

December 2018

PRIVACY NOTICE FOR ANTI FRAUD INFORMATION REQUESTS

1. DESCRIPTION OF THE PROCESSING OPERATION

In addition to the general information provided on its website, OLAF has put in place a dedicated web form allowing submitting questions of a general nature relating to OLAF's work, mission, policies, etc.

Personal data collected via this web form (name, surname and email address) are used for the purpose to handle your request. The purpose of the processing is to provide a reply to the request for anti-fraud information. The information request is registered and replied to by staff of Unit 0.1 Investigation: Selection and Review. The information is kept for 5 years.

However, some inquiries may also be forwarded to other OLAF staff (or service) who is competent to handle a particular question. Also, your message might contain information of potential investigative interest. In this case, the Office will assess whether to open a new investigation or coordination case in accordance with Regulation 883/2013.

The data processed is not subject to automated decision making, including profiling.

2. LEGAL BASIS FOR THE PROCESSING

The legal basis for this processing operation is the Code of good administrative behavior (Commission decision 2000/633/EC –OJ 20.10.2000 L 267/63) and, where relevant, Regulation 883/2013. OLAF performs this processing operation in accordance with Article 5 paragraph 1 (a) of Regulation (EU) 2018/1725.

3. CATEGORIES OF PERSONAL DATA COLLECTED

The web form on the OLAF website allows collecting personal data such as your name, surname and emailing address.

4. WHO HAS ACCESS TO YOUR INFORMATION AND TO WHOM IS IT DISCLOSED?

Access to your personal data is limited to OLAF competent staff, which registers the request for information from the general public and provides a reply. Where necessary, your request might be forwarded to the OLAF service competent to handle your request.

Personal data collected in the course of this processing operation may be accessed by auditors, the Data Protection Officer, the European Data Protection Officer or the European Ombudsman (in case of complaints).

5. HOW DO WE PROTECT AND SAFEGUARD YOUR INFORMATION?

In order to protect your personal data, a number of technical and organisational measures have been put in place. Technical measures include appropriate actions to address online security, risk of data loss, alteration of data or unauthorised access, taking into consideration the risk presented by the processing and the nature of the data being processed. Concerning unauthorised access to equipment and data, the OLAF secure premises, protected by OLAF-specific physical security measures, host all hardware; network firewalls protect the logic perimeter of the OLAF IT infrastructure; and the main computer systems holding the data are security hardened.

Organisational measures include restricting access to the data to authorised persons with a legitimate need to know for the purposes of this processing operation.

6. HOW LONG DO WE KEEP YOUR DATA?

Your personal data would be kept for a period of 5 years after you have submitted your request.

If the information you provided contains information of potential investigative interest, it would be kept for 15 years in accordance with the rules applicable to OLAF's selection procedures.

7. WHAT ARE YOUR RIGHTS AND HOW YOU CAN EXERCISE THEM?

You have the right to request access to, rectification, erasure or restriction of processing of your personal data and you can object to their processing on grounds relating to your particular situation.

Any request to exercise one of those rights should be directed to the Controller (OLAF-FMB-DATA-PROTECTION@ec.europa.eu). Where you wish to exercise your rights in the context of one or several specific processing operations or files, please provide their description and reference(s) in your request.

Exceptions and restrictions based on Regulation (EU) 2018/1725 and relevant Commission Decisions may apply.

8. CONTACT DETAILS OF THE DATA PROTECTION OFFICER

You may contact the Data Protection Officer of OLAF (OLAF-FMB-DPO@ec.europa.eu) with regard to issues related to the processing of your personal data under Regulation (EU) 2018/1725.

9. RIGHT OF RECOURSE

You have the right to have recourse to the European Data Protection Supervisor (edps@edps.europa.eu) if you consider that your rights under Regulation (EU) 2018/1725 have been infringed as a result of the processing of your personal data by OLAF.