

## State of play of B2G

# eInvoicing

in public procurement

Prepared for DIGIT in the context of the eInvoicing
Directive 2014/55/EU

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# List of acronyms

Acronym	Description	
B2G	Business to Government	
CEF	Connecting Europe Facility	
CEN	European Committee for Standardisation	
CII	Cross Industry electronic Invoice	
DG GROW	Directorate-General for Internal Market, Industry, Entrepreneurship and SMEs	
DIGIT	Directorate-General for Informatics	
DSI	Digital Service Infrastructures	
EDIFACT	Electronic Data Interchange For Administration, Commerce and Transport	
EMSFEI	European Multi-Stakeholder Forum on elnvoicing	
e-SENS	Electronic Simple European Networked Services	
INEA	Innovation and Networks Executive Agency	
PEPPOL	Pan-European Public Procurement Online	
SMO	Stakeholder Management Office	
UBL	Universal Business Language	
UN/CEFACT	United Nations Centre for Trade Facilitation and Electronic Business	
WP	Work Programme	
XML	Extensible Mark-up Language	

### **Executive Summary**

#### Context

In April 2014, the European Parliament and the Council adopted Directive 2014/55/EU on electronic invoicing in public procurement<sup>1</sup> with the goal of facilitating the use of a European standard on electronic invoicing for the submission and the processing of electronic invoices. The Directive defines an electronic invoice, also called elnvoice, as an "invoice that has been issued, transmitted and received in a structured electronic format, which allows for its automatic and electronic processing". It calls for the definition of a common European standard on electronic invoicing for the semantic data model<sup>2</sup> of the core elements of an electronic invoice<sup>3</sup>. It also stipulates the preparation of:

- a list with a limited number of syntaxes that comply with the European standard on electronic invoicing;
- · appropriate syntax bindings; and
- · guidelines on transmission interoperability.

#### Purpose of this study

According to the elnvoicing Directive, all public entities will be required to receive and process elnvoices that comply with an as yet undefined European elnvoicing standard<sup>4</sup>. In anticipation of this standard, due in 2017, the European Commission launched this study, which:

- Investigates the state of play of Business to Government (B2G) elnvoicing in public procurement across different levels of administrations in European countries. This includes an analysis of:
  - The elnvoicing legal landscape;
  - o The standards in use; and
  - o The platforms used to support elnvoicing in public procurement.

<sup>&</sup>lt;sup>1</sup> Directive 2014/55/EU of the European Parliament and of the Council of 16 April 2014 on electronic invoicing in public procurement (OJ L 133, 6.5.2014). Throughout the report, we will refer to this Directive as either "Directive 2014/55/EU" or as "the elnvoicing Directive".

<sup>&</sup>lt;sup>2</sup> Semantic data model', as defined by the elnvoicing Directive, is a structured and logically interrelated set of terms and their meanings that specify the core elements of an electronic invoice.

<sup>&</sup>lt;sup>3</sup> 'Core elements of an electronic invoice', as defined by the elnvoicing Directive, is a set of essential information components which an electronic invoice must contain in order to enable cross-border interoperability, including the necessary information to ensure legal compliance.

<sup>&</sup>lt;sup>4</sup> Directive 2014/55/EU of the European Parliament and of the Council of 16 April 2014 on electronic invoicing in public procurement (OJ L 133, 6.5.2014, p. 2).

 Explains the measures that are or could be provided by the European Commission to support European countries to comply with the elnvoicing Directive.

#### Methodology

**Key fact** 

representatives from

16 country

12 countries responded to our

survey

The findings of this study are based on the analysis of data collected by means of desk research, an online survey and interviews with elnvoicing experts. The online survey was addressed to the members of the European Multi-Stakeholder Forum on elnvoicing (EMSFEI)<sup>5</sup> between April and May 2016. It was completed by 16 country representatives from 12 countries (Austria, Bulgaria, Denmark, Germany, France, Italy, Netherlands, Poland, Slovenia, Spain, Sweden and Norway). The scope, and consequently all findings presented in this study, are limited to these countries<sup>6</sup>.

#### **Key findings**

Table 1 below presents an overview of the study objectives and its key results.

Table 1 Summary of key findings

Study Objectives	Study results
Legal landscape	The state of play of the legal landscape of B2G elnvoicing in public procurement in the 12 countries can be summarised as follows:
	<ul> <li>mandatory in nine countries where legislation is in place: Austria, Denmark, Spain, France, Italy, Norway, the Netherlands, Sweden and Slovenia. It is mandatory for:         <ul> <li>all levels of public entities in Denmark, France, Italy, Slovenia, Spain;</li> <li>only central authorities in Austria, Sweden, Norway and the Netherlands.</li> </ul> </li> <li>recommended in one country, Poland, where legislation is not in place but elnvoicing is recommended by a political communication (e.g. action plan);</li> <li>voluntary, in two countries, Bulgaria and Germany, where there is no legislation or political communication in place.</li> </ul>
Standards in use	10 countries (Austria, Denmark, France, Germany, Italy, Netherlands, Slovenia, Spain, Sweden and Norway) have their own XML-based national standard(s) for elnvoicing. Among them:
	<ul> <li>Six have national standards based on XML (Austria, France, Germany, Italy, Slovenia and Spain);</li> </ul>

<sup>&</sup>lt;sup>5</sup> The European Multi-Stakeholder Forum on elnvoicing (EMSFEI) brings together delegates from national elnvoicing fora and key stakeholders from the user side of the market. Its objective is to help to pave the way for a broad-scale adoption of elnvoicing at national and EU-level.

<sup>&</sup>lt;sup>6</sup> These findings allowed for the creation of individual country sheets (see 3.2) that provide an overview of the state of play of B2G elnvoicing in public procurement in these 12 countries.

Study Objectives	Study results	
	<ul> <li>Three have national standards based on UBL XML<sup>7</sup> (Denmark, Sweden and Norway);</li> <li>Netherlands has an XML-based national standard and two UBL-based national standards.</li> </ul>	
	Other used standards include EDIFACT <sup>8</sup> (Poland), ISO 20022 <sup>9</sup> (Bulgaria) and CII <sup>10</sup> (France).	
eInvoicing Platforms provided to Public entities	The majority of the countries provide elnvoicing platforms to public entities. France, Poland and Germany are currently developing an elnvoicing platform while Bulgaria does not provide any.	
European Commission measures to support European countries to comply with the elnvoicing	Survey respondents considered the services currently offered by the European Commission (e.g. the CEF Digital portal, the elnvoicing readiness checker and the Testing Platform) as highly valuable to support European countries to comply with the elnvoicing Directive.	
Directive	Additional services include validation and conversion services (e.g. converting invoices from EDIFACT to UBL and CII), a repository of best practices and information on elnvoicing requirements and procedures in other European countries.	

<sup>&</sup>lt;sup>7</sup> OASIS Universal Business Language (UBL).

<sup>&</sup>lt;sup>8</sup> United Nations/Electronic Data Interchange for Administration, Commerce and Transport (UN/EDIFACT) is the international EDI standard developed under the United Nations.

<sup>&</sup>lt;sup>9</sup> <u>ISO 20022</u> is a multi-part International Standard describing a common platform for the development of messages.

<sup>&</sup>lt;sup>10</sup> <u>CII (Cross Industry electronic Invoice)</u> is a technical specification that can be used to create message syntax which can be exchanged globally between trading partners. It was developed by the United Nations Centre for Trade Facilitation and Electronic Business (UN/CEFACT).

### Introduction

#### **Key fact**

In April 2014, a new elnvoicing Directive was adopted.

An electronic invoice, also called elnvoice, is defined as an "invoice that has been issued, transmitted and received in a structured electronic format which allows for its automatic and electronic processing" <sup>11</sup>.

According to the elnvoicing Directive, Member States must ensure that contracting authorities<sup>12</sup> and contracting entities<sup>13</sup>, hereafter called public entities, can receive and process electronic invoices that comply with the European standard on electronic invoicing and with any of the syntaxes that it will contain. This standard is due to be finalised and published in the Official Journal of the European Union during the course of 2017.

The elnvoicing Directive aims to remove all remaining obstacles to electronic invoicing, such as excessive technical complexity, legal uncertainty and additional operating costs (such as in printing, storing costs, etc.) for economic operators and public entities when using elnvoices. It stipulates the creation of a commonly agreed elnvoicing standard in Europe with which all technologies, services and solutions should comply. This aims to address the existing problem of market fragmentation in elnvoicing technologies, created by the prevalence of several elnvoicing standards.

This study aims to present the state of play of Business to Government (B2G) elnvoicing in public procurement in European countries<sup>14</sup>. It also investigates how the European Commission can contribute to helping these countries to adapt accordingly in order to comply with the elnvoicing Directive.

The study addresses the following questions:

- 1. Is there any legal basis regarding elnvoicing (mandatory use) in the different European countries?
- 2. How is elnvoicing organised in each country (at national, regional and local level)?
- 3. Which institutions are responsible for the implementation of elnvoicing in each country?

<sup>&</sup>lt;sup>11</sup> Directive 2014/55/EU of the European Parliament and of the Council of 16 April 2014 on electronic invoicing in public procurement (OJ L 133, 6.5.2014). Throughout the paper, we refer to this Directive as either Directive 2014/55/EU or as the elnvoicing Directive.

<sup>12 &</sup>quot;Contracting authorities" are the State, regional or local authorities, bodies governed by public law, associations formed by one or several of such authorities or one or several of such bodies governed by public law. Defined in the Directive 2004/18/EC of the European Parliament and of the Council of 31 March 2004 on the coordination of procedures for the award of public works contracts, public supply contracts and public service contracts (OJ L 134, 30.4.2004)

<sup>13 &</sup>quot;Contracting entities" are the contracting authorities, as well as public undertakings or entities which operate on the basis of special or exclusive rights, granted for the exercise of one of the activities referred to in Annex II of Directive 2014/23/EU. "Public undertaking" means any undertaking over which the contracting authorities may exercise, directly or indirectly, a dominant influence by virtue of their ownership thereof, their financial participation therein, or the rules which govern it. Definitions presented in the Directive 2014/23/EU of the European Parliament and of the Council of 26 February 2014 on the award of concession contracts (OJ L 94, 28.3.2014).

<sup>&</sup>lt;sup>14</sup> In this study, we use the term 'European countries' to refer to the 28 EU Member States, Iceland and Norway.

- 4. Which elnvoicing standards are used in each country?
- 5. Is there any elnvoicing platform provided to public entities?
- 6. How can the European Commission support each country in the implementation of the elnvoicing Directive?

#### It is structured as follows:

- Section 1 explains the legal and policy context & background of the study;
- Section 2 presents the study methodology;
- Section 3 presents an overview of the state of play of B2G elnvoicing in public procurement in different European countries and in individual country sheets;
- Section 4 discusses different services offered by the European Commission to support Member States' compliance with the elnvoicing Directive;
- Section 5 concludes the study by summarising the conclusions of the main business questions.

Further to a verification exercise conducted by the members of the European Multi-Stakeholder Forum on elnvoicing (EMSFEI) between 14 October and 4 November, the country sheets detailed in this report have been updated to ensure that the information is as accurate as possible before publication.

### 1 Context & Background

elnvoicing is a good example of how digital innovation can enhance productivity and reduce costs for public entities, businesses and citizens throughout Europe. The report "SEPA potential benefits at stake. Researching the impact of SEPA on the payments market and its stakeholders" indicated that elnvoicing enhances efficiency for conducting business transactions by eliminating manual tasks, by shortening processing cycle times, by achieving higher reconciliation rates, and by reducing penalty interest.

According to the report "The adoption of e-invoicing in public procurement – Guidance for EU public administrations" <sup>16</sup>, the main benefits that can accrue to public entities by switching from paper invoices to elivoicing are:

- creating opportunities for the public sector to act as a catalyst for the wider adoption of digital processes in common with the private sector;
- generating benefits for economic operators, e.g. by reducing payment delays;
- permitting the public sector to promote sustainable development, reduce public sector deficit and ensure financial transparency; and
- making a material contribution to public sector cost reduction and efficiency.

Since 2001, European legislation has given electronic invoices legal equivalence with their paper counterparts<sup>17</sup>. However, both the absence of a commonly agreed European standard on electronic invoicing and the prevalence of multiple standards in this domain have led to an increased complexity in terms of domestic and cross-border interoperability on elnvoicing.

To address the issue of coexisting elnvoicing standards and to stimulate the semantic and syntactic cross-border interoperability, the European Parliament and the Council adopted Directive 2014/55/EU on electronic invoicing in public procurement<sup>18</sup> in April 2014, hereafter called elnvoicing Directive. Its main goal is to promote the uptake of elnvoicing in public procurement.

<sup>&</sup>lt;sup>15</sup> Capgemini (2007) SEPA: potential benefits at stake. Researching the impact of SEPA on the payments market and its stakeholders.

<sup>&</sup>lt;sup>16</sup> The report '<u>The adoption of e-invoicing in public procurement – Guidance for EU public administrations</u>' was prepared by an Activity Group of the European Multi-Stakeholder Forum on e-invoicing (EMSFEI) focused on the adoption of e-invoicing in public procurement and endorsed by the EMSFEI on 21 March 2016.

<sup>&</sup>lt;sup>17</sup> Council Directive 2001/115/EC of 20 December 2001 amending Directive 77/388/EEC with a view to simplifying, modernising and harmonising the conditions laid down for invoicing in respect of value added tax (OJ L 15, 17.1.2002)

<sup>&</sup>lt;sup>18</sup> Directive 2014/55/EU of the European Parliament and of the Council of 16 April 2014 on electronic invoicing in public procurement (OJ L 133, 6.5.2014)

The elnvoicing Directive calls for the definition of a common European standard by the European Committee for Standardisation (CEN) for the semantic data model<sup>19</sup> of the core elements of an electronic invoice<sup>20</sup>. It further mandates CEN to compile a list of a limited number of syntaxes<sup>21</sup> that comply with the European standard on electronic invoicing. This list should include the necessary syntax bindings<sup>22</sup> and guidelines on transmission interoperability.

#### **Key fact**

The European standard on electronic invoicing will be published in 2017.

The definition of a common European standard on electronic invoicing is expected to facilitate the creation and processing of elnvoices for cross-border transactions. The CEN Technical Committee on Electronic Invoicing (CEN TC434) has the mandate to define the European standard on electronic invoicing by 2017 with the assistance of the European Commission and Member States.

According to the elnvoicing Directive, it will be mandatory for all public entities to receive and process elnvoices complying with the European standard 18 months after the publication of the common European Standard and the list of syntaxes. This deadline is binding for central authorities. For public entities at local and regional level it can be extended to 30 months upon a country's request, to give them additional time to comply with the elnvoicing Directive. Figure 1 presents a timeline for the transposition of the elnvoicing Directive.

Directive 2014/55/EU on electronic invoicing in public procurement

All Member States' central Administrations comply with elnvoicing Directive

2014 2015 2016 2017 2018 2019 2020

elnvoices All Member States' local

administrations comply

Figure 1 Timeline for the transposition of the elnvoicing Directive

The European Commission supports European countries with the implementation of the elnvoicing Directive through actions undertaken in accordance with the CEF Regulation<sup>23</sup>. This support takes the form of the CEF elnvoicing building block through the provision of

**European Standard** 

CEN begins the elnvoices European

<sup>&</sup>lt;sup>19</sup> 'Semantic data model', as defined by the elnvoicing Directive, means a structured and logically interrelated set of terms and their meanings that specify the core elements of an electronic invoice.

<sup>&</sup>lt;sup>20</sup> 'Core elements of an electronic invoice', as defined by the elnvoicing Directive, means a set of essential information components which an electronic invoice must contain in order to enable cross-border interoperability, including the necessary information to ensure legal compliance.

<sup>21 &#</sup>x27;Syntax', as defined by the elnvoicing Directive, means the machine readable language or dialect used to represent the data elements contained in an electronic invoice.

<sup>&</sup>lt;sup>22</sup> 'Syntax bindings', as defined by the elnvoicing Directive, means guidelines on how a semantic data model for an electronic invoice could be represented in the various syntaxes.

<sup>&</sup>lt;sup>23</sup> Regulation (EU) No 1316/2013 of the European Parliament and of the Council of 11 December 2013 establishing the Connecting Europe Facility, amending Regulation (EU) No 913/2010 and repealing Regulations (EC) No 680/2007 and (EC) No 67/2010 (OJ L 348, 20.12.2013).

financial assistance (i.e. grants<sup>24</sup>) and the core service platform<sup>25</sup>. Annual CEF Telecom Work programmes defines the yearly activities, objectives and budget for realising the CEF Regulation's objectives.

<sup>&</sup>lt;sup>24</sup> Further information on the CEF Telecom Grants is available in the <u>CEF Telecom webpage</u>. The financial assistance includes grants, procurement and financial instruments, as defined in Regulation (EU) No 1316/2013 of the European Parliament and of the Council of 11 December 2013 establishing the Connecting Europe Facility, amending Regulation (EU) No 913/2010 and repealing Regulations (EC) No 680/2007 and (EC) No 67/2010 (OJ L 348, 20.12.2013).

<sup>&</sup>lt;sup>25</sup> The core service platform of the CEF elnvoicing building block includes services, documentation and tools supporting public entities and solution providers to be compliant with the elnvoicing Directive. Further information on the <a href="CEF">CEF</a> elnvoicing building block webpage.

### 2 Methodology

This section presents the study methodology. The study answers the following questions<sup>26</sup> in order to provide the State of play of B2G elnvoicing in public procurement:

- 1. Is there any legal basis regarding elnvoicing (mandatory use) in the different European countries?
- 2. How is elnvoicing organised in each country (at national, regional and local level)?
- 3. Which institutions are responsible for the implementation of elnvoicing in each country?
- 4. Which elnvoicing standards are used in each country?
- 5. Is there any elnvoicing platform provided to public entities?
- 6. How can the European Commission support each country in the implementation of the elnvoicing Directive?

The study was conducted in the following subsequent phases:

- **Inception:** During the Inception phase, the study team, together with the CEF elnvoicing building block owner (DG GROW G4)<sup>27</sup> and provider (DIGIT B4)<sup>28</sup>, agreed on the approach to perform the study. This included an agreement on the study's business questions, timeline, data collection strategy and involved stakeholders;
- **Data Collection:** During the data collection phase, the study team collected information on elnvoicing in public procurement by means of desk research. This included studies, policy documents, market reports and official statistics. The results of the desk research informed the development of an **online survey**, addressed to the members of the European Multi-Stakeholder Forum on elnvoicing (EMSFEI)<sup>29</sup>, which was open between 6 April and 13 May 2016. In addition, the study team conducted telephone interviews with some survey respondents to verify the answers of the online survey to ensure consistency. 16 respondents from **12 countries**<sup>30</sup> participated in the study by providing detailed answers to the survey and taking part in the follow-up calls.

<sup>&</sup>lt;sup>26</sup> The business questions were agreed with the European Commission during a meeting held on 29 January 2016.

<sup>&</sup>lt;sup>27</sup> DG GROW is the CEF elnvoicing DSI owner. It is responsible for the business side of the CEF elnvoicing DSI and the understanding of what the DSI needs to do to be successful. More can be read in the 'Non-paper on the IT Governance of the CEF Building Block Digital Service Infrastructures (DSIs).

<sup>&</sup>lt;sup>28</sup> DIGIT B4 is the DSI Solution Provider. The 'Solution Provider' is responsible for the technical side of the CEF elnvoicing DSIs including the design and implementation of solutions in the form of specifications, software and central services. More can be read in the 'Non-paper on the IT Governance of the CEF Building Block Digital Service Infrastructures (DSIs).

<sup>&</sup>lt;sup>29</sup> The European Multi-Stakeholder Forum on elnvoicing brings together delegates from national elnvoicing fora and key stakeholders from the user side of the market. Its objective is to help pave the way for a broad-scale adoption of elnvoicing at both national and EU-level.

<sup>&</sup>lt;sup>30</sup> Austria, Bulgaria, Denmark, Germany, France, Italy, Netherlands, Poland, Slovenia, Spain, Sweden and Norway.

The data collection was enhanced by conducting unstructured telephone **interviews** with three experts in elnvoicing. These interviews helped the study team to validate the consistency of collected data;

Data Analysis and reporting: The data analysis and reporting presented in this
study are limited to the 12 European countries that provided answers to the online
survey. The analysis is presented as an overall overview of the state of play of
B2G elnvoicing in public procurement in different European countries. In addition,
individual country sheets detail the elnvoicing state of play in each surveyed
country. Finally, the study concludes by summarising its main business questions.

It is important to note that, when talking about the B2G elnvoicing state of play, the responses of the survey respondents have been combined and analysed by country when there was more than one. In addition, this study further individually assesses the opinions of the 16 survey respondents on the Commission's supporting services.

Finally, a verification exercise was conducted by the members of the European Multi-Stakeholder Forum on elnvoicing (EMSFEI) between 14 October and 4 November 2016 to ensure that the information contained in the country sheets detailed in this report is as accurate as possible. Several minor amendments were made and are reflected in this document.

# 3 State of Play of B2G elnvoicing in Public Procurement in European Countries

The following sections 3.1 and 3.2 analyse the state of play of B2G elnvoicing in public procurement. Figure 2 presents the European countries participating in this study.

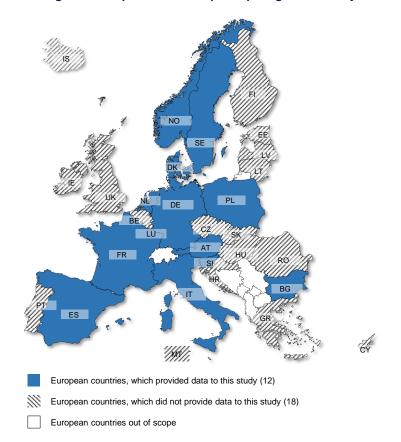


Figure 2 European countries participating in this study

#### 3.1 Overview

This section presents an overview of the state of play of B2G elnvoicing in public procurement for the 12 European countries in scope of this study with regard to elnvoicing legislation, elnvoicing standards and elnvoicing platforms provided to public entities.

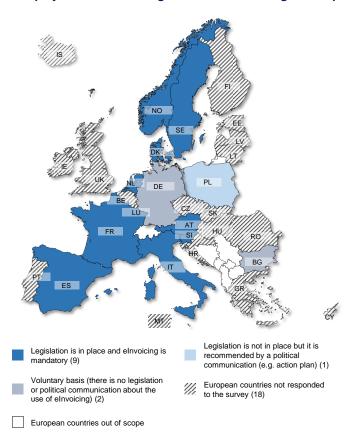
#### elnvoicing Legislation

The elnvoicing Directive requires its transposition into national law<sup>31</sup>. Therefore, receiving and processing elnvoices adhering to the forthcoming European standard on electronic invoicing and list of syntaxes will become mandatory for public entities.

Figure 3 shows the state of play of the national legislation on elnvoicing in European countries which is:

- mandatory, when legislation is in place, in nine countries: Austria, Denmark,
   Spain, France, Italy, Norway, the Netherlands, Sweden and Slovenia;
- **recommended**, when legislation is not in place but elnvoicing is recommended by a political communication (e.g. action plan), in one country: Poland;
- **voluntary,** when there is no legislation or political communication in place, in two countries: Bulgaria and Germany.

Figure 3 State of play of the national legislation on elnvoicing in European countries



<sup>&</sup>lt;sup>31</sup> As indicated above, this period is 18 months for central authorities, and can be extended up to 30 months for public entities at local and regional level upon a country's request, to give them additional time to comply with the elnvoicing Directive.

Table 2 below provides a detailed view of B2G elnvoicing legislation in European countries.

Table 2 Details on the B2G elnvoicing legislation

Country	Use of elnvoicing in B2G public procurement	Specificities based on the legislation in place
Austria	Mandatory	<b>Submitting</b> elnvoices is mandatory for economic operators (B2G).
		It is mandatory only for central authorities to <b>receive and process</b> elnvoices.
Bulgaria	Voluntary	There is no elnvoicing legislation currently in place. Public entities and economic operators can <b>submit</b> , <b>receive and process</b> elnvoices on voluntary basis, based on bilateral agreements.
Denmark	Mandatory	<b>Submitting</b> elnvoices is mandatory for economic operators (B2G).
		It is mandatory for all levels of public entities to <b>receive and process</b> elnvoices.
France	Mandatory	<b>Submitting</b> elnvoices is mandatory for economic operators (B2G).
		It is mandatory for all levels of public entities to <b>receive and process</b> elnvoices.
Germany	Voluntary	There is no elnvoicing legislation currently in place. Public entities and economic operators can <b>submit</b> , <b>receive and process</b> elnvoices on voluntary basis, which is current practice.
Italy	Mandatory	<b>Submitting</b> elnvoices is mandatory for economic operators (B2G).
		It is mandatory for all levels of public entities to <b>receive and process</b> elnvoices.
Netherlands	Mandatory	Economic operators can <b>submit</b> elnvoices on a voluntary basis.
		It is mandatory for central authorities to <b>receive and process</b> elnvoices.
Norway	Mandatory	<b>Submitting</b> elnvoices is mandatory for economic operators (B2G) when the invoice receiver is part of the central authority (e.g. ministries or government agencies of the federal government).
		It is mandatory for all levels of public entities to <b>receive and process</b> elnvoices.
Poland	Recommended	There is no elnvoicing legislation currently in place. Public entities and economic operators can <b>submit</b> elnvoices on voluntary basis, based on bilateral agreements.
		It is recommended to all levels of public entities to <b>receive and process</b> elnvoices.
Slovenia	Mandatory	Economic operators can <b>submit</b> elnvoices on a voluntary basis.
		It is mandatory for economic operators and all levels of public entities to <b>receive and process</b> elnvoices.

Country	Use of elnvoicing in B2G public procurement	Specificities based on the legislation in place
Spain	Mandatory	<b>Submitting</b> elnvoices is mandatory for economic operators when the invoicing amount is higher than EUR 5 000.
		It is mandatory for all levels of public entities to <b>receive and process</b> elnvoices.
Sweden	Mandatory	It is mandatory to the central authorities to <b>receive</b> , <b>process and send</b> elnvoices.

#### elnvoicing Standards

The elnvoicing Directive stipulates in Recital 1 that several global, national, regional and proprietary standards on electronic invoices exist and are currently used by public entities and economic operators in the Member States. These standards apply different semantic models, multiple formats or languages (syntaxes) and are formalised in specific legal requirements.

Figure 4 illustrates the state of play of the elnvoicing standards in European countries.

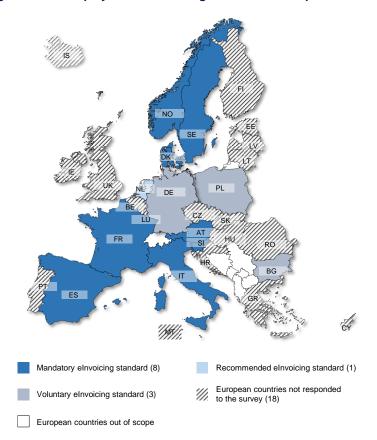


Figure 4 State of play of the elnvoicing standard in European countries

In this section, we distinguish between standards and technical specifications whenever it is appropriate. However, throughout the paper, we use "standards" when referring to either of the two to simplify the narrative. In addition, as most countries include specific syntaxes within their used standards, we will not differentiate them. The most commonly used standards are:

- XML (Extensible Markup Language) is a commonly used format that defines a set
  of rules for encoding documents in a format that is both human-readable and
  machine-readable. Many elnvoicing standards use XML as basis;
- <u>UBL (OASIS Universal Business Language (UBL)</u> is a standard, prepared by the
  Organisation for the Advancement of Structured Information Standards (OASIS).
  It is an electronic format for defining and exchanging business transaction
  documents, particularly in international supply chain processes;
- <u>EDIFACT</u> (United Nations/Electronic Data Interchange For Administration,
   Commerce and Transport) is a standard for multi-country and multi-industry
   exchange of electronic business documents;
- <u>CII (Cross Industry electronic Invoice)</u> is a technical specification that can be used
  to create message syntax, which can be exchanged globally between trading
  partners. It was developed by the United Nations Centre for Trade Facilitation and
  Electronic Business (UN/CEFACT);
- ISO 20022 is a multi-part International Standard describing a common platform for the development of messages. The part concerning elnvoicing is the <u>Financial</u> <u>Invoice</u>, part of the Trade Services message sets, which follows the ISO 20022 methodology<sup>32</sup>.

Table 3 presents an overview on the use of elnvoicing standards in European Countries.

Table 3 Overview of the use of elnvoicing standards/technical specifications

Country	Use of elnvoicing standard	Standard(s) accepted for the submission of elnvoices by business to government
Austria	Mandatory	ebInterface – XML based national standard     PEPPOL-BIS – UBL based international standard
Bulgaria	Voluntary	<ul> <li>no specific standard</li> <li>The ISO 20022 Universal financial industry message scheme<sup>33</sup> is one of the used technical specifications in Bulgaria.</li> </ul>
Denmark	Mandatory	OIOUBL – UBL 2.0 based national standard

<sup>&</sup>lt;sup>32</sup> The modelling methodology of ISO 20022 captures financial business areas, business transactions and associated message flows in a syntax-independent way.

<sup>&</sup>lt;sup>33</sup> ISO 20022 refers to the Universal financial industry message scheme.

Country	Use of elnvoicing standard	Standard(s) accepted for the submission of elnvoices by business to government
France	Mandatory	<ul> <li>UBL</li> <li>Cross Industry Invoice (CII) (technical specification)</li> <li>CPP (AIFE' Specific standard)</li> <li>PES (standard exchange protocol) ASAP XML – XML based national standard. It is used by the General Directorate of Public Finance</li> </ul>
Germany	Voluntary	<ul> <li>no recommended standard</li> <li>ZUGFeRD – national standard including a human-readable representation (rendering) of the invoice (PDF/A standard) as well as a structured machine-readable XML representation endorsed by FeRD</li> <li>EDIFACT</li> </ul>
Italy	Mandatory	FatturaPA – XML based national standard
Netherlands	Recommended	UBL-OHNL – UBL based international standard SI-UBL – UBL based international standard SETU (HR – XML) – XML based national standard
Poland	Voluntary	EDIFACT     National/industry specific standards used bilaterally
Slovenia	Mandatory	eSlog – XML based national standard, based on EDIFAC- EANCOM
Spain	Mandatory	Facturae – XML based national standard, used in association with an eSignature following the XAdES standard
Sweden	Mandatory	<ul> <li>Svefaktura version 1 – UBL 1.0 based national standard</li> <li>PEPPOL Business Interoperability Specifications (BIS) invoice (Sometimes referred to as Svefaktura version 2)</li> <li>SFTI Fulltextfaktura (an EDIFACT D96A invoice aligned to GS1 EANCOM specifications)</li> </ul>
Norway	Mandatory	Elektronisk handeslformat (Electronic Handle Format – EHF)     – UBL based national standard (based on PEPPOL BIS)     PEPPOL BIS invoice— UBL based international standard. It is recommended for economic operators based outside of Norway for cross-border elnvoicing public entities in Norway

#### elnvoicing Platforms Provided to Public Entities

elnvoicing platforms are information systems that facilitate the process of creating, submitting, transferring, receiving and/or processing elnvoices. This study investigates whether European countries make elnvoicing platforms available to public entities to support them to receive and/or process elnvoices.

Figure 5 presents the overview of which countries provide an elnvoicing platform to facilitate elnvoicing processes in their public entities, which are developing them and which

do not. Eight countries provide elnvoicing platforms to public entities (Austria, Denmark, Italy, Netherlands, Slovenia, Spain, Sweden and Norway). In contrast, three countries are currently developing an elnvoicing platform (France, Poland and Germany) while Bulgaria does not provide any elnvoicing platform.

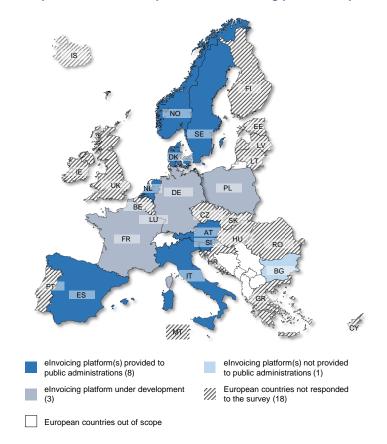


Figure 5 European countries that provide an elnvoicing platform to public entities

Table 4 provides a detailed view on the provision of elnvoicing platforms to public entities.

Table 4 Details on the provision of elnvoicing platforms to public entities

Country	Provides an Invoicing platform to public entities	elnvoicing platforms provided to public entities
Austria	Yes	An elnvoicing platform is provided to the central authorities (Federal Government), which is the only level of administration mandated to receive and process elnvoices.
Bulgaria	No	There is no elnvoicing legislation currently in place, and no elnvoicing platform is provided to public entities.
Denmark	Yes	An elnvoicing platform is provided to all levels of public entities.
France	Under development	France is currently developing an elnvoicing platform that will be made available to all levels of public entities.

Country	Provides an Invoicing platform to public entities	elnvoicing platforms provided to public entities
Germany	Under development	There is no elnvoicing legislation currently in place. The creation of a shared portal is currently being discussed at the federal administration level.
Italy	Yes	An elnvoicing platform is provided to all levels of public entities.
Netherlands	Yes	An elnvoicing platform is provided to all levels of public entities.
Norway	Yes	An elnvoicing platform (PEPPOL) is provided to all levels of public entities.
Poland	Under Development	Poland is currently developing an elnvoicing platform that will be made available to all levels of public entities.
Slovenia	Yes	An elnvoicing platform is provided to all levels of public entities.
Spain	Yes	An elnvoicing platform is provided to all levels of public entities. Its use is mandatory for central authorities and voluntary for regional and local authorities.
Sweden	Yes	An elnvoicing platform is provided to the central authorities, which is the only level of administration mandated to receive and process elnvoices. Use of PEPPOL by all public entities is encouraged.

# 3.2 Country Sheets on B2G elnvoicing on Public Procurement

This section details the state of play of B2G elnvoicing in public procurement per European Country. The information is presented in the form of country sheets.

Table 5 shows the template for the country sheets and what sort of information is contained in them.

Table 5 Template elnvoicing country sheet

#### **Summary**



#### Legislation

legislative initiatives.



This section includes a snapshot of the main information for each country. It covers:

- organisation responsible for elnvoicing
- · elnvoicing legislation
- actors for which elnvoicing is mandatory or recommended. We distinguish between submission (for economic operators) and receiving and processing (for central, regional and/or local authorities)
- elnvoicing standard(s)
- elnvoicing platform

## This section presents information about the legislation on elnvoicing, including ongoing

#### elnvoicing platform(s)



This section focuses on the elnvoicing platforms used for B2G elnvoicing in public procurement. These information systems facilitate the process of managing elnvoices (e.g. creating, submitting, transmitting, receiving and/or processing elnvoices). It further specifies whether these elnvoicing platforms are mandated or not by the country legislation and which are the solution providers, either private or public, providing the elnvoicing platforms.

#### Approach for receiving and processing elnvoices



This section describes the general approach adopted by public entities for receiving and processing elnvoices.

#### **Additional information**



This section includes any additional information, relevant to B2G elnvoicing in public procurement in the country in question.

#### Austria

#### **Summary**



#### Legislation

departments.



#### Organisation responsible for elnvoicing:

• Federal Ministry of Finance

#### elnvoicing legislation:

- Austrian ICT Consolidation Act (2012)
- B2G elnvoicing is mandatory in Austria since 2014

#### elnvoicing is mandatory for:

- Submitting:
  - o Economic operators
- · Receiving and processing:
  - Central authorities

#### elnvoicing standard(s):

- ebInterface (national XML standard)
- PEPPOL-BIS (UBL international)

#### elnvoicing platform:

- Any platform can be used if connected to the authentication services of the Federal Service Portal (Unternehmensserviceportal – USP)
- E-rechnung.gv.at for elnvoicing transmission

The provision of Section 5 of the <u>Austrian ICT Consolidation Act from 2012</u> mandates that all contracting partners of the federal government, including foreign contracting partners, must <u>only submit</u> structured electronic invoices for the provision of goods and services to government

elnvoicing is mandatory only for the federal government and few exceptions do not require elnvoicing. These include immediate payments, leasing contracts, insurance contracts, etc.

#### elnvoicing platform(s)



Austria mandates the use of the Federal Service Portal (*Unternehmensserviceportal* – **USP**), the central processing elnvoicing platform of the federal government to receive elnvoices. elnvoices based on Austrian national elnvoicing format 'ebInterface' as well as **PEPPOL** elnvoices are sent to the Austrian Federal Government through the Federal Service Portal. The portal is operated by the Federal Computing Centre (BRZ). A one-time registration step is necessary before elnvoices can be transmitted<sup>34</sup>.

Solution providers in Austria can choose their preferred elnvoicing platform for submitting elnvoices. However, any solution must connect to the Federal Service Portal (USP) for authentication services for the submission of elnvoices and to the E-rechnung.gv.at, which is a data transfer "method" for the submission of elnvoices specifically to the Austrian Public Sector. Additionally, the Federal Economic chamber maintains a list of service operators, connected to USP, through which the automatic electronic transmission of invoices to federal agencies can be performed.

#### Approach for receiving and processing elnvoices



The Austrian federal government receives and processes elnvoices from economic operators supported by the following solutions:

The Federal Government receives elnvoices by means of a <u>direct elnvoice upload</u>, A <u>manual elnvoice</u> creation via webform or a <u>web-service connection</u>;

<sup>&</sup>lt;sup>34</sup> Mandatory elnvoicing to the Federal Government introduced (2014, January 29).

- The <u>Federal Service Portal (USP)</u> provides authentication services necessary for the submission
  of elnvoices and does not require further use of electronic signature;
- The Ministry of Finance offers the <a href="E-rechnung.gv.at">E-rechnung.gv.at</a>, which is a data transfer "method" for the submission of elnvoices to the Austrian Public Sector.

Companies submit elnvoices via <u>E-rechnung.gv.at</u> after authenticating in the <u>Federal Service Portal (USP)</u> or as paper, e-mail, PDF etc. via a solution provider managing the transmission. Solution providers already connected to the <u>Federal Service Portal (USP)</u> can forward their clients' invoices without the need for individual registration.

After the submission, the elnvoices are stored as PDFs. This is followed by an automatic pre-acquisition of the invoice receipt document, linking to the archive, which then initiates the processing workflow. The elnvoice processing is integrated into the federal budgeting and bookkeeping system process. Processing elnvoices once received by public entities at federal level is done through automated and integrated systems linked to the workflow and core systems of the public entities.

While the processing of elnvoices is automated and integrated in federal government, it widely differs for all other public entities. For example, in cases when organisations do not have ERP systems in place, elnvoices are processed manually.

#### **Additional information**



The Federal Procurement office (BBG) and the Austrian Federal Computing Centre (BRZ) work in different EU initiatives (CEN/e-SENS). BBG together with BRZ are currently participating in the e-SENS pilot on elnvoicing.

#### Bulgaria

#### **Summary**



#### Legislation



#### Organisation responsible for elnvoicing:

 Ministry of Transport, Information Technology and Communications

#### elnvoicing legislation:

• There is no elnvoicing legislation in Bulgaria. elnvoicing is voluntary.

#### elnvoicing is voluntary for:

- Submitting:
  - o Economic operators
- Receiving and processing:
  - Central authorities
  - o Regional authorities
  - Local authorities

#### elnvoicing standard(s):

- No standard is mandated
- ISO 20022 (technical specification used voluntarily)

#### elnvoicing platform:

Not in place



Currently, there is no legislation transposing the elnvoicing Directive into Bulgarian law.

#### elnvoicing platform(s)



There is no common elnvoicing platform available in Bulgaria for the B2G elnvoicing in public procurement. Some solution providers from the private sector offer platforms for the exchange of elnvoices, such as <u>eFaktura.bg</u> and <u>inv.bg</u>. The former is offered by the largest elnvoicing provider BORICA-Bankservice AD. It is a joint-stock company owned by the Bulgarian National Bank and national commercial banks. It develops and maintains the basic IT infrastructure of the payment industry in Bulgaria.

#### Approach for receiving and processing elnvoices



elnvoicing in Bulgaria is based on bilateral agreements between economic operators (or solution providers acting on their behalf) and public entities. There is no commonly established means for processing elnvoices received from economic operators.

#### **Additional information**



The report "Evaluation of the e-government in Bulgaria 2014" showed that while elnvoicing is frequently used in the private sector, 82% of the public entities do not use it. When distinguishing between the different levels of government, 25% of the Ministries, less than 10% of agencies/committees and regional administrations, and 10% of local authorities facilitate economic operators to submit elnvoices.

Only 6% agencies/committees and 1% of local authorities have indicated that they exchange elnvoices with other administrations. Additionally, 6% agencies/committees and 8% of local authorities indicated that they have moved entirely to elnvoicing systems.

#### Denmark

#### **Summary**



#### Legislation



#### Organisation responsible for elnvoicing:

Danish Agency for Digitisation (under Ministry of Finance)

#### elnvoicing legislation:

- Order on electronic settlement with public administrations, Order No. 206 of 11.03.2011
- B2G elnvoicing is mandatory in Denmark since 2005

#### elnvoicing is mandatory for:

- Submitting:
  - Economic operators
- · Receiving and processing:
  - Central authorities
  - Regional authorities
  - Local authorities

#### elnvoicing standard(s):

OIOUBL (national UBL 2.0 standard) – mandatory

#### elnvoicing platform

NemHandel

The Order on electronic settlement with public authorities, Order No. 206 of 11.03.2011 includes general provisions, such as information on invoices from public entities to natural or legal persons, invoices for public entities, use of infrastructure, etc. The legislation stipulated the mandatory standard for elnvoicing in public procurement in Denmark — OIOUBL. It is provided and maintained by the Danish Agency for Digitisation.

The legislation also stipulated that public entities should use the OIO Reliable Asynchronous Secure Profile (OIORASP) which is a profile of web service standards. It makes it possible to exchange business documents (such as elnvoices) through the Internet with a high degree of security and reliability in the transactions.

#### elnvoicing platform(s)



The Danish government mandates the use of the <u>NemHandel</u> platform for exchanging elnvoices in B2G public procurement. <u>NemHandel</u> is a publicly developed and operated national infrastructure that enables companies to submit electronic invoices securely over the Internet. elnvoices that adhere to the OIOUBL standard and use the web services as specified in OIORASP are transmitted through <u>NemHandel</u>.

Economic operators can use any solution connected to *NemHandel* to submit elnvoices. Denmark makes available in the <a href="IBIZ.center portal">IBIZ.center portal</a> a catalogue of elnvoicing solution providers that provides solutions compatible with the Danish standards.

There are more than 100 different solutions on the market targeting different users groups and company sizes, commonly used ones are Microsoft Dynamics, Fujitsu and SAP. In addition, there are over 30 solution providers, both big and small. Among them are IBM, CSC, Tradeshift, Truelink, Visma and Pagero.

#### Approach for receiving and processing elnvoices



Denmark mandates the use of elnvoicing standards (OIOUBL), the transmission of elnvoices through web services (compliant with OIORASP) and the use of the Danish national infrastructure (*NemHandel*). Only receivers of elnvoices should be registered in the *NemHandelRegistry* (NHR), and therefore have an elnvoice recipient number (EAN number). All public entities have at least one elnvoice recipient number that is publicly available in the organisation's website.

Economic operators can submit elnvoices using three main tools:

- Fully integrated elnvoice-enabled Enterprise Resource Planning (ERP) solutions (software or web-based);
- ERP solutions in combination with an open-source software provided by the Danish Agency for

Digitisation, the NemHandel message handler client;

Manually created in the web-based invoicing portals (<u>webform</u>),

Public entities can either set-up their own access point and elnvoicing solution connecting to common public service oriented infrastructure (OIORASP) or have an agreement with a Value Added Network Services (VANS) network provider. VANS are communication networks for exchanging electronic documents such as elnvoices. A VANS network must have an agreement on the exchange of data based on elnvoice recipient number with other network providers.

Overall, the Danish system is similar to PEPPOL. It is based on the same architectural principles, with a four corner model, technical infrastructure agreements for the solution providers to sign and almost identical open standards for payload. Danish economic operators using the *NemHandel* network are able to reach users on the PEPPOL network.

In addition, the Danish Agency for Digitisation supplies IT-vendors with guidelines, validation tools, presentation style-sheets and open source components to ease implementation of elnvoicing. It is the implementers' (IT-vendors') responsibility to adhere to the standards and develop software solutions for the different users' needs in the market.

#### **Additional information**



The Danish Agency for Digitisation is in dialogue with the economic operators and elnvoicing solutions providers to make sure that they adhere to the European norms, once they are ready. They can do so either by conversions services or by adapting to the European standard.

The Danish Agency for Digitisation is further working on extending the implementation and support for PEPPOL in Denmark. The NemHandelRegistry (NHR) is now extended with PEPPOL eDelivery support (Service Metadata Service SMP) integrated with the European Service Metadata Locater (SML) register. This initiative will make it easier for the growing number of PEPPOL enabled elnvoicing Service Providers and end-users to adopt PEPPOL services in Denmark.

#### France

#### **Summary**



#### Legislation



#### Organisation responsible for elnvoicing:

- Ministry of the Economy and Finance (policy making)
- Agency for State Financial Information (AIFE)(implementation and maintenance)

#### elnvoicing legislation:

- Ordinance No. 2014-697 of 26 June 2014 on the development of electronic invoicing
- B2G elnvoicing will be mandatory in France gradually from 2017

#### elnvoicing is mandatory for:

- Submitting:
  - o Economic operators
- · Receiving and processing:
  - Central authorities
  - Regional authorities
  - Local authorities

#### elnvoicing standard(s):

- UBL
- Cross Industry Invoice (CII)
- CPP (AIFE' Specific standard)
- PES (standard exchange protocol)

#### elnvoicing platform

• Chorus Portail Pro (under development)

Following Ordinance No. 2014-697 of 26 June 2014 on the development of electronic invoicing, the mandatory submission of elnvoices will start to be gradually applicable, starting from January 2017 for large companies and public persons and include all sizes of companies by 2020.

The legislation stipulates that economic operators involved in public procurement should submit elnvoices, which have to be accepted by all public administrations.

#### elnvoicing platform(s)



The legal basis mandates the creation of a national elnvoicing portal called "<u>Chorus Portail Pro</u>" to allow the registration, reception and transmission of electronic invoices. This portal should be used by all trading parties except for contracts related to defence or national security.

elnvoicing processes are often integrated into IT solutions such as Sopra Steria, SAP, Berger-Levrault, CGI, epicture and Ediflex. Digitisation companies<sup>35</sup> such as CEGEDIM and Xeres are among the main elnvoicing solution providers used by economic operators.

#### Approach for receiving and processing elnvoices



The Agency for State Financial Information is responsible for operating the (single hub) elnvoicing platform (*Chorus Portail Pro*). Economic operators submitting elnvoices and public entities receiving and processing elnvoices are connected to the *Chorus Portail Pro*, characterising a three-corner operating model. The *Chorus Portail Pro* platform is still under development; a pilot phase will start in July 2016, with official release date foreseen in 2017.

<sup>&</sup>lt;sup>35</sup> Companies offering services that enable the shift to paperless documents.

#### Additional information



No additional information available

#### Germany

#### **Summary**



#### Legislation



#### Organisation responsible for elnvoicing:

- On the federal administration level: Federal Ministry of the Interior;
- On the "Länder" level, each "Land" is responsible for elnvoicing.

#### elnvoicing legislation:

· elnvoicing is used in practice and is voluntary

#### elnvoicing is used in practice for:

- Receiving and processing:
  - o Central authorities
  - o Regional authorities
  - Local authorities

#### elnvoicing standard(s):

- None mandatory/recommended
- ZUGFeRD (promoted by FeRD since 2014)

#### elnvoicing platform

 Not in place yet. Ideas have been discussed on the federal administration level to create a shared portal. Currently, there is no legislation on B2G elnvoicing in public procurement in Germany.

On the federal level, the Federal Ministry of the Interior has proposed a draft legislation transposing the elnvoicing Directive on 1 July 2016. The scope of the proposed legislation includes additional requirements. For example, all invoices, regardless of the amount, will have to be transmitted electronically. On the "Länder" level, Bavaria is the first "Land" to transpose the Directive on elnvoices in public procurement; other "Länder" will have to follow in the next few months.

#### elnvoicing platform(s)



There is no elnvoicing platform mandated or recommended by the German government for B2G public procurement. Solution providers can also be publicly-owned, such as <u>Dataport AöR</u>, which is an IT-solution provider for some "*Länder*" and the <u>Federal Information Technology Centre (ZIVIT)</u>, which is the solution provider to the Federal government.

#### Approach for receiving and processing elnvoices



Most elnvoicing operations are conducted following bilateral agreements between public entities and economic operators (or solutions providers acting on their behalf).

The approach for receiving and processing elnvoices submitted by economic operators is decentralised. Public entities receiving elnvoices decide whether to process elnvoices as structured data or according to a non-automated process (e.g. by printing a PDF file).

Most elnvoices are received by e-mail and further processed by integrated workflow software solutions. Alternatively, elnvoices can be received through transport protocols when these are established between contracting parties.

<sup>&</sup>lt;sup>36</sup> Bremen, Hamburg, Mecklenburg-Western Pomerania, Lower Saxony, Saxony-Anhalt and Schleswig-Holstein as well as the communal group "IT-Verbund Schleswig-Holstein".

#### **Additional information**



The **German elnvoicing Forum** (*Forum elektronische Rechnung Deutschland* – FeRD) is an important organisation in the German elnvoicing ecosystem. The FeRD was founded by the Working Group for Economic Management (*Arbeitsgemeinschaft für Wirtschaftliche Verwaltung e.V.* - AWV) in 2010. It aims to foster the use of elnvoicing in the public and private sectors. The FeRD is an industryneutral forum, composed of members from ministries and other governmental bodies and important industry associations. FeRD is a voluntary organization based on contributions and resources from its members and experts.

#### Italy

#### **Summary**



#### Legislation

instruments:



#### Organisation responsible for elnvoicing:

 Ministry of Economy and Finances, supported by the Revenue Agency

#### elnvoicing legislation:

- Multiple legislation
- B2G elnvoicing is mandatory since 2014

#### elnvoicing is mandatory for:

- Submitting:
  - Economic operators
- · Receiving and processing:
  - o Central authorities
  - Regional authorities
  - Local authorities

#### elnvoicing standard(s):

FatturaPA (national XML standard)

#### elnvoicing platform

• Exchange system (Sistema di Interscambio)

The use of elnvoices in public procurement in Italy is mandatory for ministries, tax agencies and national security agencies since June 2014. Since 31 March 2015, it is mandatory for all public entities. The use of elnvoices is based on the following legal

- <u>Italian law number 244 of 24 December 2007</u>, provisions for drafting the annual and longer term financial statements of the State (Finance Act 2008);
- Decree of 7 March 2008, identification of the Provider of the Exchange System for electronic invoicing and the relative attributions and duties;
- Decree of 3 April 2013, regulation on the issue, transmission and receipt of electronic invoices to be applied to public entities;
- Decree law of 24 April 2014, n. 66. Urgent measures for the competitiveness and the social justice (art 25).

#### elnvoicing platform(s)



The Italian state offers the exchange system (*Sistema di Interscambio*) for elnvoicing processing. This system should process elnvoices before they can be transmitted to the public entities. There are multiple ways to submit an elnvoice to the government administrations through the Exchange system. Those include:

- Certified Electronic Mail (CEM);
- the web through the website of <u>FatturaPA</u>;
- the SDICoop transmission Service;
- the SDIFTP Service;
- the SPCoop-transmission Service.

The different methods for submitting elnvoices have <u>specific requirements</u>, regarding the means of connecting to the elnvoicing platform and the elnvoice's file size. Most economic operators use the solutions offered by major companies such as 'Poste italiane'.

#### Approach for receiving and processing elnvoices



The Italian operating model for elnvoicing follows a three-corner model whereby economic operators and public entities are connected to a central hub named *Sistema di Interscambio*. The Revenue Agency manages the *Sistema di Interscambio* with technology and operational support from *Sogei*, an IT provider owned by the Italian Ministry of Economy and Finance.

Economic operators submit elnvoices following the *FatturaPA* format through the *Sistema di Interscambio*. The *Sistema di Interscambio* works as an eDelivery service transmitting each elnvoice to the addressed administration based on an addressee identifier (Unique Office Code). Only formal controls are performed by the *Sistema di Interscambio*. Economic operators and public entities may make use of a solution provider for submitting/receiving invoices and control messages to/from the *Sistema di Interscambio*.

All the invoices are sent by the Sistema di Interscambio to The State General Accounting Department,

responsible for performing control functions on the financial administration of public institutions through inspection activities, for monitoring of public expenditure.

Each Public administration chose the way they want to <u>receive the invoices</u> from the *Sistema di Interscambio* among:

- Certified Electronic Mail (CEM);
- the SDICoop Reception Service;
- the SDIFTP Service;
- the SPCoop Reception Service.

The processing of elnvoices once received by contracting authorities is undertaken through an automation and integration process, which is normally proportional and varies according to the dimension of the contracting authority. The invoices are then archived digitally for ten years by the public administrations receiving the elnvoice. The *Sistema di Interscambio* does not archive invoices.

#### **Additional information**



No additional information available

#### Netherlands

#### **Summary**



#### Legislation



#### Organisation responsible for elnvoicing:

- Ministry of Economic Affairs (policy making)
- Logius (implementation and maintenance)
- Simplerinvoicing (network based on PEPPOL standards, with the governance done by the private sector)

#### elnvoicing legislation

 elnvoicing infrastructure Digipoort is mandatory for central government agencies according to a Council of Ministers decision as from 1 January 2011

#### elnvoicing is mandatory for:

- Receiving and processing:
  - Central authorities

#### elnvoicing standard(s):

- UBL-OHNL
- SI-UBL
- SETU (HR XML)

#### elnvoicing platform

· Digipoort and Simplerinvoicing

## Currently, there is no legislation on B2G elnvoicing in public procurement in the Netherlands.

There is an ongoing initiative to implement elnvoicing in the Dutch Procurement Law following the elnvoicing Directive foreseen to be finalised by the second quarter of 2017.

#### elnvoicing platform(s)



The Dutch government provides <u>Digipoort</u> which is a digital network for exchange of messages, including elnvoices, with the Government authorities in the Netherlands. *Digipoort* is the primary elnvoicing platform used by public entities and economic operators in the Netherlands.

<u>Logius</u> is the main elnvoicing solution provider used by public entities and economic operators in the Netherlands. It is a public organisation part of the Ministry of the Interior and Kingdom Relations. The use of *Digipoort*, provided by Logius is recommended.

Simplerinvoicing has been set by private parties in cooperation with de Ministry of Economic Affairs.

#### Approach for receiving and processing elnvoices



Economic operators can submit elnvoices in three ways<sup>37</sup>:

- Using the government solutions and services provided by Logius (government service). In this
  way, economic operators can submit elnvoices manually via webforms or establishing a direct
  link between their proprietary solutions and the <u>Digipoort</u>;
- Using the Simplerinvoicing network. Simplerinvoicing is a network of accounting software vendors and solution providers that have made arrangements for exchanging standardised elnvoices. The network can be used both for B2B and B2G exchanges. It is managed by the SIDN, a not-for-profit organisation, whose main responsibility is to register the Dutch (.nl)

<sup>&</sup>lt;sup>37</sup> Further information can be found in the <u>Logius webpage</u>

- internet domain. It also allows for cross-border invoicing as it is connected to PEPPOL since 2013<sup>38</sup>;
- Using market solution providers. Economic operators can submit elnvoices via solution providers that have established direct link with *Digipoort*. Logius provides a list of solution providers on their <u>website</u>.

The processing of elnvoices once received by public entities is carried out in a semi-automated way. The processing of elnvoices by public entities depends on the maturity of their levels of automation and IT systems. Some agencies process elnvoices automatically; others manually.

#### **Additional information**



Public entities in the Netherlands are able to receive elnvoices in three formats:

- <u>UBL-OHNL</u> is a standard that describes the messages for public procurement of all goods and services, except hiring of temporary staff. <u>UBL-OHNL</u> is based on the international standard <u>UBL. The standard UBL-OHNL</u> will eventually be replaced by SI-UBL;
- SI-UBL is a subset (200 elements) of all the UBL specification (2400 items). The SI-UBL standard is used by the <u>SimplerInvoicing</u>, a network of collaborative software and elnvoicing services that enables direct exchange of elnvoices between ERP software and elnvoicing services. SimplerInvoicing is a PEPPOL authority;
- 3. <u>SETU (HR XML)</u> standard describes the messages (including elnvoices) in the context of data exchange for hiring temporary staff. This is currently the highest volume of invoices to (central) government.

<sup>&</sup>lt;sup>38</sup> PEPPOL (2013) The Netherlands rolls out e-Invoicing with PEPPOL:

#### Norway

#### **Summary**



#### Legislation



#### Organisation responsible for elnvoicing:

- Ministry of Local Government and Regional Development (policy),
- Agency for Public Management and eGovernment (Difi) (implementation and maintenance)

#### elnvoicing legislation

- Legislation under revision
- B2G elnvoicing is mandatory in Norway since 2011

#### elnvoicing is mandatory for:

- Submitting:
  - o Economic operators
- · Receiving and processing:
  - o Central authorities

#### elnvoicing standard(s):

- Elektronisk handeslformat (Electronic Handle Format – EHF) – national format electronic invoice and credit notes, based on PEPPOL BIS
- PEPPOL Business Interoperability
   Specifications (BIS) recommended to
   economic operators based outside of Norway
   for cross-border elnvoicing public entities in
   Norway

#### elnvoicing platform

PEPPOL transport infrastructure

## From 2011 onwards, all central authorities were required to receive invoices electronically. In 2012, this was extended to all Norwegian public entities.

Additionally, central authorities require their suppliers to invoice them electronically using the EHF format from 2012.

The legislation for elnvoicing is being reviewed and publication is foreseen to be published in 2017.

#### elnvoicing platform(s) and elnvoicing management solutions



In Norway, public entities use the PEPPOL network for receiving elnvoices. Solution providers operating PEPPOL access points often provide elnvoicing solutions for creating, submitting, transmitting, receiving and processing elnvoices. Both economic operators and public entities rely on the service of these solutions providers. Additionally, Diffi publishes a <u>list of elnvoicing solution providers</u>.

#### Approach for receiving and processing elnvoices



Economic operators can submit elnvoices either by using their own internal ERP or accounting systems or by using approved elnvoicing solution providers<sup>39</sup>. The Norway eProcurement infrastructure is built around the PEPPOL standards and network, supplemented by specific national and EU-based systems.

OpenPEPPOL, the responsible for the PEPPOL infrastructure, operates the reception channel for elnvoices from economic operators. Difi, the Norwegian Agency for Public Management and e-

<sup>&</sup>lt;sup>39</sup> Anskaffelser.no (2016) How to send an electronic invoice.

Government, is the PEPPOL Authority in Norway. Difi authorises Norwegian-registered access points and operates the ELMA registry (PEPPOL Service Metadata Publisher) containing the identities and receiving capabilities of all Norwegian public entities and economic operators that communicate using the PEPPOL transport infrastructure.

#### **Additional information**



Difi operates a test access point and validation services for business messages compliant with EHF/PEPPOL BIS. In order to facilitate technology adoption, Difi offers the Oxalis open source sample implementations for PEPPOL Access Points, which are widely used by solution providers across Europe. 40

<sup>&</sup>lt;sup>40</sup> Norway National e-Procurement context news published in the PEPPOL website.

#### **Poland**

#### **Summary**



#### Legislation



#### Organisation responsible for elnvoicing:

 Polish National elnvoicing Forum (under the auspices of the Minister of Development with the representatives from the Ministry of Finance)

#### elnvoicing is recommended for:

- Receiving and processing:
  - Central authorities
  - Regional authorities
  - o Local authorities

#### elnvoicing standard(s):

- No mandatory standard
- EDIFACT and national/industry specific standards used bilaterally

#### elnvoicing platform

Under development

## Currently, there is no legislation on B2G elnvoicing in public procurement in Poland.

The law transposing the elnvoicing Directive is currently in preparation and should be finalised by the end of 2016.

#### elnvoicing platform(s)



Poland is currently developing an elnvoicing platform. Once it is operational, it is expected to be the main elnvoicing platform used by public entities and economic operators for B2G elnvoicing in public procurement. Private solution providers will also be allowed to connect to the central gateway. Currently, <a href="Comarch">Comarch</a>, <a href="Infinite">Infinite</a> and <a href="EdiSon">EdiSon</a> are the main elnvoicing solution providers (focusing on EDI<sup>41</sup>) used by public entities and economic operators.

#### Approach for receiving and processing elnvoices



Details on the future implementation of elnvoicing in public procurement in Poland will be defined in the national legislation, which is expected to be published by the end of 2016. The Polish government intends that all public sector elnvoices will be managed at a central point through a single portal or gateway. The single portal or gateway will offer one or more protocols and standards for the transmission, reception and processing of elnvoices. The operation of this single portal or gateway will be carried out by an external solution provider on behalf of the Polish government. As such portal is not yet in place, elnvoices are still manually processed by public entities.

#### Additional information



No information available

<sup>&</sup>lt;sup>41</sup> Electronic Data Interchange (EDI) is the computer-to-computer exchange of business documents in a standard electronic format between business partners.

#### Slovenia

#### **Summary**



#### Legislation



#### Organisation responsible for elnvoicing:

- Ministry of Public Administration (policy making)
- Public Payments Administration of the Republic of Slovenia (PPA) (attached to the Ministry of Finance) (implementation and maintenance)

#### elnvoicing legislation

- Law on the provision of payment services to budget users (Zakon o opravljanju plačilnih storitev za proračunske uporabnike (Uradni list RS, št. 59/10 in 111/13))
- B2G elnvoicing is mandatory in Slovenia since 2015

#### elnvoicing is mandatory for:

- · Receiving and processing:
  - o Central authorities
  - Regional authorities
  - Local authorities

#### elnvoicing standard(s):

EDIFAC- EANCOM) – mandatory standard

#### The Law on the provision of payment services to budget users mandates the usage of elnvoices in billing for public procurement. The usage of elnvoices is fully applied in the public sector (B2G). The law further mandates the use of the Public Payments Administration of the Republic of Slovenia (PPA) elnvoicing system and details its tasks.

• eSlog (national XML standard based on

#### elnvoicing platform

UJP eRačun

#### elnvoicing platform(s)



In Slovenia, it is mandatory that elnvoices in B2G are sent through the PPA elnvoicing system. elnvoices can be submitted by economic operators through different channels (websevices, webportal, etc.) and by using different market solutions. Bizbox and Bankart Banks Network are the main elnvoicing solution providers used by public entities and economic operators in Slovenia.

#### Approach for receiving and processing elnvoices



In Slovenia, economic operators send all elnvoices to the PPA through its central elnvoicing system (PPA elnvoicing system). Economic operators can submit elnvoices:

- Manually via the Web portal PPA elnvoicing (UJP eRačun). This service is provided to small businesses allowing direct entry of up to 60 elnvoices per year;
- · Automatically via elnvoicing solution providers that have successfully obtained certification from the PPA elnvoicing system and have established a direct link with it. This method for sending elnvoices is recommended for medium and large-sized enterprises due to the process automation and the data

integration with the companies' in-house management systems;

Automatically through <u>Bankart</u> elnvoicing solutions provided by banks participating in the
elnvoicing interbank exchange in Slovenia<sup>42</sup>. It is used in the elnvoicing interbank exchange
with the PPA. The Bankart allows the participating banks and the PPA to submit and receive
electronic invoices to and from their clients using their own solutions (e.g. electronic banking
services).

#### **Additional information**



No additional information available

<sup>&</sup>lt;sup>42</sup> Currently, the following banks participate in the elnvoicing interbank exchange in Slovenia: Abanka d.d., Banka Koper d.d., Banka Sparkasse d.d., BKS Bank AG, Delavska hranilnica d.d., Deželna banka Slovenije d.d., Gorenjska banka d.d., Hranilnica LON d.d., Primorska Hranilnica d.d., Hypo Alpe-Adria bank d.d., Nova kreditna banka Maribor d.d., Nova Ljubljanska banka d.d., Poštna banka Slovenije d.d., Raiffeisen banka d.d., Sberbank banka d.d., SKB Banka d.d., Unicredit banka Slovenija d.d. and Public Payments Administration of the Republic of Slovenia.

#### Spain

#### **Summary**



#### Legislation



#### Organisation responsible for elnvoicing:

- Ministry of Finance and Public Administration via:
  - Directorate of information technology and communications (DTIC)
  - General State Comptroller (IGAE)
- Ministry of Industry, Energy and Tourism via:
  - Secretary of State of Telecommunications and Information Society

#### elnvoicing legislation

- Law 25/2013 establishing the obligation of the electronic invoicing and the creation of the entry registration point (2013)
- B2G elnvoicing is mandatory in Spain since 2015

#### elnvoicing is mandatory for:

- Submitting:
  - Public administration suppliers (invoices higher than EUR 5 000)
- Receiving and processing:
  - o Central authorities
  - Regional authorities
  - Local authorities

#### elnvoicing standard(s):

 Facturae (used in association with an eSignature following the XAdES standard)

#### elnvoicing platform

FACe

# Law 25 / 2013 mandates the use of the electronic invoices as well as an accounting record of invoices in the public sector. It also obligates all public entities to have a common point of entry of invoices for all their different units which should be publicly available.

Public administrations shall receive and process invoices electronically; nevertheless, administrations can authorise the presentation of printed invoices under certain circumstances (e.g. if the amount is less than EUR 5000).

#### elnvoicing platform(s)



The General State Administration offers an elnvoicing entry point (<u>FACe</u>) to all public entities as a free of charge service. The use of FACe is mandatory for the central government and optional for regional and local governments. FACe enables the submission and tracking of elnvoices addressed to thousands of public administrations connected to the system. More than 8000 public administrations use FACe (updated data can be consulted at <u>OBSAE</u>), including 16 of the 17 autonomous communities, more than 7900 local governments and all the public organisations of the General State Administration.

Public administration suppliers are free to choose the <a href="elnvoicing solution">elnvoicing solution</a>. The electronic invoicing platform FACe can be accessed through <a href="open, public and free automated interfaces">open, public and free automated interfaces</a>; this characteristic has created a dynamic market of private solutions with high added-value, which has allowed large companies, the entire banking sector, and many SMEs to provide electronic billing services integrated with the platform. The use of specific elnvoicing solution providers is neither mandatory nor recommended; nevertheless general State Administration maintains a <a href="list of elnvoicing solution providers">list of elnvoicing solution providers</a> that fulfil the following conditions: they are connected to FACe through the automated interface of web services available to suppliers and they have submitted electronic invoices through the mentioned interface.

#### Approach for receiving and processing elnvoices



All Spanish public administrations shall have a reception system of electronic invoices; in particular FACe is the single-entry point of elnvoices for central government. Local and regional governments can either develop their own solutions or use a reception system provided by other administrations; in most cases this system will be FACe. Suppliers can discover 'elnvoicing addresses' of any public administration (even those not adhered to FACe) using the directories and query services available in the FACe portal. All elnvoice reception systems are integrated with the Accounting Register of Invoices which acts as a centralised mechanism of control of the payment process.

Electronic invoicing services provided by FACe can be accessed through the platform's portal. A web services interface is also provided in order to support direct integration of invoice processing applications. The services include: directory of financial units and discovery of invoice presentation points, submission of elnvoices and tracking and management of presented elnvoices. Public administration suppliers can create elnvoices using any compliant invoicing application; using an elnvoicing service provider (e.g. banks); or, especially in the case of SMEs processing low volumes of invoices, using the <u>free elnvoicing client</u> software provided by the Spanish Ministry of Industry. This free elnvoicing client software is fully integrated into the FACe platform through the aforementioned web services interface.

This open approach has contributed to the success of elnvoicing in Spain. The system has processed more than 12 million elnvoices until October 2016 (updated information is available in OBSAE), with considerable savings for the public and private sector due to the use of a fully automated invoicing process. Savings of EUR 14 million for suppliers and EUR 24 million for public administrations have been reported in the first half of 2015 by an independent enterprise (see the news section here).

#### Additional information



The <u>Electronic Invoice Forum</u> is responsible for the management of elnvoicing at national level. It includes representatives from both the private and the public sector. Its responsibilities include:

- Monitoring and analysis of the current situation of elnvoicing;
- Identification of opportunities for improvement and progress towards the full adoption of an elnvoicing in public procurement;
- Promotion of the collaboration of public and private sector organisations in the harmonisation of the technical and functional requirements for elnvoices;
- Ensure that elnvoicing becomes a reality throughout the Spanish public sector;
- The decisions made at meetings of the Electronic Invoice Forum are publicly available.

More information can be found here.

#### Sweden

#### **Summary**



#### Legislation



#### Organisation responsible for elnvoicing:

Ministry of Finance

#### elnvoicing legislation

 eInvoicing is mandatory in Sweden since 2008 for central government agencies

#### elnvoicing is mandatory for:

Receiving, processing and sending:Central authorities

#### elnvoicing standard(s):

- Svefaktura version 1 (a national subset of UBL 1.0 defined in 2004)
- PEPPOL BIS invoice (Sometimes referred to as Svefaktura version 2)
- SFTI Fulltextfaktura (an EDIFACT D96A invoice aligned to GS1 EANCOM specifications) These standards are mandatory for central government and recommended for regional and local authorities. The regulations also include PEPPOL-based standards for ordering and delivery processes.

#### elnvoicing platform

- Provided to central authorities by solution providers.
- Use of PEPPOL is encouraged.

#### \_09.0.0.0..

In Sweden, two laws mandate the use of elnvoicing for central government authorities:

- 1. Ordinance for accounting (Förordning (2000:606) om myndigheters bokföring §21f);
- Ordinance for electronic information exchange (Förordning (2003:770) om statliga myndigheters elektroniska informationsutbyte § 3). It has been amended multiple times, with the latest amendment in 2015).

The ESV has issued detailed regulations according to these ordinances. This also includes mandated use of eProcurement in the ordering processes. ESV has mandated central government agencies by November 2018 to be connected to PEPPOL.

The Swedish government is currently (autumn 2016) preparing legislation to implement theeInvoicing Directive. When implementing the Directive, the government will take further steps into making eInvoicing mandatory also for suppliers. This work is based on a study by the <a href="Swedish National Financial Management Authority (ESV)">Swedish National Financial Management Authority (ESV)</a> in 2015. New legislation is expected to be approved by the Parliament during 2017.

#### elnvoicing platform(s)



The central authorities use an elnvoicing platform for receiving and processing elnvoices that is operated by solution providers under framework agreements managed by the <a href="Swedish National Financial">Swedish National Financial</a> <a href="Management Authority">Management Authority (ESV)</a>. Sweden encourages the use of <a href="PEPPOL">PEPPOL</a> for electronic procurement, enabling connected public entities and economic operators to communicate with each other. Legacy eProcurement solutions based on EDIFACT (GS1 EANCOM) are still supported by the central, regional and local government.

#### Approach for receiving and processing elnvoices



Solution providers, on behalf of public sector organisations, operate the access point for reception of elnvoices from economic operators. For the central government, the **ESV** manages framework agreements for the provision of a common infrastructure for central government organisations. Currently, Visma and CGI are the solution providers operating these framework agreements.

Local and regional governments do not have access to the above-mentioned framework agreements. Several platforms are in use by local and regional governments. Sweden follows the four corner model whereby economic operators and central authorities connect to solution providers responsible for the transmission, reception and processing of elnvoices. In Sweden, the solutions used are based on the recommendations by Single Face To Industry (SFTI) regarding standards for both messages and other infrastructure. SFTI recommends PEPPOL for use by the Swedish public sector and its suppliers.

In October 2016, the ESV published a call for tenders to renew the eProcurement platform. The aim is to

have support for the full procurement process divided in separate solutions covering both pre-and post-award processes. The new framework agreements are expected to be available for call-off by the end of 2017. These framework agreements can be used by all central government agencies and also approximately 120 local and regional authorities who prior to publication have expressed their consent to use the framework agreements ESV is providing.

#### **Additional information**



An important player involved in elnvoicing in Sweden is the Single Face To Industry (SFTI), a joint initiative in the Swedish public sector to promote and facilitate eProcurement. SFTI is led by the Swedish Association for Local Authorities & Regions (SKL), the ESV and the National Procurement Agency. The SFTI is composed of public administrations, economic operators and IT providers. Its aim is to recommend standards for eProcurement in the public sector and to support its use. It offers a service desk free of charge, publishes guidance on its website and organises a wide range of courses and seminars in the eProcurement domain. It is active in international standardisation in CEN, OASIS and similar organisations.

The ESV is commissioned by the government to facilitate the use of e-procurement (post award) in the Swedish central government agencies. The ESV is a sponsor of the work in SFTI. The ESV also has the role of a PEPPOL Authority; as such it is responsible for the registration of companies that wish to become an Access Point (AP) or a Service Metadata Publisher (SMP). The ESV is acting as a central purchasing body for different enterprise applications in central government (accounting, HR, Payroll, BI, Procurement, etc.).

## 4 Supporting Services to Comply with the elnvoicing Directive

This section introduces the supporting services offered<sup>43</sup> by the European Commission to assist European countries to comply with the elnvoicing Directive. It also presents the perceived importance of these supporting services and suggested additional services based on the views collected from the survey respondents.

The European Commission awards grants for elnvoicing under the CEF Programme, and provides a range of services as part of the CEF elnvoicing building block. These services include:

- The CEF Digital portal, which is a one-stop-shop for information related to the CEF building blocks;
- "eInvoicing readiness checker", which helps public entities to identify their level of
  maturity to undertake eInvoicing, to prepare for compliance with the forthcoming
  European standard on electronic invoicing and find solution providers that
  respond to their needs to achieve this compliance;
- Testing platform, which allows public entities and service and solution providers to check the compliance of their existing elnvoicing solutions against a given standard.

#### 4.1 The CEF Digital Portal

The CEF Digital portal<sup>44</sup> was launched on 31 March 2016. It is a one-stop-shop for information related to the CEF building blocks. It presents key information about elnvoicing and the creation of the forthcoming European standard on electronic invoicing. The CEF Digital portal further enables stakeholders to address questions concerning elnvoicing to the elnvoicing Service Desk<sup>45</sup>. The CEF Digital portal also facilitates the building of a community and the communication between stakeholders. It includes the following information and services:

- CEF building blocks (including the elnvoicing building block), which offer basic capabilities that can be used in any European project to facilitate the delivery of digital public services across borders;
- Sector Specific Digital Service Infrastructures (DSI), which are projects that
  are supported by the CEF building blocks across policy domains;

<sup>&</sup>lt;sup>43</sup> Supporting services offered by the European Commission at the time of the data collection phase of the study.

<sup>44</sup> CEF Digital Portal also referred to as CEF Digital Single Web Portal.

<sup>&</sup>lt;sup>45</sup> CEF elnvoicing Service Desk website.

- Collaborative spaces, where politicians, researchers, businesses, architects and developers can collaborate to create a connected Europe that provides digital public services to citizens across the EU;
- CEF Dashboard, which visualises the adoption of each DSI through the deployment, coverage and use of its software, standards or services;
- News, press releases and announcements;
- Events organised or attended by CEF Digital;
- Campaigns, including videos of the CEF ambassadors<sup>46</sup>.

Regarding the importance of the CEF Digital Portal in supporting European countries to comply with the elnvoicing Directive the majority of survey respondents (69%) assigned high importance to it. As shown in Figure 6, four respondents (25%) indicated that is it very important, 11 respondents (69%) considered it as rather important and 1 respondent (6%) suggested that it is rather not important.



Figure 6 CEF Digital portal perceived importance

#### 4.2 elnvoicing Readiness Checker

The elnvoicing readiness checker is a platform intended to help European public entities to identify their level of maturity with regard to elnvoicing. It allows them to undertake a self-assessment exercise to determine their level of preparedness as well as their needs for complying with the forthcoming European standard on electronic invoicing.

The elnvoicing readiness checker allows public entities to create profile pages to share their experiences with elnvoicing and their needs. It is a directory for public entities to find elnvoicing solution and service providers. It is a platform for solution and service providers to market their capabilities (services offered, geographical coverage, etc.) to help public

<sup>&</sup>lt;sup>46</sup> The <u>CEF Ambassadors</u> are a network of advocates of the building blocks within the CEF community, who are each in their own way working towards connecting Europe.

entities to achieve compliance with the forthcoming European standard on electronic invoicing. The elnvoicing readiness checker will be available in early 2017<sup>47</sup>.

Figure 7 illustrates how the elnvoicing readiness checker operates, including the target audiences and the reason for developing this website.

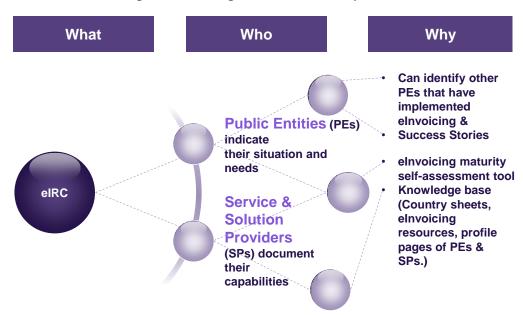


Figure 7 elnvoicing readiness checker operation<sup>48</sup>

Figure 8 presents the perceived importance of the elnvoicing readiness checker. Two survey respondents (13%) indicated that this is a very important service and four (24%) considered it rather important. Five respondents (31%) find that the elnvoicing readiness checker is neither important nor unimportant. Three respondents (19%) stated that it is rather not important and two (13%) considered that it was not at all important. When looking at the countries, which perceive the elnvoicing readiness checker as important, we observe that it is very important for those, which have either recently implemented law on the mandatory use of elnvoicing, are planning to introduce one, or do not have such a law, but should implement one in the future. On the other hand, it is not so important for countries with well-developed national elnvoicing systems. Therefore, the results show that countries with lower maturity in the field of elnvoicing have higher interest to use it.

<sup>&</sup>lt;sup>47</sup> More information on the website and its further developments can be found in the <u>elnvoicing webpage</u> in the CEF Digital Portal.

<sup>&</sup>lt;sup>48</sup> Source: CEF Digital <u>elnvoicing readiness checker</u>.

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Figure 8 elnvoicing readiness checker perceived importance

#### 4.3 Testing Platform

The CEF elnvoicing building block offers a test infrastructure allowing public entities and service and solution providers to check the compliance of their existing elnvoicing solutions against a given standard, such as PEPPOL BIS<sup>49</sup> or any other profile supporting the future elnvoicing European standard.

As shown in Figure 9, the vast majority survey respondents consider the tool to be important (94%), with nine (56%) considering it very important and six (38%) considering it rather important. Finally, only one respondent did not consider the testing platform important at all. Thus, the testing platform is a service, valued very highly by the survey respondents for helping them to comply with the elnvoicing Directive.

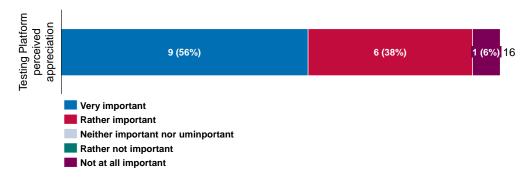


Figure 9 Testing Platform perceived importance

#### 4.4 Grants

The CEF Telecom annual work programmes fix the amount for grants, which are one form of financial assistance<sup>50</sup> of the Connecting Europe Facility (CEF), as defined by CEF

<sup>&</sup>lt;sup>49</sup> CEF Digital (2016) elnvoicing CEN webpage.

<sup>&</sup>lt;sup>50</sup> Together with procurement and financial instruments.

Regulation<sup>51</sup>. The CEF Telecom programme awards grants to promote the uptake and speed up the use of the CEF elnvoicing building block amongst both public and private entities established in the EU and participating EEA countries<sup>52</sup>. Grants also help put in place solutions for the exchange of elnvoices. According to the CEF Regulation<sup>51</sup>, the grants should not exceed 75% of the eligible costs. The calls for proposals are managed by the Innovation and Networks Executive Agency (INEA) and can be found on its website<sup>53</sup>.

Every year the European Commission defines the priorities for awarding grants in the CEF Telecom Work Programme. In 2015, the focus of the elnvoicing Call for Grants was on fostering interoperability between Member States, giving preference to solutions that are already on the market and which allow for cross-border exchange of elnvoices.<sup>54</sup>

#### 4.5 Additional Services

Survey respondents were asked which additional services the European Commission could offer. They suggested that the European Commission should:

- Fund further standardisation work to facilitate the uptake of the deliverables from CEN TC 434 and the implementation of the elnvoicing Directive;
- Continue to offer the SML, service metadata locator, as the basis for the PEPPOL
  infrastructure, considering the importance of PEPPOL as the fundamental
  infrastructure for the implementation of the elnvoicing Directive in different
  European countries;
- Have a repository with best practices and information on elnvoicing requirements and procedures in other European countries;
- Have more validation and conversion services, for example a service that can convert invoices from EDIFACT to UBL, CII, etc.

To summarise, the country representatives highly value the three aforementioned supporting services offered by the European Commission. The results regarding the level of interest of the elnvoicing readiness checker give valuable insights into the discrepancies in the interest of countries. This report discovered that their interest depends on their level of maturity. This observation can be used when promoting and adapting the website to meet the users' needs.

<sup>&</sup>lt;sup>51</sup> Regulation (EU) No 1316/2013 of the European Parliament and of the Council of 11 December 2013 establishing the Connecting Europe Facility, amending Regulation (EU) No 913/2010 and repealing Regulations (EC) No 680/2007 and (EC) No 67/2010 (OJ L 348, 20.12.2013).

<sup>&</sup>lt;sup>52</sup> Referred to as European countries in this study.

<sup>&</sup>lt;sup>53</sup> Innovation and Networks Executive Agency (INEA).

<sup>&</sup>lt;sup>54</sup> Annex, Connecting Europe Facility (CEF) trans-European telecommunications networks Work Programme 2015.

### 5 Conclusions

This section summarises the answers to business questions addressed by this study.

#### Is there any legal basis regarding elnvoicing (mandatory use)?

The majority of countries have legislation in place, making B2G elnvoicing mandatory for public procurement. The state of play of B2G elnvoicing in public procurement is:

- mandatory, when legislation is in place, in nine countries: Austria, Denmark, Spain, France, Italy, Norway, the Netherlands, Sweden and Slovenia;
- **recommended**, when legislation is not in place but elnvoicing is recommended by a political communication (e.g. action plan), in one country: Poland;
- **voluntary,** when there is no legislation or political communication in place, in two countries: Bulgaria and Germany.

#### How is elnvoicing organised (at national, regional, local levels)?

Differences exist per country regarding whether it is mandatory that public entities receive and process elnvoices:

- In Denmark, France, Italy, Spain and Slovenia, elnvoicing is mandatory for all levels of public entities;
- In Austria, Sweden, Norway and the Netherlands, elnvoicing is only mandatory for central authorities;
- In Bulgaria, Germany and Poland, currently there is no legislation in place with regard to elnvoicing.

#### Which institutions are responsible for the implementation of elnvoicing?

The institution responsible for implementing elnvoicing differs by country. In the majority of countries, a central government department is responsible for transposing the elnvoicing Directive into national law. In Austria, France, Italy and Spain, the national Ministries of Finance<sup>55</sup> are entrusted with implementing elnvoicing policies. In the remaining countries, the following Ministries/entities are responsible for elnvoicing:

- Agency for Digitisation, attached to the Ministry of Finance (Denmark)
- National elnvoicing Forum, under the auspices of the Ministry of Development and with representatives from the Ministry of Finance (Poland);
- Ministry of Economic Affairs (Netherlands);
- Ministry of Public Administration (Slovenia);

<sup>&</sup>lt;sup>55</sup> The exact title of the ministry could differ per countries. For example, in Austria it is called Federal Ministry of Finance, while in France it is called Ministry of Finance and Public Accounts, and it is Ministry of Finance and Public Administration in Spain.

- Ministry of Transport, Information Technology and Communications (Bulgaria);
- Ministry of Enterprises and Innovation (Sweden);
- Ministry of Local Government and Regional Development (Norway); and the
- Federal Ministry of the Interior (Germany).

#### Which elnvoicing standards are used in each country?

The majority of countries use their own national **elnvoicing standard in public procurement**. Countries with elnvoicing legislation also mandate the standards that should be used by public entities and economic operators. This is not the case for countries with recommended elnvoicing, standards e.g. in Poland. For the countries with voluntary elnvoicing, a standard can be either recommended (e.g. in Germany) or not (e.g. in Bulgaria).

Most national standards on elnvoicing are based on XML:

- ebInterface (Austria);
- PES ASAP (France);
- ZUGFeRD (Germany);
- FatturaPA (Italy);
- SETU (HR XML) (Netherlands);
- eSlog (Slovenia);
- Facturae (Spain).

The second most used national format is based on UBL XML:

- OIOUBL (Denmark);
- EHF and PEPPOL BIS (Norway);
- Svefaktura (Sweden);
- UBL-OHNL and SI-UBL (Netherlands).

Other used standards are ISO 20022 (Bulgaria) and EDIFACT (Poland). France also uses UBL and CII.

#### Is there any elnvoicing service platform provided to public entities?

All countries mandating elnvoicing enable contracting authorities to process elnvoices through an elnvoicing platform. While in most cases economic operators are offered alternative channels for submitting elnvoicing to public entities, in most countries the use of a common elnvoicing platform is mandatory.

Such platforms are already operational in Austria, Denmark, Italy, Netherlands, Slovenia, Spain, Sweden and Norway, while it is being developed in France, Poland and Germany. In Bulgaria, there is no such platform yet in place.

#### How can the European Commission support each country in the implementation of the elnvoicing Directive?

The survey respondents highly valued the services that the European Commission already offers and/or plans to offer. The vast majority of participants considered the Testing platform and the CEF Digital portal as important services that the European Commission offers to help European Countries to comply with the elnvoicing Directive.

The level of maturity of the countries with regard to elnvoicing implementation influenced the perceived value of the elnvoicing readiness checker. Less mature countries considered it as either important or very important, while this was less so for countries with well-developed elnvoicing processes.

Survey respondents further suggested some additional services. For example, one respondent emphasised that it is really important that the European Commission continues offering the SML, service metadata locator, which serves as basis for the PEPPOL infrastructure. This was justified by pointing out that PEPPOL is a fundamental infrastructure for the implementation of the elivoicing Directive in the different Member States.

Other survey respondents proposed to have a repository with best practices and information on elnvoicing requirements and procedures in other European countries. Finally, some country representatives suggested having more validation and conversion services, for example a service that can convert invoices from EDIFACT to UBL and CII.

