervisor (edps@edps.europa.eu) if you consider that your rights under Regulation (EU) 2018/1725 have been infringed as a result of the processing of your personal data by the data controller.

10. Where to find more detailed information?

The Commission Data Protection Officer (DPO) publishes the register of all processing operations on personal data by the European Commission, which have been documented and notified to him. You may access the register via the following link: <http://ec.europa.eu/dpo-register>.

ANNEX A: THIRD PARTY IT TOOLS

MICROSOFT TEAMS	
More information on the data processed for the operation of the service can be found here	
CATEGORIES OF PERSONAL DATA PROCESSED	<p>Identification data: Commission username, email address and account status, user personal data (title, last name, first name), function-related data (DG, unit, office address and telephone number, city and country)</p> <p>Content data: any content uploaded to the Office 365 platform by its users, such as documents, and multimedia (e.g. video recordings). [...additional personal data might be stored by each meeting-event organiser and should be declared here or refer to paragraph 4 of the PS]</p> <p>Service generated data: contains information related to the data subjects' usage of online services, most notably the user IP address, creation time, site URL and user email address</p> <p>Diagnostic data: is related to the data subjects' usage of office client software</p>
RETENTION PERIOD	<p>Identification data: for as long as the user account is active.</p> <p>Content data: up to 180 days upon expiration/termination of the subscription</p> <p>Service generated data: six months</p> <p>Diagnostic data: up to five years</p>
STORAGE LOCATION (including International data transfers)	<p>All personal data in electronic format (e-mails, documents, databases, uploaded batches of data, etc.) are stored either on the servers of the European Commission's Data Centre or in Microsoft datacentres in the EU (linked to the Commission's Office 365 environment).</p> <p>Identification data: This information is copied to all Office 365 data centres around the globe</p> <p>Service generated data: not necessarily processed outside of the EU. Microsoft is authorised to transfer it to Microsoft Corp., located in the USA, and the network of sub-processors. This type of data contains information on the usage of the service. The data is aggregated before being transferred but may contain identifiable information</p> <p>Diagnostic data: the EC collects Office Diagnostic Data about the client software for its own support purposes in a database hosted in the Commission's data centre</p>

THIRD PARTY CONTRACTOR	Microsoft Ireland, South County Business Park, One Microsoft Place, Carmanhall and Leopardstown, Dublin, D18 P521, Ireland
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SKYPE FOR BUSINESS	
More information on the data processed for the operation of the service can be found here	
CATEGORIES OF PERSONAL DATA PROCESSED	<ul style="list-style-type: none"> -Login/userID, Name & Surname -Email address (office), Contact details – office telephone number, office address -Location (voluntary information) -Calendar information (from Outlook) – meeting details, availability -Usage details of Communications (video/audio/messaging) e.g. call type (IM, voice, video, telephone), start date/time of call, end date/ time of call, duration, From/To users if applicable, "From" number, "To" number, technical quality indicators. -External call details for billing purposes (number called, duration) -Recordings of audio/video meetings (optional for meeting/conference organisers) -Instant messaging conversation details including content of messages exchanged (the messages are stored like emails in your Outlook) -Current availability for communication purposes status information (e.g. busy/away/in a call/don not disturb/offline since etc). -Technical logging of system information for technical support purposes. These logs do not contain the content of messages or communications.
RETENTION PERIOD	<p>Data only kept for the time necessary to fulfil the purpose of collection or further processing. For the purpose of good administration and incident management, the retention period is 6 months.</p> <p>(Note - optional audio/video meeting recordings made by users who organise meetings are stored by these users themselves and retention is not under the control of DG DIGIT)</p>
STORAGE LOCATION (including International data transfers)	All personal data in electronic format (e-mails, documents, databases, uploaded batches of data, etc.) are stored on the servers of the European Commission's Data Centre.
THIRD PARTY CONTRACTOR	Microsoft Ireland, South County Business Park, One Microsoft Place, Carmanhall and Leopardstown, Dublin, D18 P521, Ireland

CISCO WEBEX

More information on the data processed for the operation of the service can be found [here](#)

<p>CATEGORIES OF PERSONAL DATA PROCESSED</p>	<p>-Host and Usage Information: IP Address, User Agent Identifier, Hardware Type, Operating System Type and Version, Client Version, IP Addresses Along the Network Path, MAC Address of endpoint (as Applicable), Service Version, Actions Taken, Meeting Session Information (title, date and time, frequency, average and actual duration, quantity, quality, network activity, and network connectivity), Number of Meetings, Number of Screen-Sharing and Non- Screen-Sharing Sessions, Number of Participants, Host Name, Screen Resolution, Join Method, Performance, Troubleshooting, and Diagnostics Information</p> <p>- Invoicing information (subset of previous category): Host Name, Conference URL, Conference Time and Duration</p> <p>-Host Registration Information: Name/Surname, Email Address, Password (hashed version only), Public IP Address, Browser, Phone Number (Optional), Mailing Address (Optional), Avatar (Optional), Billing Information</p> <p>-User-generated Information: Meeting and Call Recordings (only local by Organizer) – optional data, Uploaded Files – optional data</p> <p>-TAC Support Information: Name/Surname of the Employee Appointed to Open the Service Request, Email address of the Employee Appointed to Open the Service Request, Phone Number of the Employee Appointed to Open the Service Request, Authentication Information (excluding passwords), Information about the Condition of the System (if applicable), Registry Data About Software Installations and Hardware Configurations (if applicable), Error-Tracking Files (if applicable)</p>
<p>RETENTION PERIOD</p>	<p>-Host and Usage Information: 3 years from when the Service is terminated in a pseudonymised format.</p> <p>-Invoicing information: up to 7 years maximum</p> <p>-Host Registration Information:</p> <ul style="list-style-type: none"> • 7 years after contract termination • On User-request by sending a request to privacy@cisco.com or opening a TAC service request

	<p>-User-generated Information: Meeting duration (unless local recording by the meeting host takes place)</p> <p>-TAC Support Information: Up to 10 years or on User-request by sending a request to privacy@cisco.com or opening a TAC service request</p> <p>-The chat exchanges between participants is never retained after the termination of the conference.</p> <p>-The list of participants' names is available for each participant for the duration of the conference</p> <p>-If not recorded or otherwise stored, the content of the video/audio conference (documents, links, files etc.) will be deleted after the termination of the session.</p>
<p>STORAGE LOCATION (including International data transfers)</p>	<p>All personal data in electronic format (e-mails, documents, databases, uploaded batches of data, etc.) are stored on the servers of the European Commission.</p> <p>Personal data will also be transferred to third countries below:</p> <p>-Registration Information: Germany (AWS), The Netherlands, the United Kingdom</p> <p>-Host and Usage Information: Germany (AWS), The Netherlands, the United Kingdom</p> <p>-User-Generated Information: Germany (AWS), The Netherlands, the United Kingdom</p>
<p>THIRD PARTY CONTRACTOR</p>	<p>CISCO International Limited, 1 Callaghan Square Cardiff, CF10 5BT</p>