



EUROPEAN COMMISSION
DIRECTORATE-GENERAL FOR AGRICULTURE AND RURAL DEVELOPMENT
Directorate C. Economics of agricultural markets (and CMO)
C.3. Animal products

Brussels,
RH/dgt agri.ddg2.c.3 (2014) 361917

INVITATION / AGENDA TO THE EXPERT GROUP FOR AGRICULTURAL MARKETS
(Single CMO – E02730) SUB-GROUP 'BEEF CARCASS CLASSIFICATION'

Wednesday 26th March 2014
from 09h.30 to 18h.00

to be held in Brussels

rue de la Loi/Wetstraat 130, room 11 A (room Gazagnes).

CONFIRMATION OF THE FOLLOWING INTERPRETATION

Simultaneous interpreting: from FR DE EN IT ES NL PT EL PL
to FR DE EN IT ES NL PT

The agenda is also available via Internet for **CIRCA** users

The travel costs of **one delegate per Member State** will be reimbursed by the Commission. *See the Reimbursement info – pdf document attached*

In view of the capacity of the meeting-room, Member States are requested to limit their delegation to two representatives.

Would you please bring the ticket with you to the meeting as well as a **photocopy** of it so that it can be attached to the reimbursement form.

For the registration of a **new bank account** or modification of existing bank details held by the Commission, see the rules attached.

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AGENDA

Working group “Beef and sheep carcass classification”

Wednesday 26th March 2014 from 09h.30 to 18h.00 hrs
Brussels, rue de la Loi 130, Conference room 11/A

MISSIONS

1. Exchange of views on the results of the control visits carried out in **2013** by the Community inspection committee and the results of the monitoring visits carried out by the Commission on the application of the classification scale for carcasses of adult bovines and sheep (carcass classification and price reporting).
2. Draft programme of control visits to be carried out in 2014 by the Community inspection committee on the application of the classification scale for carcasses of adult bovines/sheep. Plans for the future missions (2015 and onwards).

BEEF CARCASS CLASSIFICATION AND PRICE REPORTING

3. Exchange of views on the beef carcass classification controls carried out by EU Member States in **2013**: Discussion on the replies to the annual questionnaire.
4. Exchange of views on the minimum requirements used by Member States for carcass classification controls.
5. Exchange of views on the different beef carcass presentations, age provisions and labelling flexibility used by EU Member States.
6. Exchange of views on reporting of prices for adult bovine carcasses in 2013: Discussion on the updated replies to the questionnaire.
7. Possible exchange of views on the updated weighting coefficients for calculating average Union market prices based on the carcass classification results for **2010, 2011, 2012/2013**.
8. Exchange of views on the latest developments regarding automatic carcass classification: Experiences with the use of licensed automatic classification machines and potential interest in other Member States.

SHEEP CARCASS CLASSIFICATION AND PRICE REPORTING

9. Exchange of views on the interpretative note N° 2013-02 on Application of scale for the classification of sheep carcasses.
10. Exchange of views on the sheep carcass classification controls carried out by EU Member States in **2013**: Discussion on the replies to the questionnaire.

11. Exchange of views on reporting of prices for sheep in 2013: Discussion on the replies to the questionnaire and state of play for current EU legislation (Commission Regulation (EC) No 315/2002 and Commission Regulation (EC) No 1249/2008). Discussion on the replies to the questionnaire.

12. Exchange of views on the different sheep carcass presentations used by EU Member States.

REGULATIONS

13. Exchange of views on the application of future rules on the implementation of the Community scales for the classification of beef, sheep carcasses and the reporting of prices thereof.

14. Information and reflection on future revision of the Commission Regulation (EC) No 1249/2008 in the framework of its adaptation to the new sCMO.

15. Any other business.



Hermanus VERSTEIJLEN
Director

MASTER PAY in f o r m s y o u

Unless stated otherwise in the letter of invitation and the request to organise the meeting, private-sector experts shall be entitled to a daily allowance for each day of the meeting and, where appropriate, an accommodation allowance, on condition that they declare on their honour that they are not receiving a similar allowance or similar allowances from the same institution or another Community institution for the same visit.

Government experts shall receive a daily allowance for each day of the meeting and, where appropriate, an accommodation allowance, provided that provision for this is made in the rules of procedure of the committee or expert group and on condition that they declare on their honour that they are not receiving a similar allowance or similar allowances from their own administration for the same visit.

You must provide the secretaries of the meeting with the documents necessary for their reimbursement, as required by the financial rules applicable in the Commission, by letter, fax or e-mail postmarked or dated no later than 30 calendar days after the final day of the meeting. Beyond this deadline, the Commission is absolved from any obligation to reimburse travel expenses or pay any allowances. Reimbursements shall be made in euros, where appropriate at the rate of exchange applying on the day of the meeting.

All reimbursements shall be made to one and the same bank account. For government experts, reimbursements shall be paid into an account in the name of the Member State, one of its ministries or a public body.

HOTEL

Accommodation allowance

If you have to spend one or more nights at the place where the meeting is held because the times of meetings are incompatible with the times of flights or trains, you shall also be entitled to an accommodation allowance. This allowance shall be 100 € per night. The number of nights may not exceed the number of meeting days + 1.

An additional accommodation allowance and/or daily allowance may, exceptionally, be paid if prolonging the stay would enable you to obtain a reduction in the cost of transport worth more than the amount of these allowances.

Daily allowance

The daily allowance is a flat rate. It covers all meals and local transport (bus, tram, metro, taxi, parking, motorway tolls, etc.), as well as travel and accident insurance. It amounts to 92 € per day of meeting. If the distance between the place of departure cited in the invitation (be it your private or professional address) is 100 km or less from the place where the meeting is held, the daily allowance shall be reduced by 50%. You shall then only receive 46 € per day of meeting.

Travel expenses

All experts shall be entitled to the reimbursement of their travel expenses from the place specified in their invitation to the place of the meeting. This travel must be organised on the basis of the most appropriate means of transport and trying to benefit from the most economical travel rates.

The services in charge of reimbursements shall have the right to carry out any checks that might be needed and to request any proof from the expert required for this purpose. They shall also have the right, where it appears to be justified, to restrict reimbursement to the rates normally applied to the usual journey from the expert's place of work or residence to the meeting place. So please do be careful when organising your trip.

As a general rule, means of transport are:

- first-class rail travel for journeys less than 400 km (one way);
- economy class air travel for distances of more than 400 km. Business class is allowed for a flight of 4 hours or more without stopovers;
- private car. The travel shall be reimbursed at the same rate as the first-class rail ticket, or by default at the rate of 0.22 € per km.

Travel expenses shall be reimbursed on presentation of ORIGINAL supporting documents:

- tickets and invoices;
- in the case of online bookings, the printout of the electronic reservation;
- boarding cards for the outward journey.

The documents supplied must show the class of travel used, the time of travel and the amount paid. Taxi fares shall not be reimbursed.

The Commission shall not be liable for any material, non-material or physical damage suffered by invited experts or those responsible for accompanying a disabled expert in the course of their journey to or stay in the place where the meeting is held, unless such harm is directly attributable to the Commission.

In particular, invited experts who use their own means of transport for travelling to such meetings shall be entirely liable for any accidents that they might cause.

This information sheet is a summary of the Rule* on the reimbursement of expenses incurred by people from outside the Commission invited to attend meetings in an expert capacity.

Who is entitled to a reimbursement of expert's expenses?

- anyone from outside the Commission who is invited to give a specific professional opinion in a committee, an expert group or by personal invitation, wherever the location of the meeting;
- anyone responsible for accompanying a disabled person who has been invited by the Commission to attend a meeting in an expert capacity.

Experts may be private-sector experts (representing the civil society) or government experts (representing a public authority of a Member State).

The national officials (Ministries, Agencies, ...) are not considered as experts