

## **Contract notice: OJEU S 117-1684200**

### **Invitation to tender No. TREN/D1/48/2008 concerning**

### **"Assessment of non-cost barriers to renewable energy growth in EU Member States"**

*Time-limit for receipt of tenders: 27/07/2009*

#### **FREQUENTLY ASKED QUESTIONS**

1. *I have not found any information on when contract is to be signed, do you have this information?*

Tenders have to be submitted by the end of July. They will then be evaluated and approved as soon as possible after that. We would expect to sign the contract by October or November 2009.

2. *We have interpreted the Draft Service contract as that the maximum total amount to be paid by the Commission under the contract will be paid as lump sum, is that correct?*

No - the draft contract notes that pre financing, interim payment and residual payment are possible.

3. *Is there a focus on technologies that should be reviewed? The Invitation doesn't specify renewable technologies. Thus renewable energies occur in a very wide spectrum of technologies and for the project very specific information are needed (which are different for these technologies) there seems to be either a need to focus on selected technologies or to work out the information on a rough level. Which model is preferred by the EU commission?*

The study is intended to cover all technologies as relevant for the different barriers identified (not all barriers are relevant for all technologies). As the intention is to help Member States identify the actions they need to take to overcome the barriers as much detail as possible is requested.

4. *Do all future project partners and all subcontractors have to be named for the proposal or just the main partners (above 20 % of the project)?*

All partners and all subcontractors above 20% have to be named. Those subcontractors equal or below 20% known at the moment of submission should also be identified.

5. *Is there a reason for the very demanding timelines (submit the proposal on 27.07.09 and duration of the project 6 months)?  
Are there opportunities for time extension if this is recommendable?*

The project is to help Member States prepare their national action plans and implement the Directive by 12/2011 so results are needed by summer 2010.

6. *Section III.2.2) Economic and financial capacity: Tender asks for balance sheets or extracts from balance sheets for the last 3 financial years, and a statement of overall turnover and turnover relating to the relevant services. There is not written any financial indicator (such a minimum turnover, etc.), which will be used as criterion. Is there any financial indicator (limitation) in the tender?*

No, there is no limit or financial indicator in the tender; the tenderer must provide the documents listed to indicate their financial probity.

*Section III.2.2) Technical capacity 4) Tender asks for a proof of the existence of an access authorization to specific databases, as necessary or the capacity to obtain this access. I would like to ask you, what kind of confirmation do you need. Is this task specified in any regulation? I would like to know criterions, which we need to obtain this access to specific databases.)?*

No specific database is referred to. If the tenderer believes access to a specific database would be useful in fulfilling the objectives of the study, then this should be specified, together with confirmation of access to that database.

7. *On page 15-16 in Tenders Specifications you write that tenderer must confirm and demonstrate the following:*

*4) In relation to data collection, proof of the existence of an access authorization to specific databases, as necessary or the capacity to obtain this access should the contract be awarded to them.*

*How do we prove the above?*

If you have identified the need for a specific database as a source of information for the study (no specific database is identified in the tender), then you should also demonstrate that you have access to it (e.g. letters from the database owner confirming that for a given fee, you may access the data, or some similar arrangement).

8. *It is our view that the "three parts" identified in Section I.2 only cover a subset of the 11 areas defined in Section I.1. Give the above, we would like to ask clarification on whether the scope of the Study is to assess the non-cost barriers to the development of renewable energy sources in all the 11 areas defined in Section I.1, or only with respect to the aspects identified in Section I.2 and included in the "three parts".*

The scope of the study is described in broad terms by the three "parts" in Section I.2. However the four tasks of section I.2 (which dictate the scope of the study) refer to items 1-11 in Section I.1. Thus the 11 items ARE included within the scope of the study.

9. *The document TENDER SPECIFICATIONS ATTACHED TO THE INVITATION TO TENDER requires me in its Annex 1 (title: Identification of the tenderer) to deliver information about the “Description of statutory social security cover (at the level of the Member State of origin) and non-statutory cover (supplementary professional indemnity insurance)“. I have to admit that I do not quite understand what this description of statutory social security cover means. I would be very happy if you could specify this requirement any further or send me a link where I can obtain more information about it.*

We note that footnote 6 applies to the whole question; so the whole question is only relevant for "natural persons", and does not need to be answered for companies.

10. *Regarding to administrative documents, could you please let us know which administrative documents have to be in original?*

The documents required under the administrative proposal III.2.1 of the tender specifications, are attached in Annex 1, 2 and 3. Each Annex indicates which kind of document must be provided. All of the annexes and administrative documents which require a signature have to be in original form while the copies of the tender can include copies of these documents.

11. *Regarding CVs, we understand that Europass format is the right template to be used in this tender. Have the CV's included in the bid to be originally signed?*

It is recommended that the Europass format is used but this is not obligatory. The CVs do not have to be originally signed.