



European Maritime Safety Agency

Meeting Report

eMS data mapping and functionalities sub-group 2nd Meeting

Brussels

17 April 2013

1. Background

The eMS sub-group on data mapping and functionalities was established by the eMS group to harmonise the data set of information to be provided to the National Single Window (NSW) when fulfilling the reporting formalities under Directive 2010/65/EU. In addition, the sub-group also provides support in the definition of the minimum required functionalities that the NSW should support.

This was the second meeting of the sub-group. The purpose of the meeting was to review all comments received from the members of the eMS group on the interim report of the sub-group and on the NSW guidelines documents which had been presented to the 8th meeting of the eMS group on 20 March.

The meeting was chaired by the Commission, with the support of EMSA.

The meeting was attended by delegations from Belgium, Bulgaria, Finland, France, Germany, Ireland, Italy, Malta, Poland, Romania, Spain, Sweden, the Netherlands, ECSA and WSC

The agenda of the meeting is attached as **Annex**.

2. Review of the interim report of the sub-group

EMSA presented the interim report and the work done by the sub-group regarding the identification and mapping of data elements. Only WSC and ECSA provided comments before the meeting but additional comments on the data elements (business definitions and rules) were raised during the meeting.

All comments were considered by the sub-group one by one and changes to the interim report were agreed.

Some comments were kept for the next step work on the data elements regarding the definition of business rules which apply to the data elements (comments from WSC and ECSA on "ship particulars", "ETA", "last 10 port calls", and comment from DE regarding "INF ship class" which should be required only for the ship carriers class 7 cargo).

IT indicated that the "CFR number" could be used to identify fishing vessels (in particular the ones without IMO and MMSI number). The group considered that this may be required by MS depending on national legislation under part C of the annex of directive 2010/65/EU, as it is not required under part A and B.

The group agreed to keep the visa number in the list of data element (in groups "crew" and "passengers"), as long as the SBC requires it, even though the FAL committee decided not to include it in FAL forms 5 and 6.

Clarifications on some data elements were requested to COM:

- Element "position in port of call": whether the "facility as defined in ISPS" would be required.
- Element "itinerary of cruise ship": whether this element should be considered as a reporting formalities as defined in directive 2010/65/EU.
- Element "general description of cargo": whether this is a description of the dangerous and polluting cargo or of the overall cargo.
- Element "location at the time of the report": whether it could be considered to remove this element when information is provided in electronic format (as done for the element "Place of completion of the report").

DE and SE indicated that they would communicate to the sub-group and EMSA by the 26 April their comments on the data elements list based on a similar work done with other MS. The other participants were invited to provide further comments, if any.

3. Review of the NSW guidelines document

EMSA presented the comments received from the members of the eMS group (mainly from Belgium, Italy, Netherlands, ESPO, WSC/ECSA, Spain, France, UK, Sweden, Ireland and Germany).

The subgroup agreed that the NSW guidelines document would include a set of minimum technical and functional requirements. The minimum requirements should be harmonised and applied by all MS while there will be also some optional requirements implemented at the discretion of the MS. Communication of the clearance decision to the ship data provider is an optional requirement not required by Directive 2010/65/EU.

Clarifications were requested regarding the fact that individual data elements should be "reported once". The issue will be considered by the eMS group on the basis of a paper drafted by COM on the "re-use of data according directive 2010/65/EU".

The general definitions (chapter 3), the definition of the NSW and identification of formalities covered (chapter 4), the roles and responsibilities of the data providers and of the NSW authority (chapters 5.1 and 5.2) were agreed. Due to shortage of time, the group reviewed the NSW guidelines document up to chapter 5.3 and the comment number 44 (out of 100 received in total). The work should be continued at the next meeting of the subgroup.

4. Meeting conclusions

COM will invite the attendees to a third meeting [to be held if possible in June] in order to:

- Finalise the identification of data element and their business rules
- Continue reviewing the NSW guidelines document.

Annexes

Annex – Meeting Agenda

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Time	Topic	Speaker
09:30	Registration	
10:00	Welcome – Introductory remarks and meeting objectives	DG MOVE
10:30	Data Mapping and definition of data elements	EMSA / ALL
11:15	Coffee break	
11:30	Data Mapping and definition of data elements	EMSA / ALL
12:30	Lunch break	
14:00	NSW Guidelines	EMSA /ALL
15:30	Coffee break	
15:45	NSW Guidelines	EMSA /ALL
16:30	Conclusions / next steps	DG MOVE / EMSA
17:30	End of meeting	