

**INVITATION TO TENDER NO. ENER C3/2012-440**  
**Technical assistance for standardisation work under the ecodesign and energy labelling**  
**of energy-related products directives (Directives 2009/125/EC and 2010/30/EU)**  
**Contract notice: OJEU 2012/S 88-143625 of 8/05/2012**

**CORRIGENDUM N°1**

**INSTEAD OF**

**In the Invitation to tender:**

**- Point 2**

[...]

**a) either by post or by courier** not later than 21/06/2012, in which case the evidence of the date of dispatch shall be constituted by the postmark or the date of the deposit slip, to the following address:

[...]

**b) or delivered by hand to the following address:**

[...]

not later than 16.00 on 21/06/2012. In this case, a receipt must be obtained as proof of submission, signed and dated by the official in the Commission's central mail department who took delivery. The department is open from 08.00 to 17.00 Monday to Thursday, and from 8.00 to 16.00 on Fridays. It is closed on Saturdays, Sundays and Commission holidays.

[...]

**- Point 4.**

Tenders will be opened at 11 a.m. on 2/07/2012, at 24 rue De Mot, Directorate-General for Energy, DM office 4/146 1040-Brussels.

[...]

**In the technical specifications:**

**- I.1. Introduction**

[...]

For this reason, it is crucial to ensure a close technical follow-up by the Commission of their development by the European Standardisation Organisations (ESOs) from the earliest stage.

[...]

**- I.2. Purpose of the Framework contract**

[...]

Assignments under this Framework contract can be:

1. short (about 1-2 months) for carrying out task 1 and/or task 3.
2. medium (about 6-12 months) for carrying out task 2 and task 3.
3. long (about 12-36 months) for carrying out task 2, task 3 or all tasks

The tenderer must be able to carry several assignments in parallel.

A kick-off meeting will take place in Brussels at the latest 20 days following the entry into force of the framework contract

## **Tasks**

### **TASK 1 – TECHNICAL ASSISTANCE FOR THE DRAFTING OF TECHNICAL UPDATES FOR SELECTED PRODUCT GROUPS**

The contractor should give support to the identification of new standardisation needs and check for duplication of work.

The contractor should support the Commission by contributing to the drafting of standards or their updates for selected product groups when the necessity to develop or to update such standards emerges in the course of the development of ecodesign/labelling and EPBD measures. The contractor should keep independent from the standardisation process. But it should provide the necessary recommendations, explanations and support to the Commission on all the relevant standards under development (see annex 7). An example of the framework that can be followed to present the results of this review by the contractor is attached in annex 8.

### **TASK 2 – MONITORING OF THE DEVELOPMENT OF STANDARDS**

The contractor should monitor the development by the European Standardisation Organisations (ESOs) of the requested standards under the ecodesign/labelling and EPBD Directives (see Annex 7).

The contractor should obtain and analyse all documents relating to the development of these standards. The results of this analysis should be provided to the Commission on a regular basis and on request.

The contractor should pay attention to the relationship between ecodesign/labelling and EPBD related standards, in particular regarding those product groups which are covered by both 'sets' of standards. This should focus inter alia on the alignment of definitions and system boundaries, expressions of performance (e.g. indicators) and assessment methodologies (e.g. input data, calculations, boundary conditions).

### **TASK 3 – REPORTING ON THE RESULTS OF THE ESOS TECHNICAL COMMITTEES MEETINGS**

The contractor should ensure that the interests of the Commission are represented and taken into account in the relevant technical Committees (TC) and Working Groups (WG) of ESOs. It should be present in all TC and WG meetings. It should make arrangements for following up the work in the relevant TC meetings with the appropriate level of product-specific expertise for the product groups as indicated in annex 7.

The contractor should report back to the Commission on discussions held during the TC and WG meetings and on results of these discussions. It should advise whether the work programme of the ESOs technical body covers all relevant aspects indicated in the Directives and mandates, taking into account the need for a proper alignment between the

ecodesign/labelling and EPBD standards for the same product groups. It should identify shortcomings in the technical requirements chosen by the ESOs technical body in relation to the relevant Directives. It should suggest remedies and provide clarifications on the technical aspects of the preparatory works.

The contractor should advise the Commission on the appropriateness and suitability of the draft standards proposed by the ESOs for becoming harmonised standards for ecodesign/labelling Directives. It should also advise the Commission on the appropriateness and user-friendliness of the EPBD-related standards for the Member States. It should provide technical evaluation of the draft standards prior to the formal vote by ESOs and before the Commission takes a decision to reference the harmonised standard in the Official Journal of the European Union. The contractor will use the example in annex 8 to develop a framework to present the results of its analysis, evaluation and review.

#### **TASK 4 – SUPPORT TO OTHER STAKEHOLDERS**

The contractor should also aim at having the interests of Member States, SMEs and other stakeholders such as consumers and environmental NGOs taken into account in the standardisation process.

##### **- IV.3.1. Technical evaluation criteria in their order of importance as weighted by percentage**

[...]

2	<p><b><u>Relevance of methodology</u></b></p> <p>Evaluation of:</p> <ul style="list-style-type: none"> <li>• How the tenderer intends to monitor the development of the standards</li> <li>• How the tenderer will ensure that the interests of the Commission are represented and taken into account in the relevant technical Committees (TC) and Working Groups (WG) of ESOs.</li> <li>• How the tenderer intends to obtain and analyse the documents relating to the developed standards. Tools for gathering, validating, analysing and presenting information.</li> <li>• How the tenderer intends to report to the Commission on the development of the standards and advice the Commission on new standardisation needs or the need to update existing ones.</li> </ul>	40
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[...]

## **READ**

### **In the Invitation to tender:**

#### **- Point 2**

[...]

**a) either by post or by courier** not later than 16:00 on 09/07/2012, in which case the evidence of the date of dispatch shall be constituted by the postmark or the date of the deposit slip, to the following address:

[...]

**b) or delivered by hand to the following address:**

[...]

not later than 16.00 on 09/07/2012. In this case, a receipt must be obtained as proof of submission, signed and dated by the official in the Commission's central mail department who took delivery. The department is open from 08.00 to 17.00 Monday to Thursday, and from 8.00 to 16.00 on Fridays. It is closed on Saturdays, Sundays and Commission holidays.

[...]

#### **- Point 4.**

Tenders will be opened at 10 a.m. on 19/07/2012, at 24 rue De Mot, Directorate-General for Energy, DM office 4/146 1040-Brussels.

[...]

### **In the technical specifications:**

#### **- I.1. Introduction**

[...]

For this reason, it is crucial to ensure adequate technical input by the Commission services to the development of standards by the European Standardisation Organisations (ESOs) from the earliest stage.

[...]

#### **- I.2. Purpose of the Framework contract**

[...]

Assignments under this Framework contract can be:

1. short (about 1-2 months);
2. medium (about 6-12 months) ;
3. long (about 12-36 months).

The tenderer must be able to carry several assignments in parallel.

A kick-off meeting will take place in Brussels at the latest 20 days following the entry into force of the framework contract

## Tasks

### **TASK 1 – TECHNICAL ASSISTANCE FOR THE DRAFTING OF MANDATES AND TRANSITORY METHODS FOR SELECTED PRODUCT GROUPS**

The contractor should give support to the identification of new standardisation needs.

The contractor should support the Commission by contributing to the drafting of mandates and transitory methods for selected product groups when the necessity emerges in the course of the development of ecodesign/labelling and EPBD measures. The contractor should provide the necessary recommendations, explanations and support to the Commission on all the relevant standards under development (see annex 7). An example of the framework that can be followed to present the results of this review by the contractor is attached in annex 8.

### **TASK 2– REPRESENTING THE INTERESTS OF THE COMMISSION SERVICES IN THE ESOS TECHNICAL COMMITTEES AND WORKING GROUPS**

The contractor should ensure that the interests of the Commission are represented and taken into account in the relevant technical Committees (TC) and Working Groups (WG) of ESOs. It should be present in all TC and WG meetings, as requested by Commission services. It should make arrangements for contributing to the work in the relevant TC meetings with the appropriate level of product-specific expertise for the product groups as indicated in annex 7.

The contractor should keep the Commission aware of the advancement of work in the TC and WG meetings and on results of these discussions, and seek the views of the Commission services for the purposes of contributing to the standardisation processes. It should advise whether the work programme of the ESOs technical body covers all relevant aspects indicated in the Directives and mandates, taking into account the need for a proper alignment between the ecodesign/labelling and EPBD standards for the same product groups. It should suggest remedies and provide clarifications on the technical aspects of the preparatory works upon agreement with Commission services.

The contractor should advise the Commission on the appropriateness and suitability of the draft standards proposed by the ESOs for becoming harmonised standards for ecodesign/labelling Directives. It should also advise the Commission on the appropriateness and user-friendliness of the EPBD-related standards for the Member States. It should provide technical evaluation of the draft standards before the Commission takes a decision to reference the harmonised standard in the Official Journal of the European Union. The contractor will use the example in annex 8 to develop a framework to present the results of its analysis, evaluation and review.

#### **- IV.3.1. Technical evaluation criteria in their order of importance as weighted by percentage**

[...]

2	<b><u>Relevance of methodology</u></b> Evaluation of:	40
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	<ul style="list-style-type: none"> <li>• How the tenderer intends to represent the Commission services in the standardisation processes</li> <li>• How the tenderer will ensure that the interests of the Commission are represented and taken into account in the relevant technical Committees (TC) and Working Groups (WG) of ESOs.</li> <li>• How the tenderer intends to collaborate with the standardisation organisations and obtain and analyse the documents relating to the developed standards. Tools for gathering, validating, analysing and presenting information.</li> <li>• How the tenderer intends to collaborate with Commission services on the development of the standards and advice the Commission on new standardisation needs or the need to update existing ones.</li> </ul>	
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[...]