



Register of Commission expert groups and other similar entities

Commission Expert Group

Name: Telematic Applications for Passengers (TAP) Steering Committee (E02689)
(Active - Group which operates on a permanent basis)

Abbreviation: TAP SC

Policy Area: Transport

Lead DG: MOVE - DG Mobility and Transport

Type: Informal, Temporary

Scope: Limited

Mission: The mission of the group (a steering committee) is to support/guide/steer the stakeholders in implementing the Commission Regulation 454/2011. It includes developing a common understanding of the requirements in the Regulation and taking decisions to steer the implementation. At the kick-off meeting between the project team and the steering committee, the project team shall present a project description and a project work programme including a timetable. The project description shall explain the understanding of the tasks, the project organisation, the roles and responsibilities and the project method, including the process of consulting and informing all stakeholders. The group has to approve the work programme. Moreover, at the kick-off meeting, the content and level of detail of the intermediate report and of the monthly progress report will be discussed and agreed between the project team and the steering committee. Furthermore, the group has to monitor the work done described in the progress report, analyse and agree on the interim/final deliverables of the project team.

Task: Assist the Commission in the preparation of legislative proposals and policy initiatives

Provides expertise to the Commission when preparing implementing measures, i.e. before the Commission submits these draft measures to a comitology committee

Contact: MOVE-ENER-MAIL@ec.europa.eu

Publication in RegExp: 22 Sep 2011

Last updated: 04 Oct 2017

Additional Information

Activity Report

26th meeting : 5 October 2017 : - Agenda

[Document 1](#)

(approx. 90 kb)

Activity Report

25th meeting : 24 March 2017 : - Agenda - Draft minutes

[Document 1](#)

(approx. 98 kb)

[Document 2](#)

(approx. 225 kb)

Activity Report

24th meeting : 6 December 2016 : - Agenda - Minutes

[Document 1](#)

(approx. 147 kb)

[Document 2](#)

(approx. 238 kb)

Activity Report

23rd meeting : 5 July 2016 : - Agenda - Minutes

[Document 1](#)

(approx. 93 kb)

[Document 2](#)

(approx. 90 kb)

Activity Report

22nd meeting - 5 April 2016 : - Agenda - Minutes

[Document 1](#)

(approx. 96 kb)

[Document 2](#)

(approx. 163 kb)

Activity Report

21st meeting - 9 December 2015 : - Agenda - Draft minutes

[Document 1](#)

(approx. 97 kb)

[Document 2](#)

(approx. 96 kb)

Activity Report

20th meeting - 24 June 2015 : - Agenda - Draft minutes

[Document 1](#)

(approx. 93 kb)

[Document 2](#)

(approx. 157 kb)

Activity Report

19th meeting - 12 February 2015 : - Agenda - Final minutes

[Document 1](#)

(approx. 95 kb)

[Document 2](#)

(approx. 72 kb)

Activity Report

18th meeting - 7 October 2014 : - Agenda - Draft minutes

[Document 1](#)

(approx. 95 kb)

[Document 2](#)

(approx. 160 kb)

Activity Report

17th meeting - 16 June 2014 : - Agenda - Final minutes

[Document 1](#)

(approx. 94 kb)

[Document 2](#)

(approx. 175 kb)

Activity Report

16th meeting - 25 March 2014 : - Agenda - Final minutes

[Document 1](#)

(approx. 94 kb)

[Document 2](#)

(approx. 155 kb)

Activity Report

15th meeting - 22 November 2013 : - Agenda - Final minutes

[Document 1](#)

(approx. 95 kb)
[Document 2](#)
(approx. 103 kb)

Activity Report

14th meeting - 19/06/2013 : - Agenda - Final minutes
[Document 1](#)
(approx. 95 kb)
[Document 2](#)
(approx. 77 kb)

Activity Report

13th meeting - 17/04/2013 : - Agenda - Final minutes
[Document 1](#)
(approx. 53 kb)
[Document 2](#)
(approx. 82 kb)

Activity Report

12th meeting - 17/01/2013 : - Agenda - Final minutes
[Document 1](#)
(approx. 64 kb)
[Document 2](#)
(approx. 75 kb)

Activity Report

11th meeting : 21/11/2012 : - Agenda - Final minutes
[Document 1](#)
(approx. 32 kb)
[Document 2](#)
(approx. 75 kb)

Activity Report

10th meeting - 28/09/2012 : - Agenda - Final minutes
[Document 1](#)
(approx. 45 kb)
[Document 2](#)
(approx. 75 kb)

Activity Report

9th meeting : 3/7/2012 : - Agenda - Draft minutes
[Document 1](#)
(approx. 46 kb)
[Document 2](#)
(approx. 66 kb)

Activity Report

8th meeting - 15/5/2012 : - Agenda - Draft minutes
[Document 1](#)
(approx. 43 kb)
[Document 2](#)
(approx. 62 kb)

Activity Report

7th meeting - 23/4/12 : - Document 1 : Agenda - Document 2 : draft minutes of the 6th meeting - Document 3 : Monthly progress report of the TAP Phase One - March 2012 - Document 4 : Presentation on agenda items 4 & 6 - Document 5 : Presentation on agenda items 4 & 6 (annexes) - Document 6 : Presentation "Monitoring of TAP TSI (Technical specification for interoperability relating to the subsystem 'telematics applications for passenger services') Phase One"
[Document 1](#)
(approx. 48 kb)
[Document 2](#)
(approx. 116 kb)
[Document 3](#)
(approx. 463 kb)
[Document 4](#)
(approx. 149 kb)
[Document 5](#)
(approx. 573 kb)
[Document 6](#)
(approx. 593 kb)

Activity Report

The Steering Committee was created with the scope to assist with the implementation of TAP TSI, in particular of its phase one. The first meeting was held on 4th October 2011. It met then on 22 November 2011 and 10 January 2012. Minutes of the meetings can be found at the website mentioned hereunder. The main goal of the steering committee is to assess progress and (interim) deliverables. If needed, additional meetings may be organised.

<http://tap-tsi.uic.org/>

Selection Procedure (members)

A letter to the main stakeholders' organisations was sent on 15 February 2011 requesting that each organisation nominate a representative to participate in this Group. The deadline for the reply was 15/03/2011.

Internal Rules of Procedure

The rules of procedures have been revised and agreed by the members of the group. The group (a Steering Committee) is established in accordance with section 7.2.1 of the Annex I to Commission Regulation (EU) 454/2011 ("TAP TSI") shall continue to function until the end of Phase Two (Development) of the implementation of TAP TSI.

[Document 1](#)

(approx. 55 kb)

Internal Rules of Procedure

The rules of procedures have been agreed by the members of the group. The group (a steering committee) is established in accordance with section 7.2.1 of the Annex I to Commission Regulation (EU) no 454/2011 ("TAP TSI") and shall exist in principle until the end of phase one of the implementation of TAP TSI, i.e. until 13 May 2012.

[Document 1](#)

(approx. 61 kb)

Other

A steering committee is established in accordance with section 7.2.1 of the Annex I to Commission Regulation (EU) no 454/2011 ("TAP TSI") and shall exist in principle until the end of phase one of the implementation of TAP TSI.

Members

Type C - Organisation

Name of Organisation	Category	Countries/Areas represented	Membership Status
Community of European Railway and Infrastructure Companies (CER)	Trade and business associations	European	Member
European Passengers' Federation (EPF)	NGOs	European	Member
European Passenger Transport Operators (EPTO)	Trade and business associations	European	Member
EUROPEAN RAIL INFRASTRUCTURE MANAGERS (EIM)	NGOs	European	Member
European Technology & Travel Services Association (ETTSA)	Trade and business associations	European	Member
UIP - International Union of Wagon Keepers (U.I.P.)	Professional Consultancies	International	Member
UITP - International Association of Public Transport (UITP)	Trade and business associations	International	Member
UNIFE (UNIFE)	Trade and business associations	European	Member
Union Internationale des Chemins de Fer (UIC)	Trade and business associations	International	Member
ECTAA, Group of National Travel Agents' and Tour Operators' Associations within the EU (ECTAA)	Trade and business associations	European	Observer
Full Service Model initiative (FSM)	Other Organisations	European	Observer
Joint Steering Group (JSG)	Other Organisations	European	Observer
RailNetEurope (RNE)	Trade and business associations	European	Observer
TAP TSI Services Governance Association	Professionals' Associations	Belgium	Observer

Type E - Other public entity

Subgroups

No Subgroups assigned to this group.

Statistics

Number of Members: 11

Type A - Individual expert appointed in his/her personal capacity:	0	female: 0	male: 0
Type B - Individual expert appointed as representative of a common interest:	0	female: 0	male: 0
Type C - Organisation:	9		
Type D - Member State Authority:	0		

Number of Alternate Members: 0

Type A - Individual expert appointed in his/her personal capacity:	0	female: 0	male: 0
Type B - Individual expert appointed as representative of a common interest:	0	female: 0	male: 0
Type C - Organisation:	0		
Type D - Member State Authority:	0		

Number of Observers: 5

Type A - Individual expert appointed in his/her personal capacity:	0	female: 0	male: 0
Type B - Individual expert appointed as representative of a common interest:	0	female: 0	male: 0
Type C - Organisation:	5		
Type D - Member State Authority:	0		