

Privacy Statement

1. The Specific electronic Service: European Business Test Panel – registration of membership and conducting on-line consultations with panel members.

The objective of this electronic Service, operated by Internal Market and Services Directorate General, is to facilitate the creation of a standing business panel of up to 3,600 members and to consult panel members on a range of Commission initiatives – proposed legislation, policy options and the application of Community rules.

2. What personal information do we collect, for what purpose and through which technical means?

Identification Data

The following mandatory data are collected during the registration process: name of the enterprise, postal address, fax and telephone number and name of the contact person, e-mail address, country where the enterprise is established, sector of economic activity, trade pattern and number of employed persons.

The contact data provided by the stakeholder (contact person, e-mail address, fax and telephone number, postal address, name of the enterprise) make it possible to contact the enterprise in order to alert them about new consultations or to encourage their participation in on-going consultations.

Other categories of data (country, sector of economic activity, size of the enterprise, trade pattern) are copied from the registration database to the company's reply to the consultation. They serve to interpret the results of each consultation by aggregating them according to certain categories (by country, by sector of economic activity and by size of the enterprise).

Technical information

The system uses session "cookies" in order to ensure communication between the client and the server. Therefore, Internet browsers must be configured to accept "cookies". However, it does not collect any personal or confidential information of any kind, nor any IP address. The cookies disappear once the session has been terminated.

3. Who has access to information and to whom is it disclosed?

The results of each consultation will be analysed by the Internal Market Directorate General Unit B.2 of the European Commission, in collaboration with the Commission service which is responsible for the policy area on which the panel has been consulted. The Commission service will vary according to the policy area selected for each consultation. At this stage it is not possible to provide an exhaustive list of these services but the following are expected to utilise the European Business Test Panel, DG Internal Market and Services, Enterprise and Industry, Health and Consumer Affairs, Taxation and Customs Union, Environment, Employment, Social Affairs and Equal Opportunities, Secretariat General, Transport and Energy, Competition and Justice, Freedom and Security.

Results obtained through consultations will be published using aggregated data on the "European Business Test Panel" website <http://ec.europa.eu/yourvoice/ebtp/>

The European Commission will not share data with third parties for direct marketing.

4. How do we protect and safeguard information?

Immediately after the submission of the form, the replies are recorded in a secured and protected database hosted by the Data Centre of the European Commission, together with the stakeholder's chosen language used for drafting the reply. The database is protected by a UserId/Password. National Business Test Panel co-ordinators can only access the database in respect of their co-nationals by using a UserId/Password. For example, the German national coordinator can only view data in respect of German panellists. Access to the application is via a non-encrypted connection using the normal http protocol.

5. How can respondents verify, modify or delete their information?

Respondents have no direct access to the data stored in the database. During consultations, they may modify their reply when they are working on the draft version and before final submission. If they wish to modify or delete any personal data in their submitted reply, they can contact us by sending an e-mail to markt-ebtp@ec.europa.eu.

If they wish to modify or delete their contact details, they can contact their national co-ordinator.

6. How long do we keep data?

Registration data will remain in the registration database as long as your company is a member of EBTP. It will be updated, in agreement with you, if the information registered about your company has changed. If panellists wish to withdraw from the panel, their company data will be deleted as soon as they wish to leave the panel.

For each consultation, the data, i.e. replies from panellists, will be retained until the results have been completely analysed. Once this has been completed, generally within 3 years, the replies will be deleted.

7. Contact Information

In case panellists have questions or requests concerning the information submitted during registration or during consultations, they can contact the Controller of the file:

Mr. Werner Stengg, Head of Unit - MARKT B.2

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BELGIUM

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