



### **1.3 Transmission of results**

#### **1.3.1 For the Consumer survey:**

The **beneficiary** will provide the Commission with one excel file containing two worksheets, via e-mail on a monthly basis:

The first worksheet will contain the summarised results of the survey. The results obtained for each question will be broken down by category of respondents according to the nomenclature attached to the consumer questionnaire in this annex and expressed as percentages of replies (figures with at least 1 decimal).

The second worksheet will contain the complete set of individual answers including the weight for each person.

The **beneficiary** will also provide a detailed description of the sample used. The sample size by category will be communicated in a separate file, together with the individual answers.

#### **1.3.2 For the Industry, Investment, Construction, Retail trade and Services surveys:**

The **beneficiary** will provide the Commission, via e-mail, with one excel file for each survey carried out. The results obtained for each question will be broken down according to the nomenclature attached to the questionnaires in this annex and expressed as percentage of replies, except for those numerical questions, i.e. assured months of production, capacity utilisation, percentage change in investment, etc (all figures with at least 1 decimal).

#### **1.3.3 Files with the exact layout of the results are available and should be requested from the Commission by e-mail: [ECFIN-BCS-MAIL@EC.EUROPA.EU](mailto:ECFIN-BCS-MAIL@EC.EUROPA.EU)**

The **results** will be sent **in an excel format according to the exact layout and specifications set out by the Commission** to the following electronic addresses, or to such other addresses as may be notified to the **beneficiary** from time to time in accordance with Article I.5 of the framework partnership agreement:

Results for surveys in **Consumers**: [ECFIN-BCS-CONS@EC.EUROPA.EU](mailto:ECFIN-BCS-CONS@EC.EUROPA.EU)

Results for surveys in **Industry**: [ECFIN-BCS-INDU@EC.EUROPA.EU](mailto:ECFIN-BCS-INDU@EC.EUROPA.EU)

Results for surveys in **Investment**: [ECFIN-BCS-INVE@EC.EUROPA.EU](mailto:ECFIN-BCS-INVE@EC.EUROPA.EU)

Results for surveys in **Construction**: [ECFIN-BCS-BUIL@EC.EUROPA.EU](mailto:ECFIN-BCS-BUIL@EC.EUROPA.EU)

Results for surveys in **Retail trade**: [ECFIN-BCS-RETA@EC.EUROPA.EU](mailto:ECFIN-BCS-RETA@EC.EUROPA.EU)

Results for surveys in **Services**: [ECFIN-BCS-SERV@EC.EUROPA.EU](mailto:ECFIN-BCS-SERV@EC.EUROPA.EU)

## **2 THE JOINT HARMONISED EU INDUSTRY SURVEY**

### **2.1 Industry survey - Questionnaire**

**Answers to all questions should be given by abstracting from seasonal variations.**

#### *Monthly questions*

- Q1** How has your production developed over the past 3 months? It has...
- + increased
  - = remained unchanged
  - decreased
- Q2** Do you consider your current overall order books to be...?
- + more than sufficient (above normal)
  - = sufficient (normal for the season)
  - not sufficient (below normal)
- Q3** Do you consider your current export order books to be...?
- + more than sufficient (above normal)
  - = sufficient (normal for the season)
  - not sufficient (below normal)
- Q4** Do you consider your current stock of finished products to be...?
- + too large (above normal)
  - = adequate (normal for the season)
  - too small (below normal)
- Q5** How do you expect your production to develop over the next 3 months? It will...
- + increase
  - = remain unchanged
  - decrease
- Q6** How do you expect your selling prices to change over the next 3 months?  
They will...
- + increase
  - = remain unchanged
  - decrease

- Q7** How do you expect your firm's total employment to change over the next 3 months? It will...
- + increase
  - = remain unchanged
  - decrease

*Quarterly questions (January, April, July and October)*

- Q8** What main factors are currently limiting your production?

- none
- insufficient demand
- shortage of labour force
- shortage of material and/or equipment
- financial constraints
- other factors

- Q9** Considering your current order books and the expected change in demand over the coming months, how do you assess your current production capacity?  
The current production capacity is....

- + more than sufficient
- = sufficient
- not sufficient

- Q10** How many months of production are assured by your current overall order books?  
Our production is assured for . months

- Q11** How have your orders developed over the past 3 months?  
They have...

- + increased
- = remained unchanged
- decreased

- Q12** How do you expect your export orders to develop over the next 3 months?  
They will...

- + - increase
- = - remain unchanged
- - decrease

- Q13** At what capacity is your company currently operating (as a percentage of full capacity)?

The company is currently operating at . % of full capacity.

**Q14** How has your competitive position on the domestic market developed over the past 3 months? It has...

- + improved
- = remained unchanged
- deteriorated

**Q15** How has your competitive position on foreign markets inside the EU developed over the past 3 months? It has...

- + improved
- = remained unchanged
- deteriorated

**Q16** How has your competitive position on foreign markets outside the EU developed over the past 3 months? It has...

- + improved
- = remained unchanged
- deteriorated

## 2.2 Industry survey - Classification of sectors (NACE Rev. 2) and allocation of NACE headings to main industrial groupings

NACE CODE	DESCRIPTION	MIG
<b>10</b>	<b>Manufacture of food products</b>	
10.1	Processing and preserving of meat and production of meat products	CNDU
10.2	Processing and preserving of fish, crustaceans and molluscs	CNDU
10.3	Processing and preserving of fruit and vegetables	CNDU
10.4	Manufacture of vegetable and animal oils and fats	CNDU
10.5	Manufacture of dairy products	CNDU
10.6	Manufacture of grain mill products, starches and starch products	INTM
10.7	Manufacture of bakery and farinaceous products	CNDU
10.8	Manufacture of other food products	CNDU
10.9	Manufacture of prepared animal feeds	INTM
<b>11</b>	<b>Manufacture of beverages</b>	<b>CNDU</b>
<b>12</b>	<b>Manufacture of tobacco products</b>	<b>CNDU</b>
<b>13</b>	<b>Manufacture of textiles</b>	
13.1	Preparation and spinning of textile fibres	INTM
13.2	Weaving of textiles	INTM
13.3	Finishing of textiles	INTM
13.9	Manufacture of other textiles	CNDU
<b>14</b>	<b>Manufacture of wearing apparel</b>	<b>CNDU</b>
<b>15</b>	<b>Manufacture of leather and related products</b>	<b>CNDU</b>
<b>16</b>	<b>Manufacture of wood and of products of wood and cork, except furniture; manufacture of articles of straw and plaiting materials</b>	<b>INTM</b>
<b>17</b>	<b>Manufacture of paper and paper products</b>	<b>INTM</b>
<b>18</b>	<b>Printing and reproduction of recorded media</b>	<b>CNDU</b>
<b>19</b>	<b>Manufacture of coke and refined petroleum products</b>	
<b>20</b>	<b>Manufacture of chemicals and chemical products</b>	
20.1	Manufacture of basic chemicals, fertilisers and nitrogen compounds, plastic and synthetic rubber in primary forms	INTM
20.2	Manufacture of pesticides and other agrochemical products	INTM
20.3	Manufacture of paints, varnishes and similar coatings, printing ink and mastics	INTM
20.4	Manufacture of soap and detergents, cleaning and polishing preparations, perfumes and toilet preparations	CNDU
20.5	Manufacture of other chemical products	INTM
20.6	Manufacture of man-made fibres	INTM
<b>21</b>	<b>Manufacture of basic pharmaceutical products and pharmaceutical preparations</b>	<b>CNDU</b>
<b>22</b>	<b>Manufacture of rubber and plastic products</b>	<b>INTM</b>
<b>23</b>	<b>Manufacture of other non-metallic mineral products</b>	<b>INTM</b>
<b>24</b>	<b>Manufacture of basic metals</b>	<b>INTM</b>
<b>25</b>	<b>Manufacture of fabricated metal products, except machinery and equipment</b>	
25.1	Manufacture of structural metal products	INVE
25.2	Manufacture of tanks, reservoirs and containers of metal	INVE
25.3	Manufacture of steam generators, except central heating hot water boilers	INVE
25.4	Manufacture of weapons and ammunition	INVE
25.5	Forging, pressing, stamping and roll-forming of metal; powder metallurgy	INTM
25.6	Treatment and coating of metals; machining	INTM
25.7	Manufacture of cutlery, tools and general hardware	INTM
25.9	Manufacture of other fabricated metal products	INTM
<b>26</b>	<b>Manufacture of computer, electronic and optical products</b>	
26.1	Manufacture of electronic components and boards	INTM
26.2	Manufacture of computers and peripheral equipment	INVE
26.3	Manufacture of communication equipment	INVE

	26.4	Manufacture of consumer electronics	CDUR
		Manufacture of instruments and appliances for measuring, testing and navigation; watches and clocks	INVE
	26.5		INVE
	26.6	Manufacture of irradiation, electromedical and electrotherapeutic equipment	CDUR
	26.7	Manufacture of optical instruments and photographic equipment	INTM
	26.8	Manufacture of magnetic and optical media	INTM
<b>27</b>		<b>Manufacture of electrical equipment</b>	
		Manufacture of electric motors, generators, transformers and electricity distribution and control apparatus	INTM
	27.1		INTM
	27.2	Manufacture of batteries and accumulators	INTM
	27.3	Manufacture of wiring and wiring devices	INTM
	27.4	Manufacture of electric lighting equipment	CDUR
	27.5	Manufacture of domestic appliances	INTM
	27.9	Manufacture of other electrical equipment	INVE
<b>28</b>		<b>Manufacture of machinery and equipment n.e.c.</b>	INVE
<b>29</b>		<b>Manufacture of motor vehicles, trailers and semi-trailers</b>	INVE
<b>30</b>		<b>Manufacture of other transport equipment</b>	
	30.1	Building of ships and boats	INVE
	30.2	Manufacture of railway locomotives and rolling stock	INVE
	30.3	Manufacture of air and spacecraft and related machinery	INVE
	30.4	Manufacture of military fighting vehicles	CDUR
	30.9	Manufacture of transport equipment n.e.c.	CDUR
<b>31</b>		<b>Manufacture of furniture</b>	CDUR
<b>32</b>		<b>Other manufacturing</b>	
	32.1	Manufacture of jewellery, bijouterie and related articles	CDUR
	32.2	Manufacture of musical instruments	CNDU
	32.3	Manufacture of sports goods	INVE
	32.4	Manufacture of games and toys	CNDU
	32.5	Manufacture of medical and dental instruments and supplies	INVE
	32.9	Manufacturing n.e.c.	CNDU
<b>33</b>		<b>Repair and installation of machinery and equipment</b>	INVE
<b>CDUR</b>		<b>Durable consumer goods</b>	
<b>CNDU</b>		<b>Non-durable consumer goods</b>	
<b>FOBE</b>		<b>Food and beverages industry (10.1-10.5, 10.7-10.8, 11, 12)</b>	
<b>CONS</b>		<b>Consumer goods (CDUR+CNDU)</b>	
<b>INTM</b>		<b>Intermediate goods (excluding mining and quarrying)</b>	
<b>INVE</b>		<b>Investment goods</b>	
<b>TOTA</b>		<b>Total manufacturing = CONS + INTM + INVE + 19</b>	

### **3 THE JOINT HARMONISED EU INVESTMENT SURVEY**

#### **3.1 Investment survey - Questionnaire**

##### *March/April survey*

##### **Investment plans:**

**Q1** State percentage change in investment last year (t-1) on investment two years ago (t-2):  
□□□.□ %

**Q2** State percentage change in investment this year (t) on investment last year (t-1):  
□□□.□ %

##### *October/November survey*

##### **Investment plans:**

**Q1** State percentage change in investment this year (t) on investment last year (t-1):  
□□□.□ %

**Q2** State percentage change in investment next year (t+1) on investment this year (t):  
□□□.□ %

##### **Structure of the investment:**

Investment carried out this year and planned investment for next year is, or will be, of the following kind (choose the appropriate category or categories):

- Replacement of worn-out plant or equipment
- Extension of production capacity
- Investment designed to streamline production
- Other investment objectives (pollution control, safety, etc.)



**Factors influencing investment:** for this year (t) and next year (t + 1)

- **Demand**

This heading covers the capacity utilisation rate and sales prospects. The degree of certainty as to how these variables will change is likely to be as relevant as the change itself.

- ++ very stimulating
- + stimulating
- = no influence
- limiting
- very limiting
- N no answer

- **Financial resources or expected profits**

This heading covers the availability of resources for investment (and their cost) together with the return on investment and the lack of opportunities for the company to use its resources more profitably than by investment (notably by purely financial operations).

- ++ very stimulating
- + stimulating
- = no influence
- limiting
- very limiting
- N no answer

- **Technical factors**

The main ones are technological developments, the availability of labour and its attitude towards the new technologies, and the technical conditions set by the public authorities before they grant the investment permit.

- ++ very stimulating
- + stimulating
- = no influence
- limiting
- very limiting
- N no answer

- **Other factors**

This may include the policy of the public authorities, notably with regard to taxation, and whether or not production can be transferred abroad.

- ++ very stimulating
- + stimulating
- = no influence
- limiting
- very limiting
- N no answer

### **3.2 Investment survey - Classification by sectors and by size of firms**

<b>29</b>	Manufacture of motor vehicles, trailers and semi-trailers
<b>CDUR</b>	Durable consumer goods
<b>CNDU</b>	Non-durable consumer goods
<b>FOBE</b>	Food and beverages industry (10.1-10.5, 10.7-10.8, 11, 12)
<b>CONS</b>	Consumer goods (CDUR+CNDU)
<b>INTM</b>	Intermediate goods (excluding mining and quarrying)
<b>INVE</b>	Investment goods (includes 29)
<b>SIZ1</b>	Businesses employing fewer than 50 people
<b>SIZ2</b>	Businesses employing 50-249 people
<b>SIZ3</b>	Businesses employing 250-499 people
<b>SIZ4</b>	Businesses employing 500 people or more
<b>SIZ5</b>	Businesses employing fewer than 250 people
<b>SIZ6</b>	Businesses employing 250 people or more
<b>TOTA</b>	Total manufacturing industry = CONS + INTM + INVE + 19

## **4 THE JOINT HARMONISED EU CONSTRUCTION SURVEY**

### **4.1 Construction survey - Questionnaire**

**Answers to all questions should be given by abstracting from seasonal variations.**

#### *Monthly questions*

**Q1** How has your building activity developed over the past 3 months? It has...

- + increased
- = remain unchanged
- decreased

**Q2** What main factors are currently limiting your building activity?

- none
- insufficient demand
- weather conditions
- shortage of labour force
- shortage of material and/or equipment
- financial constraints
- other factors

**Q3** Do you consider your current overall order books to be...?

- + more than sufficient (above normal)
- = sufficient (normal for the season)
- not sufficient (below normal)

**Q4** How do you expect your firm's total employment to change over the next 3 months?  
It will...

- + increase
- = remain unchanged
- decrease

**Q5** How do you expect the prices you charge to change over the next 3 months?  
They will...

- + increase
- = remain unchanged
- decrease

#### *Quarterly question (January, April, July and October)*

**Q6** Assuming normal working hours, about how many months' work is accounted for by the work in hand and the work already contracted for?

Number of months: □□.□

## 4.2 Construction survey - Classification of sectors

<b>NACE CODE</b>		<b>DESCRIPTION</b>
41		Construction of buildings
42		Civil engineering
43		Specialised construction activities
<b>TOTF</b>		<b>Total construction</b>

## **5 THE JOINT HARMONISED EU RETAIL TRADE SURVEY**

### **5.1 Retail trade survey - Questionnaire**

**Answers to all questions should be given by abstracting from seasonal variations.**

#### *Monthly questions*

- Q1** How has (have) your business activity (sales) developed over the past 3 months?  
It has... (They have...)
- + improved (increased)
  - = remained unchanged
  - deteriorated (decreased)
- Q2** Do you consider the volume of stock you currently hold to be...?
- + too large (above normal)
  - = adequate (normal for the season)
  - too small (below normal)
- Q3** How do you expect your orders placed with suppliers to change over the next 3 months? They will...
- + increase
  - = remain unchanged
  - decrease
- Q4** How do you expect your business activity (sales) to change over the next 3 months?  
It (They) will...
- + improve (increase)
  - = remain unchanged
  - deteriorate (decrease)
- Q5** How do you expect your firm's total employment to change over the next 3 months?  
It will...
- + increase
  - = remain unchanged
  - decrease
- Q6** How do you expect the prices you charge to change over the next 3 months?  
They will...
- + increase
  - = remain unchanged
  - decrease

## 5.2 Retail trade survey - Classification of sectors

<b>NACE CODE</b>	<b>Grouping</b>	<b>DESCRIPTION</b>
<b>45</b>		<b>Wholesale and retail trade and repair of motor vehicles and motorcycles</b>
	MVS	Sale of motor vehicles (45.1)
	MVRM	Maintenance of motor vehicles and sale of accessories (45.2 - 45.4)
<b>47</b>		<b>Retail trade, except of motor vehicles and motorcycles</b>
	FBT	Retail sale of Food, Beverages, Tobacco (47.1, 47.2, 47.8)
	FUEL	Retail sale of automotive fuel (47.3)
	OTHERS	Retail sale of other goods (47.4 - 47.7, 47.9)
<b>TOTR</b>		<b>45 + 47</b>

## **6 THE JOINT HARMONISED EU SERVICES SURVEY**

### **6.1 Services survey - Questionnaire**

**Answers to all questions should be given by abstracting from seasonal variations.**

#### *Monthly questions*

- Q1** How has your business situation developed over the past 3 months? It has...
- + improved
  - = remained unchanged
  - deteriorated
- Q2** How has demand (turnover) for your company's services changed over the past 3 months? It has...
- + increased
  - = remained unchanged
  - decreased
- Q3** How do you expect the demand (turnover) for your company's services to change over the next 3 months? It will...
- + increase
  - = remain unchanged
  - decrease
- Q4** How has your firm's total employment changed over the past 3 months? It has...
- + increased
  - = remained unchanged
  - decreased
- Q5** How do you expect your firm's total employment to change over the next 3 months? It will...
- + increase
  - = remain unchanged
  - decrease
- Q6** How do you expect the prices you charge to change over the next 3 months? They will...
- + increase
  - = remain unchanged
  - decrease

***Quarterly question (January, April, July and October)***

**Q7** What main factors are currently limiting your business?

- none
- insufficient demand
- shortage of labour force
- shortage of space and/or equipment
- financial constraints
- other factors

**Q8** If the demand expanded, could you increase your volume of activity with your present resources? Yes –No

If so, by how much? ...%



## 6.2 Services survey - Classification of sectors

NACE CODE	DESCRIPTION
	<b>Transportation and storage</b>
49	Land transport and transport via pipelines
50	Water transport
51	Air transport
52	Warehousing and support activities for transportation
53	Postal and courier activities
	<b>Accommodation and food service activities</b>
55	Accommodation
56	Food and beverage service activities
	<b>Information and communication</b>
58	Publishing activities
59	Motion picture, video and television programme production, sound recording and music publishing activities
60	Programming and broadcasting activities
61	Telecommunication
62	Computer programming, consultancy and related activities
63	Information service activities
	<b>Financial and insurance activities</b>
64	Financial service activities, except insurance and pension funding
65	Insurance, reinsurance and pension funding, except compulsory social security
66	Activities auxiliary to financial services and insurance activities
68	<b>Real estate activities</b>
	<b>Professional, scientific and technical activities</b>
69	Legal and accounting activities
70	Activities of head offices; management consultancy activities
71	Architectural and engineering activities; technical testing and analysis
72	Scientific research and development
73	Advertising and market research
74	Other professional, scientific and technical activities
75	Veterinary activities
	<b>Administrative and support service activities</b>
77	Rental and leasing activities
78	Employment activities
79	Travel agency, tour operator and other reservation service and related activities
80	Security and investigation activities
81	Services to buildings and landscape activities
82	Office administrative, office support and other business support activities
	<b>Arts, entertainment and recreation</b>
90	Creative, arts and entertainment activities
91	Libraries, archives, museums and other cultural activities
92	Gambling and betting activities
93	Sports activities and amusement and recreation activities
	<b>Other service activities</b>
94	Activities of membership organisations
95	Repair of computers and personal and household goods
96	Other personal service activities
<b>TOTS</b>	<b>Total</b>

## 7 THE JOINT HARMONISED EU CONSUMER SURVEY

### 7.1 Consumer survey - Questionnaire

#### *Monthly questions*

**Q1** How has the financial situation of your household changed over the last 12 months?  
It has...

- ++ got a lot better
- + got a little better
- = stayed the same
- got a little worse
- got a lot worse
- N don't know.

**Q2** How do you expect the financial position of your household to change over the next 12 months? It will...

- ++ get a lot better
- + get a little better
- = stay the same
- get a little worse
- get a lot worse
- N don't know.

**Q3** How do you think the general economic situation in the country has changed over the past 12 months? It has...

- ++ got a lot better
- + got a little better
- = stayed the same
- got a little worse
- got a lot worse
- N don't know.

**Q4** How do you expect the general economic situation in this country to develop over the next 12 months? It will...

- ++ get a lot better
- + get a little better
- = stay the same
- get a little worse
- get a lot worse
- N don't know.

**Q5** How do you think that consumer prices have developed over the last 12 months?  
They have...

- ++ risen a lot
- + risen moderately
- = risen slightly
- stayed about the same
- fallen
- N don't know.

**Q51** If question 5 was answered by 1, 2, 3 or 5:  
By how many per cent do you think that consumer prices have gone up/down over the past 12 months? (Please give a single figure estimate).

Consumer prices have increased by □□□,□ % / decreased by □□□,□ %.

**Q6** By comparison with the past 12 months, how do you expect that consumer prices will develop in the next 12 months? They will...

- ++ increase more rapidly
- + increase at the same rate
- = increase at a slower rate
- stay about the same
- fall
- N don't know.

**Q61** If question 6 was answered by 1, 2, 3 or 5:  
By how many per cent do you expect consumer prices to go up/down change in the next 12 months? (Please give a single figure estimate).

Consumer prices will increase by □□□,□ % / decreased by □□□,□ %.

**Q7** How do you expect the number of people unemployed in this country to change over the next 12 months? The number will...

- ++ increase sharply
- + increase slightly
- = remain the same
- fall slightly
- fall sharply
- N don't know.

**Q8** In view of the general economic situation, do you think that now it is the right moment for people to make major purchases such as furniture, electrical/electronic devices, etc.?

- ++ yes, it is the right moment now
- = it is neither the right moment nor the wrong moment
- no, it is not the right moment now
- N don't know.

**Q9** Compared to the past 12 months, do you expect to spend more or less money on major purchases (furniture, electrical/electronic devices, etc.) over the next 12 months? I will spend...

- ++ much more
- + a little more
- = about the same
- a little less
- much less
- N don't know.

**Q10** In view of the general economic situation, do you think that now is...?

- ++ a very good moment to save
- + a fairly good moment to save
- not a good moment to save
- a very bad moment to save
- N don't know.

**Q11** Over the next 12 months, how likely is it that you save any money?

- ++ very likely
- + fairly likely
- not likely
- not at all likely
- N don't know.

**Q12** Which of these statements best describes the current financial situation of your household?

- ++ we are saving a lot
- + we are saving a little
- = we are just managing to make ends meet on our income
- we are having to draw on our savings
- we are running into debt
- N don't know.

***Quarterly questions (January, April, July and October)***

**Q13** How likely are you to buy a car over the next 12 months?

- ++ very likely
- + fairly likely
- not likely
- not at all likely
- N don't know.

**Q14** Are you planning to buy or build a home over the next 12 months (to live in yourself, for a member of your family, as a holiday home, to let etc.)?

- ++ yes, definitely
- + possibly
- probably not
- no
- N don't know.

**Q15** How likely are you to spend any large sums of money on home improvements or renovations over the next 12 months?

- ++ very likely
- + fairly likely
- not likely
- not at all likely
- N don't know.

## **7.2 Consumer survey - Categories**

### **A. Income of the household**

1st Quartile  
2nd Quartile  
3rd Quartile  
4th Quartile

### **B. Occupation of respondent**

Self-employed and professional  
Self-employed farmers  
Clerical and office employees  
Skilled manual workers  
Other manual workers  
Total workers  
Other occupations  
Unemployed

### **C. Working regime of respondent**

Work full-time  
Work part-time

### **D. Education of respondent**

Primary  
Secondary  
Further

### **E. Age of respondent**

16-29  
30-49  
50-64  
65+

### **F. Sex of respondent**

Male  
Female

Total of the sample

TOTAL (aggregated file)