



**EUROPEAN COMMISSION**  
DIRECTORATE-GENERAL  
ENVIRONMENT  
Directorate C - Industry  
ENV.C.2 – Waste management

Brussels, **19. 06. 2012**  
HCE/chb env.c.2(2012)843342  
Ares(2012)

**MEMBER STATES' EXPERT GROUP ESTABLISHED ACCORDING TO DIRECTIVE 2011/65/EU OF THE EUROPEAN PARLIAMENT AND OF THE COUNCIL ON THE RESTRICTION OF THE USE OF CERTAIN HAZARDOUS SUBSTANCES IN ELECTRICAL AND ELECTRONIC EQUIPMENT**

**CONSULTATION ON A FUTURE COMMISSION DELEGATED REGULATION AMENDING, FOR THE PURPOSES OF ADAPTING TO TECHNICAL PROGRESS, ANNEX III TO DIRECTIVE 2011/65/EU OF THE EUROPEAN PARLIAMENT AND OF THE COUNCIL AS REGARDS EXEMPTIONS FOR APPLICATIONS CONTAINING LEAD OR CADMIUM**

Dear Sir/Madam,

The Commission is preparing a Delegated Regulation in order to incorporate the exemptions in Commission Decision 2011/534/EU of 8 September 2011 in Annex III of Directive 2011/65/EU (RoHS 2).

In accordance with our commitment to consult experts from national authorities of all Member States in a timely manner, I am pleased to invite you to the meeting of the Expert Group, which is scheduled to take place on

**5 July 2012**  
**SC 15 / 00**  
**Room NYERER**  
**15 Rue de la Science**  
**B-1040 Brussels**

(starting at 10:30 am).

Please note that the working language will be English.

Travelling expenses can only be reimbursed for **one** expert per Member State. The representative to be reimbursed is kindly requested to bring all necessary information to be able to fill in the requested form (in particular bank details of the represented governmental organization, except for Italy-Cisalpina and Luxembourg – private accounts).

It is essential for the registration of a new account (i.e. in the event of a first payment by the Commission on this account) or for the modification of existing bank account details to provide the following information, in paper form, to the meeting secretary:

- **either** a document (or copy) issued by the bank giving the following details: account number and name of the account holder (bank statement, notice of the opening of the account, bank identity statement), together with the financial identification sheet given in the annex, duly completed and signed by the account holder;
- **or** the attached financial identification sheet **duly completed and signed by the bank and by the bank account holder.**

**Please be aware that according to the rules any missing document has to be completed within 30 days after the meeting; if not, the right to request the reimbursement will be expired.**

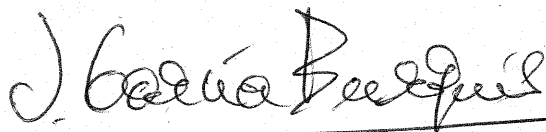
Without the above-mentioned document(s), the Commission services will be unable to proceed with the reimbursement claim.

I would like to remind you that photocopies of all tickets to be reimbursed will be made at the beginning of the meeting.

Please find in enclosure all necessary information concerning the rules for reimbursement of travel expenses.

For security reasons, please inform us of the name of the person attending the meeting at the latest one week before the meeting, as well as their ID card number, date of birth and nationality. Many thanks for your cooperation.

Yours sincerely,



Julio Garcia Burgues  
Head of Unit

Encl:                      Draft Agenda  
                                 2 forms for the reimbursement of the travelling expenses  
                                 Rules on the reimbursement of travel expenses for experts