

## TRANSPARENCY REGISTER

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### III - NON-GOVERNMENTAL ORGANISATIONS

Please do not send this document to the Commission by post or e-mail. Registration must be done online at (<http://europa.eu/transparency-register>).

Registrant : Organisation or self-employed individual

\* Name/company name: \_\_\_\_\_

Acronym: \_\_\_\_\_

\* Legal status: \_\_\_\_\_

Website address: \_\_\_\_\_

(examples: <http://www.europarl.europa.eu> or [http://europa.eu/transparency-register/index\\_en.htm](http://europa.eu/transparency-register/index_en.htm))

Contact details:

Contact details of your organisation's head office

\* Number: \_\_\_\_\_

\* Street: \_\_\_\_\_

P.O. box: \_\_\_\_\_

\* Post code: \_\_\_\_\_

\* Town: \_\_\_\_\_

\* Country: \_\_\_\_\_

\* Telephone number: (+\_\_\_\_) \_\_\_\_\_

Fax number: (+\_\_\_\_) \_\_\_\_\_

Here you can enter more contact details for your organisation that you think useful (e.g. contact details of its Brussels office):

(Maximum 4.000 characters)

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Sections

\* In which section do you want to register?

\* You must make an entry in this field



**III - Non-governmental organisations :**

- Non-governmental organisations, platforms and networks and similar

**Person with legal responsibility**

Title (e.g. Mr, Ms):  Ms  Mrs  Mr

\* Surname: \_\_\_\_\_

\* First name: \_\_\_\_\_

\* Position: \_\_\_\_\_

\* Personal e-mail address: \_\_\_\_\_

\* Confirm e-mail address: \_\_\_\_\_

**Permanent person in charge of EU relations**

Title (e.g. Mr, Ms):  Ms  Mrs  Mr

\* Surname: \_\_\_\_\_

\* First name: \_\_\_\_\_

\* Position: \_\_\_\_\_

\* Personal e-mail address: \_\_\_\_\_

\* Confirm e-mail address: \_\_\_\_\_

**Contact person**

This person will receive: (i) all e-mails about the register, (ii) alerts about public consultations organised by the Commission and (iii) logon instructions for the register (for passing on to any other staff who need them).

Title (e.g. Mr, Ms):  Ms  Mrs  Mr

\* Surname: \_\_\_\_\_

\* First name: \_\_\_\_\_

\* Correspondence language: \_\_\_\_\_

\* Personal e-mail address: \_\_\_\_\_

\* Confirm e-mail address: \_\_\_\_\_

**Back-up contact person**

This person will receive: (i) all e-mails about the register, (ii) alerts about public consultations organised by the Commission and (iii) logon instructions for the register (for passing on to any other staff who need them).

Title (e.g. Mr, Ms):  Ms  Mrs  Mr

\* Surname: \_\_\_\_\_

\* First name: \_\_\_\_\_

\* Correspondence language: \_\_\_\_\_

\* Personal e-mail address: \_\_\_\_\_

\* You must make an entry in this field

\* Confirm e-mail address: \_\_\_\_\_

Password:

Select one password for all contact persons

\* Password: \_\_\_\_\_

Password must include at least 8 characters.

Only alphanumeric characters such as ? , ; . : ! ' \ / @ # are allowed

\* Confirm new password: \_\_\_\_\_

Goals / remit

\* Describe your organisation's goals / remit:

(Maximum 4.000 characters)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\* Are the interests your organisation represents:

- sub-national    national    European    global

Number of persons engaged in activities falling under the scope of the Transparency Register

Number of persons: \_\_\_\_\_

\* Complementary information:

(Maximum 4.000 characters)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Activities

Main EU initiatives covered the year before by activities falling under the scope of the Transparency Register

(Maximum 4.000 characters)

\_\_\_\_\_  
\_\_\_\_\_

\* You must make an entry in this field




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Fields of interest for e-mail alerts on consultations

\* Choose one or more fields. If you agree, you will automatically be alerted about any Commission consultations in these fields (e-mail to your designated contact person).

- |  |  |  |
|--|--|--|
| <input type="checkbox"/> Agriculture                 | <input type="checkbox"/> Audiovisual and media             | <input type="checkbox"/> Budget                        |
| <input type="checkbox"/> Climate action              | <input type="checkbox"/> Competition                       | <input type="checkbox"/> Consumer affairs              |
| <input type="checkbox"/> Culture                     | <input type="checkbox"/> Customs                           | <input type="checkbox"/> Development                   |
| <input type="checkbox"/> Economic affairs            | <input type="checkbox"/> Education                         | <input type="checkbox"/> Employment and social affairs |
| <input type="checkbox"/> Energy                      | <input type="checkbox"/> Enlargement                       | <input type="checkbox"/> Enterprise                    |
| <input type="checkbox"/> Environment                 | <input type="checkbox"/> Equal opportunities               | <input type="checkbox"/> External relations            |
| <input type="checkbox"/> External trade              | <input type="checkbox"/> Fisheries and aquaculture         | <input type="checkbox"/> Food safety                   |
| <input type="checkbox"/> Foreign and security policy | <input type="checkbox"/> General and institutional affairs | <input type="checkbox"/> Humanitarian aid              |
| <input type="checkbox"/> Information society         | <input type="checkbox"/> Internal market                   | <input type="checkbox"/> Justice and home affairs      |
| <input type="checkbox"/> Public health               | <input type="checkbox"/> Regional policy                   | <input type="checkbox"/> Research and technology       |
| <input type="checkbox"/> Sport                       | <input type="checkbox"/> Taxation                          | <input type="checkbox"/> Trans-European networks       |
| <input type="checkbox"/> Transport                   | <input type="checkbox"/> Youth                             |  |

I do not wish to receive e-mail alerts for Commission consultations.

Structure

Describe the structure of your organisation. If its members are all natural persons, specify how many.

\* Total number of members that are natural persons: \_\_\_\_\_

If your organisation includes member organisations that themselves have members who are "natural persons", state the number of these organisations and click "Enter organisations".

Number of member organisations: \_\_\_\_\_

Please give the names of the different member organisations and the number of their members who are "natural persons":

- name of organisation: \_\_\_\_\_ Number of members: \_\_\_\_\_

- name of organisation: \_\_\_\_\_ Number of members: \_\_\_\_\_

- ...

Specify the countries where you have members/are represented.

- |                                  |                                  |                                   |
|----------------------------------|----------------------------------|-----------------------------------|
| <input type="checkbox"/> AUSTRIA | <input type="checkbox"/> BELGIUM | <input type="checkbox"/> BULGARIA |
|----------------------------------|----------------------------------|-----------------------------------|

\* You must make an entry in this field



- |                                      |   |   |
|--------------------------------------|---|---|
| <input type="checkbox"/> CYPRUS      | <input type="checkbox"/> CZECH REPUBLIC | <input type="checkbox"/> DENMARK        |
| <input type="checkbox"/> ESTONIA     | <input type="checkbox"/> FINLAND        | <input type="checkbox"/> FRANCE         |
| <input type="checkbox"/> GERMANY     | <input type="checkbox"/> GREECE         | <input type="checkbox"/> HUNGARY        |
| <input type="checkbox"/> IRELAND     | <input type="checkbox"/> ITALY          | <input type="checkbox"/> LATVIA         |
| <input type="checkbox"/> LITUANIA    | <input type="checkbox"/> LUXEMBOURG     | <input type="checkbox"/> MALTA          |
| <input type="checkbox"/> NETHERLANDS | <input type="checkbox"/> POLAND         | <input type="checkbox"/> PORTUGAL       |
| <input type="checkbox"/> ROMANIA     | <input type="checkbox"/> SLOVAKIA       | <input type="checkbox"/> SLOVENIA       |
| <input type="checkbox"/> SPAIN       | <input type="checkbox"/> SWEDEN         | <input type="checkbox"/> UNITED KINGDOM |

other: \_\_\_\_\_

### Networking

If your organisation belongs to any associations/federations/confederations or other type of network (even informally), you can give details here:

(Maximum 4.000 characters)

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### Financial data

1 - \* Current year or your organisation's last financial year

\* Financial year: \_\_\_\_\_

2 - \* Specify your organisation's overall budget, broken down by main financing sources. You must state all sources of finance - the sum total of the amounts provided by these sources must be equal to the total budget.

	Amounts
* Total budget:	_____ €
Total budget must be equal to sum total of finance sources	
of which public financing:	_____ €
- from European sources:	
- Procurement:	_____ €
- Grants:	_____ €
- from national sources:	_____ €
- from local/regional sources:	_____ €
- Name of other source: _____	_____ €
- Name of other source: _____	_____ €

\* You must make an entry in this field



- ...

from other sources:

- donations:

- contributions from members:

- Name of other source: \_\_\_\_\_

- Name of other source: \_\_\_\_\_

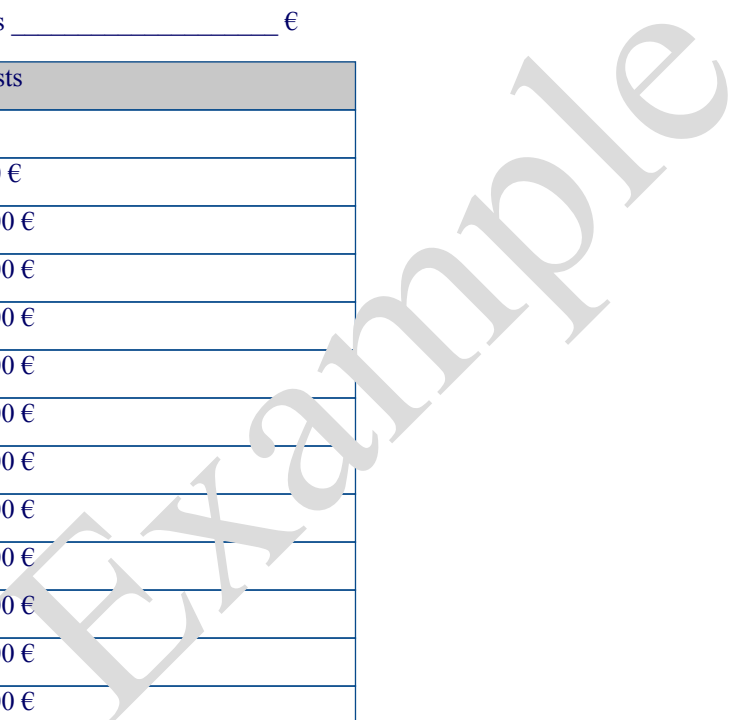
- ...

_____	€
_____	€
_____	€
_____	€
_____	€
_____	€
_____	€

3 - Below you can give an estimate of the costs related to the direct representation of interests to EU institutions by your organisation in the current year.

Estimation of the costs \_\_\_\_\_ €

Estimation of the costs
< 50000 €
50000 € - 100000 €
100000 € - 150000 €
150000 € - 200000 €
200000 € - 250000 €
250000 € - 300000 €
300000 € - 350000 €
350000 € - 400000 €
400000 € - 450000 €
450000 € - 500000 €
500000 € - 600000 €
600000 € - 700000 €
700000 € - 800000 €
800000 € - 900000 €
900000 € - 1000000 €
1000000 € - 1250000 €
1250000 € - 1500000 €
1500000 € - 1750000 €
1750000 € - 2000000 €
2000000 € - 2250000 €
2250000 € - 2500000 €
2500000 € - 2750000 €
2750000 € - 3000000 €
3000000 € - 3250000 €



\* You must make an entry in this field



3250000 € - 3500000 €
3500000 € - 3750000 €
3750000 € - 4000000 €
4000000 € - 4250000 €
4250000 € - 4500000 €
4500000 € - 4750000 €
4750000 € - 5000000 €
5000000 € - 5250000 €
5250000 € - 5500000 €
5500000 € - 5750000 €
5750000 € - 6000000 €
6000000 € - 6250000 €
6250000 € - 6500000 €
6500000 € - 6750000 €
6750000 € - 7000000 €
7000000 € - 7250000 €
7250000 € - 7500000 €
7500000 € - 7750000 €
7750000 € - 8000000 €
8000000 € - 8250000 €
8250000 € - 8500000 €
8500000 € - 8750000 €
8750000 € - 9000000 €
9000000 € - 9250000 €
9250000 € - 9500000 €
9500000 € - 9750000 €
9750000 € - 10000000 €
>= 10000000 €

4 - Other (financial) information you might like to give in the interest of transparency:

(Maximum 4.000 characters)

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\* You must make an entry in this field



## Code of conduct

In their relations with the EU institutions and their Members, officials and other staff, registrants shall:

- a always identify themselves by name and by the entity or entities they work for or represent; declare the interests, objectives or aims promoted and, where applicable, specify the clients or members whom they represent;
- b not obtain or try to obtain information, or any decision, dishonestly, or by use of undue pressure or inappropriate behaviour;
- c not claim any formal relationship with the EU or any of its institutions in their dealings with third parties, nor misrepresent the effect of registration in such a way as to mislead third parties or officials or other staff of the EU;
- d ensure that, to the best of their knowledge, information which they provide upon registration and subsequently in the framework of their activities within the scope of the register is complete, up-to-date and not misleading;
- e not sell to third parties copies of documents obtained from any EU institution;
- f not induce Members of the EU institutions, officials or other staff of the EU, or assistants or trainees of those Members, to contravene the rules and standards of behaviour applicable to them;
- g if employing former officials or other staff of the EU or assistants or trainees of Members of the EU institutions, respect the obligation of such employees to abide by the rules and confidentiality requirements which apply to them;
- h observe any rules laid down on the rights and responsibilities of former Members of the European Parliament and the European Commission;
- i inform whomever they represent of their obligations towards the EU institutions;

Individuals representing or working for entities which have registered with the European Parliament with a view to being issued with a personal, non-transferable badge affording access to the European Parliament's premises shall::

- j comply strictly with the provisions of Rule 9 of, and Annex X and the second paragraph of Article 2 of Annex I to, the European Parliament's Rules of Procedure;
  - k satisfy themselves that any assistance provided in the context of Article 2 of Annex I to the European Parliament's Rules of Procedure is declared in the appropriate register;
  - l in order to avoid possible conflicts of interest, obtain the prior consent of the Member or Members of the European Parliament concerned as regards any contractual relationship with or employment of a Member's assistant, and subsequently declare this in the register;
- I have read the code of conduct and its rules and declare that my organisation agrees to abide by the code. I have read the legal notice and the data protection notice and agree to their terms and conditions.

I wish to mention that I subscribed to the following Code of Conduct (non mandatory):

- \_\_\_\_\_