

**Models of detailed list of the eligible costs to be submitted together with the financial statements (see Article 6 in the specific grant agreement)**

Provisions of submission :

In order to prove a clear link between the eligible costs and the corresponding items of the budget, and to provide adequate information on the calculation method used, please submit this list, duly completed, both in paper and electronic format (excel doc.). The electronic version needs to be sent to : [ecfin-bcs-statements@ec.europa.eu](mailto:ecfin-bcs-statements@ec.europa.eu)

Corresp. budget item (2)	Invoice number (3)	Date of invoice	Subject of invoice and/or description	Amount of invoice in local currency ..... (4)	Ratio applied to EU action (5)	ACTUAL COSTS (1)		
						Eligible cost in local currency (6)	Eligible cost : conversion into EUR (7)	
						0,00	0,00	
							<b>TOTAL ELIGIBLE FINAL COSTS</b>	<b>0,00</b>

conversion rate : 1st May €¹

- (1) submit this list together with the final financial statement in **June/July** ; the costs cover the period May € - April €¹
- (2) put corresponding budget item of annex II (see Budget statement for the action)
- (3) in case no invoice number possible, put reference number of record in internal accountability system
- (4) fill out which local currency
- (5) in case full amount of invoice is not submitted as eligible cost to the EU action, put percentage/ratio used of this invoice
- (6) in case full amount of invoice is not submitted as eligible cost to the EU action, apply percentage/ratio of previous column and put calculated amount
- (7) conversion rate into euro for final statement : rate of 1st May €¹ as published in the Official Journal of the European Union or conversion rate into euro for final statement : rate of 1st May €¹ as published on the European Commission's web site <http://ec.europa.eu/budget/finforeuro/index.cfm?fuseaction=home&Language=en>

Corresp. budget item (2)	Invoice number (3)	Date of invoice	Subject of invoice and/or description	Amount of invoice in EUR	Ratio applied to EU action (4)	ACTUAL COSTS (1)		
						Eligible cost (5)		
							<b>TOTAL ELIGIBLE FINAL COSTS</b>	<b>0,00</b>

- (1) submit this list together with the final financial statement in **June/July** ; the costs cover the period May € - April €¹
- (2) put corresponding budget item of annex II (see estimated budget of the action)
- (3) in case no invoice number possible, put reference number of record in internal accountability system
- (4) in case full amount of invoice is not submitted as eligible cost to the EU action, put percentage/ratio used of this invoice
- (5) in case full amount of invoice is not submitted as eligible cost to the EU action, apply percentage/ratio of previous column and put calculated amount