Q and A

Below is a collection of questions on this call asked by potential applicants and replies given by the Commission. Last updated on 1 June 2016.

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Q1: We would like to ask the Commission for guidance on where within the full application include information regarding the experience and operational information of third parties. We have remarked that while the Commission's full application has parts for the lead applicant, co-applicants, and affiliated entities to submit information on their experience (section 2.3) and the organizations themselves (sections 3, 4, and 5 respectively), it does not have a similar section for third-parties.

Answer to Q1:

You may want to check section 2.1.1 (on co-applicants), section 2.1.2 (on affiliated entities) and section 2.1.3 (on contractors and associates) of the guidelines for grant applicants.

Co-applicants participate in designing and implementing the action, and the costs they incur are eligible in the same way as those incurred by the applicant. They must satisfy the eligibility criteria as applicable to the applicant himself and must sign the Mandate in Part B section 4 of the grant application form. If awarded the Grant contract, the co-applicant will become beneficiary in the Action.

Affiliated entities are entities that have a legal or capital link with one of the applicants.

Regarding **associates**, please note that they may play a real role in the action but may not receive funding from the grant, with the exception of per diem or travel costs. On the other hand, associates do not have to meet the eligibility criteria referred to in section 2.1.1. Associates must be mentioned in Part B section 6 — 'Associates of the Applicant participating in the Action' — of the Grant Application Form. Contractors, on the other side, are subject to the procurement rules set out in Annex IV to the standard grant contract.

You will find further relevant information in the Practical Guide applicable to this call (notably section 6.1.2):

http://ec.europa.eu/europeaid/prag