



EUROPEAN COMMISSION
DG Employment, Social Affairs and Inclusion

Skills
VET, Apprenticeships and Adult Learning

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To Members of the ET2020 Working Group on Adult Learning 2016-18

**Subject: Invitation to the second meeting of the Working Group,
15 June 2016: 11.00 - 17.30
16 June 2016: 9.30 - 16.00**

Dear Colleague,

I am pleased to invite you to the second meeting of the ET2020 Working Group on Adult Learning 2016-18.

The meeting will take place in

Commission Building
Rue Philippe Le Bon, 3
B-1000 Brussels
Room 4.56

Coffee will be served from 10.00. Please arrive no later than 10.30 in view of the time needed for the security check at the reception desk and the application for reimbursement of your expenses in Rue Philippe Le Bon, 3. (Metro: Line 1 or 5, Maalbeek station).

A draft agenda is attached. The final agenda of the meeting and the supporting documents will be uploaded on Yammer before the meeting.

We kindly invite you to **register by 6 June 2016 via the link mentioned in this e-mail**. In case you are not able to attend, please register your designated substitute.

Please note that travel expenses will normally be reimbursed for one governmental expert per country and per interest group, according to the reimbursement rules of the European Commission.

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<http://ec.europa.eu/>

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Rules and procedures, applications for reimbursement of expenses:
http://ec.europa.eu/dgs/education_culture/experts/index_en.htm

Yours faithfully,

Dana-Carmen BACHMANN
Head of Unit

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