



**EUROPEAN COMMISSION**

Directorate-General for Education and Culture

Lifelong learning: horizontal policy issues and 2020 strategy  
**Skills and qualifications**

**Draft conclusions of the meeting of the joint EQF/Ploteus portal steering group of 20 November 2012<sup>1</sup>**

The joint EQF/Ploteus portal steering group met for the first time on 20 November 2012 in the afternoon, following a meeting of the EQF portal steering group.

The joint portal steering group met to discuss the Commission's proposals regarding a users' consultation exercise and to the quality assurance of the information services offered on the joint website.

The note on users' consultation proposed to launch a survey addressing two audiences:

- 1) the current users of Ploteus and the EQF portal, looking for feedback, identification of needs and views on options for development, and
- 2) potential users, focusing on identification of needs and views on options for development.

The specific questionnaires would be prepared with expert support, posted on the Ploteus and EQF portals and circulated among networks.

- The joint steering group agreed with the approach proposed and the timetable, with the understanding that members would be consulted on the questionnaire before publication.  
 Members contributed several specific suggestions and agreed to provide written comments after the meeting if relevant.

The note on quality assurance clarified the current quality assurance arrangements and responsibilities and outlined a proposal to organise them following the evolution of the information services concerned.

- The joint steering group agreed with the general approach proposed to pursue the quality of the information services, but pointed out that there was the need for a more detailed document linking responsibilities with activities expected from the various actors in the providing of the services. The Commission will prepare a more detailed document after agreement is reached on the structure and content of the joint portal and its services, by mid-2013.
- In order to ensure the quality of information in Ploteus I, the joint steering group agreed that there is need for criteria/guidelines that Euroguidance Centres can use to check quality of information on courses that they input into Ploteus I.

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<sup>1</sup> These are the draft conclusions prepared by the Commission, not yet agreed by the steering group.