



EUROPEAN COMMISSION
DIRECTORATE-GENERAL
TAXATION AND CUSTOMS UNION
Security, safety, Trade Facilitation, Rules of origin & International cooperation
Risk Management and Security

Brussels, 19 February 2019
TAXUD/A3/SN (2019) 1206481

**INVITATION TO THE DELEGATES OF THE CUSTOMS EXPERT GROUP-
Customs Control and Risk Management section**

**Subject: Invitation to the 13th meeting of the Customs Expert Group
(CEG/CRM/13)**

I would like to invite you to the 13th meeting of the Customs Expert Group – Section for Customs Control and Risk Management (CEG/CRM/13) on **15th March 2019** at the following venue:

Centre de conferences Albert Borschette (CCAB) building, rue Froissart 36, 1040 Brussels, 3.B.

A draft agenda is enclosed in Annex I. The minutes of the 12th meeting of the Customs Expert Group (CEG/CRM/12) have been approved by Member States and they will be uploaded in CIRCABC.

The meeting will convene at **10.00** until **12:30** and will reconvene from **14.00** until **17:00**

The interpretation scheme will be as follows:

FROM: FR-DE-EN-IT-ES-NL

TO: FR-DE-EN-IT-ES-NL

Please communicate your name, nationality, date of birth and passport or identity card number to TAXUD-UNIT-A3@ec.europa.eu by **08th March 2019 the latest**.

Travel costs for **1 expert per administration** from the **Customs Expert Group – section for Customs Control and Risk Management** will be reimbursed.

In order to reimburse in the shortest delay your travel expenses we would like to draw your attention to the rules and procedures for reimbursement of expenses which are valid from 01.01.2008.

The reimbursement will be extended via the new IT tool AGM. The coordinators will receive the invitation *via* AGM and CIRCABC. The documents related to the reimbursement should be introduced by the coordination in AGM after the meeting. There is a 30 day deadline to upload and claim the reimbursement.

Delegations are requested to bring the documents already available on CIRCABC with them to the meeting.

Yours sincerely,

(e-Signed)

Lina Papamichalopoulou
Head of Unit

c.c.: Mr Hemmelgarn, Assistant DG TAXUD
Ms Enjolras, Assistant DG TAXUD
Director TAXUD/A/B
Heads of Unit TAXUD/A
Register of Expert Groups

Enclosures: Annex I – Draft Agenda
Annex II – Privacy Statement

DRAFT AGENDA

13th MEETING OF THE CUSTOMS EXPERT GROUP – SECTION FOR CUSTOMS CONTROL AND RISK MANAGEMENT (CEG/CRM/13)

On 15th March 2019

- 1. Introduction and adoption of the agenda; approval of the minutes of CEG/CRM/12 of 07 December 2018**
- 2. Post-clearance audit C2020 PG: findings from the questionnaire on post clearance audit and way forwards**
- 3. State of play on recent developments in AEO matters**
- 4. Product safety and wood packaging material**
- 5. Drug precursors**
- 6. ICS2 Release 1 implementation and Release 2 elaboration - status report**
- 7. AOB**

PRIVACY STATEMENT

Description: Personal data related to this invitation will be processed in accordance with Regulation (EU) 2018/1725 of the European Parliament and of the Council on the protection of natural persons with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data, and repealing Regulation (EC) No 45/2001 and Decision No 1247/2002/EC.

Purpose: The purpose of the processing of personal data is: management of the meeting, including management of lists and mailings-lists for contacts, invitations, participants, reports, distribution of reports, feedback on reports, meeting follow-up, follow-up meetings, follow-up actions, photographs/pictures, presentations, live web-streaming and/or audio and video-recording of speakers and participants, news and publications.

Personal data collected and further processed are:

- data necessary for the organisation and management of the meeting, such as gender (needed for the right title), name and surname, profession, postal and e-mail addresses, phone number etc.
- identity or passport n^o, date of birth (for access control purpose by security guards to the Commission's premises – see DPO-508)
- information about the form of transport used and hotel, banking information (for purpose of reimbursement of travel expenses/allowances – see DPO-372)
- pictures, presentations, live web-streaming and/or audio and video recording of speakers and participants, (an opt-out is provided for to participants who prefer their images are not recorded when resources are available).
- if you are invited as a member/observer of a Commission Expert Group, some of your personal data (see DPO-2194) will be made publicly available in the Commission's Register of Expert Groups for as long as the membership upholds and/or until removal from the public site is requested, in view of the transparency policy of the European Institutions and the need to inform the public of the identity and qualifications of the experts advising the Institution.

Controller: DG TAXUD UNIT A3 in charge of the organisation of this meeting.

Recipients: The access to all personal data as well as all information collected in the context of this meeting, and the organisation thereof, is only granted through UserID/Password to a defined population of users, without prejudice to a possible transmission to the bodies in charge of a monitoring or inspection task in accordance with Community legislation. These users typically are: the chairperson and the secretary of the meeting, both supported by a team in the operational services inside the DG.

Pictures, presentations, live web-streaming and/or audio and video recording of speakers, participants and organisers might be made available freely on the internet in the framework of European Commission activities.

Data retention: Your personal data will be part of a list of contact details shared internally amongst the Commission services for the purpose of contacting data subjects in the future in the context of the Commission's activities. If you do not agree with this, please contact the Controller by using the Contact Information mentioned in the invitation letter and by explicitly specifying your request.

In the case of events organised through the services of DG Interpretation, audio and video recordings, as well as the descriptive information displayed, will be kept as long as follow-up actions to the meeting are necessary with regard to the purpose(s) of the processing of personal data as well as for the meeting and its related management.

Contact: Please use the contact information mentioned in the invitation letter.

Recourse: General questions can be addressed to the [Commission Data Protection Officer](#). Complaints, in case of conflict, can be addressed to the [European Data Protection Supervisor](#).